Graduate Programs Committee

**Minutes of February 9, 2017**

LRC 311

 3:30- 5:00 PM

Present: K. Galbreath, M. Romero, R. Jensen, F. McCormick,

M. Vroman, L. Eckert, Russ Prather, M. Strahan, Ross Broughton (GSA President)

Absent: M. Vroman

Guests: Paul Mann – Associate Dean and Director, Clinical Laboratory Sciences; Joe Lubig – Associate Dean for Teacher Education and Director of Education, School of Education, Leadership and Public Service; Jacob Daar – Assistant Professor, Psychology

1. Approval of Agenda – Strahan/Prather - **Approved**
2. Approval of Minutes – December 8, 2016 – Jensen/McCormick – **Approved with edits**
3. Interim Assistant Provost’s for Graduate Education and Research Report – Lisa Eckert is now serving as the interim Assistant Provost for Graduate Education and Research and Rob Winn is serving as the Dean of the Colleges of Arts and Sciences. L. Eckert reported the graduate office is working on streamlining the application process for prospective graduate students. This information will be shared at the next graduate program director meeting.
4. Chair’s Report – K. Galbreath reported the MPA program was approved at the February 7th Academic Senate meeting.
5. Graduate Student Association Report – R. Broughton announced that he was elected to be president of the GSA. The group will be meeting this month to identify strategies to increase student membership.
6. GPC Sub-Committee Business
	1. Course and Programs (Members 2016 – 2017; M. Strahan, R. Broughton, K. Galbreath)
7. CLS MS in Clinical Molecular Genetics program revision – **Approved** with minor editorial revisions- Strahan/Prather - CLSrequested a program revision in the CLS MS in Clinical Molecular Genetics program. The revision consists of offering a Clinical Molecular Laboratory Education Coordinator Track. Students in this track will earn a CLS MS degree while also developing the knowledge and skills to work as a laboratory clinical education coordinator. Faculty from the SELPS department will teach the following courses in the track: ED 504, Psychology of Education, ED 505, Measurement and Evaluation, and ED 522, curriculum development.
8. SELPS MA in Instruction program revision – **Approved** – Strahan/McCormick.SELPS requested a program revision in the Masters of Arts in Instruction program. The revision involves replacing an existing course, ED 541A, Improvement of Instruction with ED 541A, Supervision of Instruction. The replacement course, ED 541A, Supervision of Instruction, provides additional learning opportunities and enrollment is anticipated to be higher in comparison to that of the original course.
9. SELPS MS in Postsecondary Biology Education program revision – **Approved –** McCormick/Strahan. SELPS requested a program revision in the Master of Science in Postsecondary Biology Education program. The program change involves removing a 4-credit course, ED 531, College Student Development, and replacing it with two, 2-credit courses, ED 504, Psychology of Education and ED 505, Measurement Evaluation. The new courses provide more information about the psychology of learning and assessment of learning outcomes. Faculty from the SELPS department will teach ED 504, Psychology of Education and ED 505, Measurement and Evaluation.
10. Psychology MS in Applied Behavior Analysis program revision – Psychology requested revisions to the Psychology MS in Applied Behavior Analysis program. Proposed revisions include: (1) Develop a new course, PY 501, Behavioral Assessment and Evaluation as a graduate level replacement for PY 403, Behavioral Assessment and Evaluation. (2) Develop a new course, PY 515, Complex Behavior and Theory. (3) Change PY 462, Professional Ethics to PY 513, Professional Practices and Ethics in Behavior Analysis. (4) Reduce the total number of PY 592, Psychology Practicum credits from 4 (per semester) to a range, 1-4 credits and require instructor’s permission to take the course. (5) The requirement of a thesis and elimination of PY 590, Applied Research option. GPC reviewed the proposal and requested the following revisions to the proposal which will be reviewed at the next GPC meeting:
	* + Remove the graduate portion of PY 403 and PY 462 to avoid having graduate students take those courses.
		+ Clarify the course description of PY 592 to include 1-4 credits per semester for a total of 10 credits.
		+ Remove prerequisite courses from the bulletin description for PY 592 (PY 403, PY 511, PY 503).
		+ Identify whether a criminal background check is required for students.
		+ Clarify current student enrollment numbers in the proposal.
		+ Identify what the projected enrollment for the program will be in years one, two, and five.
		+ Item #10d. in the proposal, indicate that library resources are adequate and refer to letter of support.
		+ Item #16 in the proposal, refer to letters of support.
11. Course/proposal revision/deletion forms discussion - **Tabled**
	1. Faculty (Members 2016 - 2017: L. Eckert, M. Romero, R. Prather)
		1. Graduate Faculty Applications – Romero/Prather– **Approved**

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| **Last Name** | **First Name** | **Department** | **Level** | **Term** | **Begins** | **Expires** |
| Basse | Cindy | SELPS | 1 | 3 | 8/1/2016 | 8/1/2019 |
| Becker | Matthew | Biology | 1 | 3 | 8/1/2016 | 8/1/2019 |
| Brunswick | Gary | Business | 3 | 5 | 8/1/2016 | 8/1/2021 |
| Corace | Gregory | Biology | 1 | 3 | 8/1/2016 | 8/1/2019 |

1. GFS application form revision – **Tabled**
2. Policy (Members 2016 – 2017: M. Vroman, F. McCormick, R. Jensen)
	1. Proposed Excellence in Education evaluation form – A proposed Excellence in Education evaluation form was reviewed by GPC. The form was adapted from the evaluation form that is used for Spooner grant applications. GPC members decided not to use the form to review this year’s Excellence in Education applications. The evaluation form will be distributed for use at the departmental level next year.
3. GPC Bylaws revision – committee membership – **Tabled**

Adjourned 5:15 pm – Galbreath/Jensen

Respectfully submitted by

Melissa Romero, GPC Secretary