**Educational Technology Resources and Policy Committee**

**Meeting of 2010 October 29, 2010**

**Minutes (draft)**

**Present:** Keith Ellis (Art), Chris Lewis (IT), Matt Smock (IDTM), John Rebers (Biology), Kevin McDonough (LRC), Barb Coleman (HPER), Mark Flaherty (Music)

Motion to approve the minutes of October 1, 2010. Rebers amended the due date listed for the Technology Innovation Award. Rebers/Coleman proposed approving the amended minutes. Minutes approved.

**Reports and Announcements**

1. Chair

Two TIA awards were submitted. Keith is a little disappointed with the low turnout. Need to discuss ways of increasing applicant rate. Possibly sending a flyer to all faculty mailboxes instead of a single email. Our final meeting is next week to discuss funding for the TIA awards

1. IT

1 GB RAM upgrade for students has not been received yet, even though it was expected two weeks ago. The hope is it will be here by next week, on Monday or Tuesday.

1. Instructional Technology

Educat forum is next week, Wednesday, from 10-noon in the Mead Auditorium.

**Unfinished Business**

1. Charter

Keith is proposing changing charter to have one student representative rather than two. Made changes to the names of particular Departments. Also, included was some language to more closely align with the University Roadmap.

1. Technology Innovation Award for Students

Made changes to questions on the form in order to be congruent with changes previously made on the faculty award. Only difference was in question 5, which remained the same in the revised form. It was decided to recommend changing the award number to two, with each winner getting $750. It was discussed presenting the Provost with an idea of paying for a Northwind advertisement to promote the award.

**Good of the Order**

It was discussed making the Technology Innovation Award an online form. Chris will work to draft something before next years’ award.

Meeting adjourned at 11:27 am

Kevin McDonough

Secretary, ETRPC