Graduate Programs Committee

**Draft Minutes of April 9, 2020**

ZOOM Meeting

3:00 - 5:00 PM

Present: M. Romero, F. McCormick, M. Jennings, M. Klett, L. Eckert, L. Larkin, K. Teeter, K. Smith, M. Moore, M. Strahan

Absent: None

Guests: Carter Wilson – Political Science

1. Approval of Agenda – Larkin/Strahan- **Approved**
2. Approval of Minutes – March 19, 2020 – Klett/Moore– **Approved**
3. Dean’s Report (Lisa Eckert, Dean of Graduate Education and Research) – L. Eckert reported the following: (1) Two applicants were interviewed for the Director of Graduate Enrollment, Management, and Marketing position but hiring remains on hold for now due to budget concerns. (2) Lisa sent a note to all graduate program directors to encourage new students to enroll for fall semester. (3) Kerry Garcia, Becky Tavernini, Kelsey Potes, Dan Freeborn, and Janelle Taylor developed a CRM Journey message that was sent to all juniors and seniors at NMU with a GPA of 2.5 above. Students in programs with rolling admission deadlines were targeted. (4) A flip-book was designed by Becky Tavernini and will distributed in the fall when classes resume. (5) Staff in the graduate office are taking turns working remotely from home and are using ZOOM and Google Hangout to communicate. (5) Due to coronavirus travel restrictions, Lisa was unable to attend the Council on Undergraduate Research Conference in Montana. (6) Helen Bicigo will be retiring at the end of May. (7) Lisa and staff in graduate office have been able to process directed study forms using Right Signature. (8) Lisa has been working with Diana Vreeland, Director of the International Studies office to make sure that international students can register for online courses.
4. Chair’s Report (Frankie McCormick) – Frankie plans to send out the annual report to Senate by the deadline of April 17. A copy of the report will be sent to everyone. Once the annual report has been submitted, Frankie will send out service letters.
5. GPC Business
   1. Faculty (Members 2019 - 2020: M. Klett, M. Strahan, M. Romero, M. Moore)

Graduate Faculty Applications – Klett/Teeter - **Approved** – GPC approved 23 applications for graduate faculty status. One application was approved via e-vote on April 10 and another application was approved on April 23 – this application will be reviewed by Senate in the fall (see table below).

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Department** | **Level** | **Term** | **Begins** | **Expires** |
| Appleton | Randy | Math&Comp.Sci. | 3 |  | 8/1/2019 |  |
| Biesbrouck | Jeremy | Psy. Sci. | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Carlson | Sarah | Social Work | 2 | 3 | 8/1/2019 | 8/1/2022 |
| Gautam | Yuba | SHHP | 3 |  | 8/1/2019 |  |
| Hightower | LaMart | Social Work | 3 | 3 | 8/1/2019 | 8/1/2022 |
| Holcomb | Corey | SELPS | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Horn | Jeffrey | Math&Comp.Sci. | 3 |  | 8/1/2019 |  |
| Jeevar | Vincent | Psy. Sci. | 2 | 3 | 8/1/2019 | 8/1/2022 |
| Jerome | Patrick | CAPS | 3 |  | 8/1/2019 |  |
| Johnson | Karl | Social Work | 3 | 3 | 8/1/2019 | 8/1/2022 |
| Kane | Evan | Biology | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Kowalczyk | Michael | Math&Comp.Sci. | 3 |  | 8/1/2019 |  |
| Medina | Jacquie | SHHP | 3 |  | 8/1/2019 |  |
| Menard | Katie | Nursing | 3 |  | 8/1/2019 |  |
| O'Neill | Dawn | Psy. Sci. | 1 | 3 | 8/1/2019 | 8/1/2022 |
| O'Neill | John | Psy. Sci. | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Paterson | Gordon | Biology | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Poe | Andrew | Math&Comp.Sci. | 3 |  | 8/1/2019 |  |
| Van Grinsven | Matthew | EEGS | 3 |  | 8/1/2019 |  |
| Windels | Steven | Biology | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Wyche | Abigail | Social Work | 3 |  | 8/1/2019 |  |
| Kennedy  Approved 4/10/20 (e-vote) | Laura | SELPS | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Johnson  Approved 4/24/20 (e-vote) –to be reviewed by senate in the fall | Kathryn | SELPS | 1 | 3 | 8/1/2019 | 8/1/2022 |

b. Curricular items (Members 2019-2020: entire GPC membership)

1. Psychology – Applied Behavior Analysis (ABA) Program Revision and New Course - Klett/Strahan – **Approved** – GPC voted to approve the addition of a capstone course (ABA 590) which can be taken in lieu of a thesis for students seeking certification after graduation. Students who take ABA 590 will be required to take AIS 535 - Using Scholarly Library Resources in Support of Graduate Research.
2. Political Science – HESA Program Termination - Klett/Strahan – **Approved -** GPC voted to approve termination of the HESA program with a teach-out plan. Enrollment in the program has dropped by 53%. GPC recommends changing *program suspension* to *program termination* in the proposal and include teach-out plans for remaining students, which decrease the amount of time it takes to complete the degree.
3. PhD Proposals – Informational Report for Academic Senate - Frankie placed the PhD program “snapshot” on a Google Share Drive after the last meeting for editing and review by GPC members. The snapshot includes information about the PhD (HHP and ROAR) programs and will be shared with the Senate at their April meeting.
   1. Policy Items
      1. Officer Elections for 2020-2021
         1. Secretary: Melissa Romero
         2. Vice-Chair: Matt Jennings
         3. Chair: Frankie McCormick

Adjourned 5:16 pm – Klett/Jennings

Respectfully submitted by

Melissa Romero, GPC Secretary