**Educational Technology Resources and Policy Committee**

**Meeting of 2010 January 22**

**Minutes**

**Present:** John Bruggink (Biology), Mike Burgmeier (Secretary, Library), Barb Coleman (HPER), Keith Ellis (Chair, Art & Design), Felecia Flack (ADIT), John Limback (Academic Computing), Matt Smock (IDTM).

Motion to approve the minutes of November 20, 2009: Coleman/Burgmeier. Minutes approved.

**Reports**

**Chair Report**:

Send any new agenda items to Ellis.

**Academic Computing Report**:

Academic Computing will have WiMax USB cards available for semester-long checkout beginning February 1.

WiMax modems are available for purchase from MicroRepair. Cost is $150.00. Unlike the WiMax USB cards that must run in a Windows environment, the modems will work with the MacBooks.

Limback announced that 2 new WiMax transmitters will be installed next month; one in Negaunee and the other at the University Golf Course.

**Instructional Design, Technology, and Media Report**:

Tom Gillespie and seven members of the Course Technology Innovation Project attended the ELI (EDUCAUSE Learning Initiative) Conference in Austin, TX this week. Attendees from Northern have been reporting on the conference at their blog <http://nmuctip.blogspot.com>.

**Unfinished Business**

**Faculty Laptop Distribution Proposal**

Tabled

**Consolidating Practices on One Web Site**

Burgmeier has started to consolidate ETRPC documents found on various websites to the ETRPC website. The list of documents identified for inclusion are:

* Green Computing
* Suggestions for Addressing Computer Use in the Classroom
* Suggestions for Using Social Networking
* Email Etiquette
* Examples of past TLC Award winner portfolios

If committee members notice documents absent from the above list, please notify Burgmeier.

**Secure Document Website/Portal**

Limback reported that Academic Computing Services and ADIT will be looking at SharePoint, a Mircrosoft product. Limback and Flack will report back once they have had a chance to investigate the product and licensing terms.

**New Business**

**Testing of New Podcasting Equipment**

Limback will demonstrate Camtasia Relay at the February 5th meeting. Limback is trying to get at least 6 instructors to test the system during the 30 day trial. Ellis, Donovan, and Bruggink volunteered to test the product. Limback asked members to ask around in their departments in order to find additional volunteers.

**Good of the Order**

None

Meeting adjourned 11:45 a.m.

Respectfully submitted,

Mike Burgmeier

Secretary, ETRPC