**Draft Minutes for Friday, February 20, 2015**

**Attendees:**

Hugo Eyzaguirre (ECON)

Bruce Sarjeant (LIBR/AIS)

Dave Donovan (PHY)

Chris Lewis (IT)

Chris Wagner (HELP DESK)

Amy Barnsley (MATH)

Lanae Joubert (HHP)

Brandon Canfield (CHEM)

Mark Flahrity (MUS)

Jennifer Myers-Jezylo (BIO)

Eric Burdick (CLS)

Christine Lenzen (A&D)

1. Hugo brought the meeting to order at 11:03.
2. The Minutes of Feb 6th were approved with minor editing (Dave Donovan/ 2nd Lanae Joubert)

1. Reports and Announcements
	1. Chair (TIA). (see point a in New Business)
	2. IT/IS/HelpDesk. Matt sent an email regarding his office looking into a plagiarism checker. [VeriCite](https://www.longsight.com/technologies/vericite). Cheaper than turnitin (concern that vericite will significantly up the cost once NMU commits—no, they said). Can it sniff out photographs? Not sure, but will check. Discussion forums? Not sure. Some faculty beta testers will be solicited for this (perhaps) this semester.

HelpDesk Consultant Jeffrey Kontio moved on to Princeton University. Opportunity to possibly rewrite the job position.

Skillbuilder workshop was a success. Next one on March 13.

Helpdesk notes will go out before the break.

* 1. Instructional Design and Technology.
1. Unfinished Business
	1. Fees charged by Printing Services (nothing new at the moment). Still pending.
	2. Laptop program (awaiting next TLC meeting Feb. 25). They meet next week.
	3. Mailing lists (announcements, discussions, advertisements…). The recent creationism email back and forth…. The poems…. Houses for sale…. It is too much. The merits and demerits were discussed of a listserv that connects all. One solution is to moderate the list. But that opens up another set of issues. Should the ETRPC send out a survey on this? Chris Lewis: NMU Marketing is looking into this situation.

Q: Wasn’t the original concern just about the rampant run of the mill NMU announcements? Suggestion to send all announcements to Kristi Evans for a once-a-day announcement? Chris thinks that they are looking into this very solution. Bruce will look into other universities’ policies about faculty listservs/emails.

1. New Business
	1. Acting Provost Lesley Larkin will be attending one of our meetings (April 3 is a possibility). Hugo met with her. They are trying to move on with transparency and better communication at NMU and that is the reason of having her in our meeting.
	2. Our next meeting (March 20th) is the TLC awards. <http://www.nmu.edu/grantsandresearch/node/40> March 6th is the deadline for awards, Hugo gets the applications, will pass them to us. Further instructions from Hugo are forthcoming.
	3. Tom will report back from the TLC.
2. Good of the Order.

Felicia would like to get time to discuss signals.

Chris W: Did not get grant for the 3D printer. Looking at a multimedia lab, too. (both are just talk). Helpdesk open 8-5 throughout Spring Break.

Amy: student has a stolen computer? Show the theft report from Public Safety to Microrepair and you’ll get another one right there.

Meeting adjourned at 11:52.

*Respectfully submitted,*

*Bruce Sarjeant*