Graduate Programs Committee

**Minutes of March 15, 2018**

LRC 311

 4:00 - 5:30 PM

Present: M. Romero, R. Jensen, F. McCormick, M. Strahan, C. Wozniak, K. Teeter, M. Jennings, L. Eckert, R. Prather, C. Hart, Indigo Villenueva (GSA student representative)

Absent: None

1. Approval of Agenda – Strahan/Jensen - **Approved**
2. Approval of Minutes – February 15, 2018 – Strahan/Jensen – **Approved with edits**
3. Interim Director of Graduate Education (Lisa Eckert) – L. Eckert reported that the 3-minute thesis competition was successful. A video recording of the event is posted and available for viewing. Lisa also reported that the GD 599/699 Thesis Completion courses (outlined in February 15th, GPC minutes) passed the first reading at the March 13th Senate meeting.
4. Chair’s Report (Frankie McCormick)
	1. F. McCormick reported that BI 467 and the SELPS – Masters of Arts in Early Childhood Education program passed the Senate second reading on February 20th. The Senate Executive committee returned two items with suggestions for revisions; the bylaws and the changes to Graduate Faculty Status. GPC was asked to make the following changes:
		1. **GPC Bylaws**: change the name to “GPC Operating Procedures” and note the dates of the amendment.
		2. Add the following language to cover amendments: **Amendments**. *These procedures can be amended or rewritten if approved by a majority of the entire Committee, as long as they do not conflict with the Bylaws of the Academic Senate. All approved changes to these operating procedures will be shared with the Senate.*
		3. Frankie suggested deleting Article 1.7 (*Amendments to the Bylaws shall require approval by two-thirds of the eligible members present and voting*) and place the content as its own article at the end of the GPC Operating Procedures document. This change brings the document in line with the Academic Senate Bylaws.

GPC members agreed to make the changes suggested above and to continue requiring approval by two-thirds of members to amend the bylaws. Frankie will provide a list of changes to the Bylaws and move it to the Senate.

* + 1. **Changes to Graduate Faculty Status (GFS)**: Frankie reported that the Senate Executive Committee raised concerns about whether there are any provisions by which GFS could be revoked and whether there are any restrictions for both thesis advising and teaching graduate classes in disciplines outside of the “home” department. GPC members discussed the items at length and agreed to add language to the GFS document whereby GPC can review a faculty member’s level 3 status upon request from the department head or dean. Frankie will meet with the AAUP grievance officer to work on the language. Then, if approved by GPC via e-vote, the document will be then be moved to the Senate Executive Committee for approval. In regard to teaching outside the home department, GPC members agreed that faculty routinely serve on committees and teach graduate courses outside of the home department. This occurs because the faculty are content experts in their area and are appointed to positions by department heads because they are appropriate choices. GPC members agreed that approval to teach outside of the home department should remain at the department level.
1. Graduate Student Association Report – I. Villenueva reported that student recruitment and membership is a top priority at this time. The GSA is developing a survey that will be used to gather information about topics of interest and/or events that could be hosted by the GSA.
2. GPC Sub-Committee Business
	1. Course and Programs (Members: M. Strahan, C. Hart, M. Jennings)
		1. NU 818 course revisions – Strahan/Jennings– **Approved** – GPC reviewed a proposal to revise course objectives for NU 818: Evidence-Based and Translation Methods. The course required revisions to reflect current changes in practice. The next offering will take place during fall semester 2019.

* 1. Faculty (Members: F. McCormick, M. Romero, R. Prather)
		1. Graduate Faculty Applications – Prather/Jensen– Two applications were approved and two applications were denied.

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| --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Department** | **Level** | **Term** | **Begins** | **Expires** |
| Galbreath | Kurt | Biology | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Medina | Jacqueline | HHP | 2 | 3 | 8/1/2017 | 8/1/2020 |
| Savord | Andrea | Psych Sci. | 1 | 1 | 8/1/2017 | 8/1/2018 |
| Stachowicz | Nicole | Clinical Sciences | 1 | 2 | 8/1/2017 | 8/1/2019 |

* 1. Policy (Members: R. Jensen, C. Wozniak, K. Teeter)
	2. Excellent in Education rankings – Jensen/McCormick - **Approved -** There were 45 applicants and 36 awards. GPC representatives reviewed specific student applications and a discussion ensued. The following students listed below will receive funding:

|  |  |  |
| --- | --- | --- |
| **Last Name** | **First Name** | **Department** |
| Acevedo  | Ada | Biology |
| Bejcek | Ben | Biology |
| Bowman | Jacob | Biology |
| Cawley | Mikel | Biology |
| Gable | Connor | Biology |
| Homkes | Austin | Biology |
| Johnson | Emily | Biology |
| Kantola | Mindy | Biology |
| Marsh | Dawn | Biology |
| Miltz-Miller | Eric | Biology |
| Nehiba | Katie | Biology |
| Paget | Carly | Biology |
| Peacock | Tess | Biology |
| Phillips | Samantha | Biology |
| Ritz | Thornton | Biology |
| Snow | Veronica | Biology |
| Szarmach | Stephanie | Biology |
| VanOrman | James | Biology |
| Zimmerman | Grace | Biology |
| Fitzgerald | Corey | HHP |
| Vyas | Aditi | HHP |
| Brown | William | CLS |
| Andrzejewski | Jeremy | Psychology |
| Albrecht Nebel | Barbi | Political Science |
| Bartlett | Alesha/Ollie | English |
| Belc | Krys | English |
| Belliel | Katherine | English |
| Clark | Alex | English |
| Clemens | Randi | English |
| Emily | Megan | English |
| Flores | Emmanuel | English |
| Klein | Kendra | English |
| Keller | Jackson | English |
| Lutes | Kari | English |
| Nyfeler | William | English |
| Womer | Brenna | English |

1. Policy document - revisions - **Tabled**

Adjourned 5:45 pm – Strahan/Jensen

Respectfully submitted by

Melissa Romero, GPC Secretary