**Educational Technology Resources and Policy Committee**

**Meeting of 2010 October 15, 2010**

**Minutes (draft)**

**Present:** Keith Ellis (Art), Chris Lewis (IT), Matt Smock (IDTM), John Rebers (Biology), Kevin McDonough (LRC), Barb Coleman (HPER), Paul Andronis (Psychology)

Motion to approve the minutes of October 1, 2010. Rebers amended the due date listed for the Technology Innovation Award. Rebers/Coleman proposed approving the amended minutes. Minutes approved.

**Reports and Announcements**

1. Chair

Currently there is only one Technology Innovation Award applicant. Keith is hoping for at least 2 more. If not, he will talk with the Provost about how to better promote the award.

1. IT

1 GB RAM upgrade for students will not happen until October 19th. It will take about 4 minutes to install the RAM. Password change happened fairly smoothly. Not as many complaints as expected. Still are a couple hundred people who haven’t changed the password yet, but probably won’t because they are retirees

1. Instructional Technology

Educat forum is coming up on November 3. The archive server for Educat is close to going up. It will be a nice improvement over WebCT. Faculty will be able to access read-only versions of their course for up to two years (under a different URL). Students will also be able to view their grades after the semester using this same server.

**Unfinished Business**

1. Charter

Keith is reviewing the process for changing our charter. Keith contacted David Boe of the Senate for clarification, but he didn’t know. Any changes will require approval of the full Senate.

1. Technology Innovation Award for students still needs to be revised. The Committee will work on it at the next meeting. Keith notified someone about changing the staff awards, but hasn’t heard back.

**Good of the Order**

Meeting adjourned at 11:13 am

Kevin McDonough

Secretary, ETRPC