## Friday, February 6th, 2014

**Attendees:**

Hugo Eyzaguirre (ECON)

Bruce Sarjeant (LIBR/AIS)

Dave Donovan (PHY)

Chris Lewis (IT)

Chris Wagner (HELP DESK)

Matt Smock (IDT/AIS)

Amy Barnsley (MATH)

Tom Isaacson (CAPS)

Mounia Ziat (PSY)

Lanae Joubert (HHP)

Brandon Canfield (CHEM)

Mark Flahrity (MUS)

David Gomillion (BUS)

1. Hugo brought the meeting to order at 11:04
	1. The minutes of January 23, 2015 were approved with minor editing (M: Dave Donovan S:Mounia Ziat)
2. Reports and Announcements
	1. Chair (TIA). Hugo will have everything ready for us to evaluate the Student TIA prior to his departure.
	2. IT/IS/HelpDesk. Chris: putting in a financial aid patch into Banner this weekend. “it won’t break anything”.
	3. Instructional Design and Technology. Matt: Still have the TLC demo laptops. Come and look (LRC 106). The CTL has a new Graduate student working with them as a programming assistant. A new Center for Teaching & Learning (CTL) Scholar is needed. Look for the announcement in your email.

Q. Did educat gradebook change since last semester? A: No. A discussion of Educat gradebook attributes/functionality began.

Chris: Helpdesk Housecalls to residence halls and campus apts. began. Also, there is an upcoming SLFP skillbuilder workshop: Internet Safety on Wed. Feb 18th.

1. Unfinished Business.
	1. TLC meeting – Laptop selection. Tom Isaacson reported back.
		1. Dave Maki checks periodically to ensure we can or can’t do better elsewhere.
		2. This is a Board approved process
		3. Lenovo still provides a great deal.
		4. Every 2-3 years other manufacturers are approached
		5. See iii above. Lenovo beats others in price, package, and quality of inclusions.
	2. Costs of new models
		1. 720-760 w/warranty, imaging costs, built-in equipment for LTE to work, durability meets specs of MIL 9 out of the box. Fall model—same processor, planar board as a MAC.
		2. Overall price about the same as discontinued web price + 3 year warranty (would add $300 to cost).
		3. Processors make up about 1/3 of cost (poor ones are what makes computers cheap @ Best Buy, etc)

Yes, our survey results have been factored in to Dave Maki’s evaluation. A 3 or 4 year lease is still undecided. LTE is here in the fall. The X250 (which is really new) is what Dave Maki would like, rather than the X240 currently in the CTL. (NEXT TLC MEETING FEB 25)

Discussion of computers issued to Grad Students.

* 1. Fees charged by Printing Services. Hugo talked to Printing Services but they were not forthcoming with answers to his questions. Discussion ensued on whom else to contact.
1. New Business. None
2. Good of the Order. None.

Meeting was adjourned at 11:40.

*Respectfully submitted,*

*Bruce Sarjeant*