**Educational Technology Resources and Policy Committee**

**Meeting of 2010 March 12**

**Minutes**

**Present:** Paul Andronis (Psychology), Mikhail Balaev (Sociology/Social Work), John Bruggink (Biology), Mike Burgmeier (Secretary, Library), Keith Ellis (Chair, Art & Design), Felecia Flack (ADIT), Mark Flaherty (Music), Chris Lewis (Academic Computing), Matt Smock (IDTM).

Motion to approve the minutes of February 19, 2010: Flaherty/Burgmeier. Minutes approved.

**Reports**

**Chair Report**

We did not receive any applications for the Student TLC Award by the required deadline so the deadline has been extended to March 19. Assuming we receive some applications, we will review them at the March 26 meeting. Ellis will forward the necessary documents prior to the meeting.

**Academic Computing Report**

Lewis indicated that the trial of the podcasting software Relay has ended. The feedback on Relay was not very favorable so it will not be pursued at this time. Academic Computing will continue to develop and promote their in-house product known as WildCast. https://www.acs.nmu.edu/wildcast/. WildCast can be limited to students registered for a course and supports most audio and video formats in a Windows environment. Academic Computing is working on a Mac version.

**Instructional Design, Technology, and Media Report**

Smock announced that the course management system (CMS) evaluation committee has made a recommendation to replace WebCT with Moodle. The committee evaluated Blackboard, Sakai, and Moodle. There will be two demonstrations of Moodle at the end of March/beginning of April in order to solicit feedback from faculty. An email notifying faculty of dates and times will be forthcoming. Barring any major obstacles, there will be a gradual migration to Moodle. A number of faculty members would be recruited to use Moodle during the summer session. In the fall, the use of Moodle would be voluntary for those that currently have a WebCT course and required for anyone developing a course for the first time. All remaining courses using WebCT in the fall would be migrated to Moodle throughout the fall semester with everyone on the Moodle platform beginning the winter semester.

**Unfinished Business**

**TLC Awards Revision/Interest**

In light of the low submission rate of applications for TLC Awards, the committee discussed ways we might better promote the award. It was pointed out that there is a perception among students that the award is for computer science or other students with advanced computer skills. We need to clarify the purpose of the award and the kinds of projects that would be appropriate. It was suggested that we contact the NorthWind to see if they might be willing to promote the award through interviews with past winners. We should do a better job promoting the student award to faculty since they are in a good position to encourage students to apply. It was also suggested that we change the name to better reflect the intent of the award. Ellis will work with Dr. Prosen and Dr. Koch on these issues.

**New Business**

**Podcasting Software Review**

See Academic Computing Report.

**Good of the Order**

Balaev inquired about the status of the portal for downloading software. Lewis indicated that it is not technically feasible to prevent the illegal copying and distribution of campus software. He also noted that software companies like Microsoft and Adobe would need to approve how we distribute software and they would never approve a method that did not guarantee the security of their software.

Meeting adjourned 11:55 a.m.

Respectfully submitted,

Mike Burgmeier

Secretary, ETRPC