**Minutes: Academic Senate Standing Committee on Internationalization**

Date: January 27, 2012

Present: Arenillas (Chair), Ball, Burgmeier, Delpier, Fletcher, Mills, Mowafy, Xie

Absent: Siles, Steinhaus, Stunkard

Meeting was called to order at 11:40 a.m.

**Reports:**

**Chair Report**

**Meeting Schedule**

Arenillas proposed that the committee accomplish its work through monthly rather than biweekly meetings. Delpier pointed out that the operating procedures indicate COI will meet biweekly. Burgmeier consulted the procedures and to clarify:

*Article – IV Meeting Schedule*

*4.1 The COI shall meet biweekly. In instances where there are no pressing matters, members of COI will meet monthly at a designated date and time, per email vote.*

Given there are no pressing matters, the committee agreed to meet monthly. The remaining scheduled meetings for the winter semester will be the fourth Friday of each month:

February 24, March 23, and April 27. Meetings will continue to take place from 11:30am – 1:00pm in LRC 111i.

**Dean of International Programs Vacancy**

Since Tim Compton has been named acting Dean of International Programs, Arenillas will ask Dr. Compton to attend COI meetings until a new Dean is hired.

**Committee Membership**

Arenillas indicated that Stunkard will not be able to attend meetings this semester due to a conflict in her schedule.

**Secretary Report**

COI email List

Burgmeier will follow up with Andy Poe to make sure the COI email list (SENCOI@nmu.edu) is current and up-to-date.

**Dean of International Programs Report**

None

**Old Business**

**Consideration of the Global Faculty Recognition at NMU**

**Consideration of the Global Student Recognition at NMU**

Tim Compton has already submitted both the faculty and the student recognition award proposals to the Provost before COI agreed on a final version of either proposal. Mills will make the changes/corrections to the faculty proposal approved at the last meeting. Arenillas will then forward the approved faculty proposal to Compton so that it can be forwarded to the Provost. Arenillas will also ask the Provost to withhold judgment on the current student proposal while we review/revise it. Xiu will forward the latest version of the student proposal to committee members. We will take this up at the next meeting.

**New Business**

**Dining Services Training Project on Discrimination**

Fletcher is working on a project with Dining Services to develop a “tolerance video” to help address some of the issues of discrimination in the workplace and asked for advice and input from the committee. Committee members offered a number of initial ideas and suggestions. Fletcher will return to the committee for additional input as she progresses through the project.

**Search for a New Dean of International Programs**

A memo to Provost Lang was drafted requesting that COI be involved in the search for a new Dean of International Programs. Arenillas will forward the memo to the Provost on behalf of the committee.

**Good of the Order**

Mowafy inquired whether it would be possible to obtain a list of all international students by geographical area/countries. He indicated that such a list would be helpful with outreach activities. Arenillas will check with the International Programs office about obtaining such as list.

**The meeting adjourned at 12:45 p.m.**

Respectfully submitted

Mike Burgmeier