**AISAC Meeting Minutes**

10 a.m., Feb 20, 2009. LRC 202.
Present: Bruce Sarjeant, Marsha Lucas , Mitsutoshi Oba, Maya Sen, Jackie Bird

Absent: Neil Russell, Darlene Walch, Qinghong Zhang, Abhi Jain, and Yvonne Lee.

Meeting Agenda, Friday February 20, 2009.

* Approval of October 31st minutes.
* Library of the Future Surveys Update: March 15th.
* AIS Budget Update

The meeting was brought to order as we had enough for a quorum.

The minutes of October 31 2008 were approved (Maya Sen; Jackie Bird) with minor editing.

The Library of the Future survey is still going on (for both the faculty and staff). Currently there are over 90 responses for each. Bruce will send out another announcement/reminder. The survey ends on Sunday, March 15th.

Darlene prepared beforehand an update of the budget situation for AIS (see additional attachment). This led to a talk about current college finances across the country in general (Stanford’s Administration is taking a 10% pay cut <http://www.sfgate.com/cgi-bin/article.cgi?f=/c/a/2008/12/03/MNBU14GM2H.DTL>. Could NMU’s do this?)

Also discussed was the promotion of the library (as well as the entities under AIS). The library is arguably taken for granted. (Such a committee is an ongoing entity headed by Kevin McDonough that has accomplished a great deal over the past year. Library use, reference desk questions, and instruction, is up. They are currently gathering input for promotional ideas and I will add ours). AISAC brainstormed on a number of ideas designed to get the word out regarding the library and its resources:

* Lists of new books just cataloged (as on the new books shelf).
* Announcements/highlights in Campus or The North Wind of databases (Jackie remembers an announcement from Kevin last semester [Bruce and Jackie cannot remember if this was for all faculty or just Biology] talking of what the library has that highlighted something Jackie would never have associated with the library. A blurb like this would *never* run out of things to highlight or talk up.
* Promote something up on the video screens.
* Bruce will take these ideas to the Publicity Committee members he sees currently at the Ref Desk…..

Next meeting in one month, on March 20th.

Meeting was adjourned at 11:00.

Respectfully submitted

*Bruce Sarjeant*