Graduate Programs Committee

**Minutes of October 10, 2019**

LRC 224

3:00 - 5:00 PM

Present: M. Romero, F. McCormick, M. Strahan, K. Teeter, M. Jennings, M. Moore, M. Klett, L. Eckert, L. Larkin

Absent: K. Smith

Guests: J. Lubig, Education, Leadership, and Public Service

C. Bell, Mathematics and Computer Science

1. Approval of Agenda – Strahan/Klett- **Approved with addition of item #6 and one item under b.ii.4.**
2. Approval of Minutes – September 12, 2019 - Teeter/Jennings– **Approved**
3. Dean’s Report (Lisa Eckert, Dean of Graduate Education and Research)
   1. L. Eckert raised the question of whether GPC is currently following the policy indicating that courses open to both undergraduate and graduate students are reviewed annually by the Assistant Provost of Graduate Education and Research.

* Policy subcommittee members will review this policy and make recommendations for clarification either electronically prior to or at the November GPC meeting.
  1. The Office of Graduate Education is currently transitioning to a College of Graduate Studies and members of the administration are currently discussing titling for the Dean position. Members of GPC are welcome to provide suggestions.

1. Chair’s Report (Frankie McCormick) – F. McCormick
   1. The workload will be quite extensive this year, with 14 anticipated program proposals. All programs scheduled for implementation in fall of 2020 must be presented to the Senate by January. The PhD programs are scheduled for implementation in 2022 so those programs can be reviewed in December and the winter semester. In December, GPC will meet with Dan Cullen for a general discussion about PhD programs and HLC issues. The plan is to have the PhD program proposals approved and submitted to Senate by March and April.
   2. All GPC members will serve on the Course and Programs subcommittee with groups of two reviewing each masters and revisions proposals and groups of three reviewing PhD proposals. One experienced person, the lead reviewer, will serve on each of these committees. Lead reviewers will work with the departments to obtain corrections and the final draft of the proposal will be reviewed by the full GPC. Before reviewing proposals, all GPC members should review the document entitled, *Reviewing Proposals for GPC in Subcommittees,* which was shared with committee members by F. McCormick at the September meeting
   3. F. McCormick provided a tentative plan and schedule for curriculum review (See table below). Due to the increased number of proposals this year, meetings may be scheduled for three hours instead of two or we may need to meet more frequently. The tentative plan and schedule for curriculum review will be located in Share in a folder entitled, *Curriculum*.

**GPC Fall 2019**

**Tentative Plan and Schedule for Curriculum Review**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Proposal** | **Requested Implementation Date** | **Subcommittee** | **Review 1** | **Review 2**  (*If needed*) |
| **Business 4+1** | 2020 | **Lead: Matt**/Kristin | Nov. 14th | Dec. 12th |
| **Computer Science** | 2020 | **Lead: Kate**/Mitch | Nov. 14th | Dec. 12th |
| **HHP Masters** | 2020 | **Lead: Lesley**/Mitch | TBD |  |
| **HHP PhD** | 2022 | **Lead: Frankie**/Melissa/Kate | Dec. 12th  General/HLC | TBD |
| **Psychology Revisions** | 2020 | **Lead: Maggy**/Kristin | Dec. 12th | Jan 23rd |
| **ROAR PhD** | 2022 | **Lead: Mike**/Matt/Lesley | Dec. 12th  General/HLC | TBD |
| **Social Work Revisions** | 2020 | **Lead: Melissa**/Maggy | Dec. 12th | Jan 23rd |
| **Misc. Minor Proposals** | 2020 | **Frankie**/**Mike** | Rolling basis |  |

1. GPC Sub-Committee Business
   1. Faculty (Members 2019 - 2020: M. Klett, M. Strahan, M. Romero, M. Moore)

Graduate Faculty Applications – Strahan/Teeter– **Approved** – GPC approved three applications for graduate faculty status.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Department** | **Level** | **Term** | **Begins** | **Expires** |
| Pawlowski | Madelyn | English | 3 |  | 8/1/2019 |  |
| Salisbury | Brenda | HHP | 1 | 3 | 8/1/2019 | 8/1/2022 |
| White | Kristen | SELPS | 2 | 3 | 8/1/2019 | 8/1/2022 |

* 1. Curricular items (Members 2019-2020: entire GPC membership)

1. Psychology
   1. Deletion of the Training and Performance Program – Strahan/Klett – **Approved** - GPC reviewed a proposal for deletion of the Training and Performance Program. The program was suspended in the 2015-2016 academic year due to low enrollment and lack of market demand with a teach-out plan in place. There are currently no students remaining in the program. Several courses will be transferred to Education, Leadership, and Public Service which include: PY 554 Adult Learner (will become ED 524 Adult Learner) and PY 558 Measurement and Evaluation of Training (will become ED 523 Measurement and Evaluation of Training).
   2. PY course deletions - The following courses will be deleted:
      * PY 556 Designing Learning
      * PY 557 Delivering Training
      * PY 560 Technologies for Training
      * PY 562 Improving Human Performance
      * PY 568 Executive Coaching
      * PY 572 Facilitating Organizational Change
      * PY 577 Managing Organizational Knowledge
      * PY 578 Managing the Learning Function
2. SELPS
   1. Course changes: PY 554 to ED 524 and PY 558 to ED 523 (see item b.i.1. above) – Strahan/Klett – **Approved**.
   2. Course deletions - Strahan/Klett – **Approved**. GPC reviewed a proposal to delete sixty-seven ED, EDSI, and MAED courses. The courses have not been offered over the past five years. The EDSI and MAED programs are no longer offered as degrees at the university. Deleted course names are available in the proposal. Deleted course numbers include the following:

* ED 460, ED 470, ED 472, ED 500A, ED 500B, ED 501, ED 502, ED 503, ED 510, ED 514, ED 515, ED 520, ED 547, ED 549, ED 552, ED 563, ED 564, ED 565, ED 577, ED 578, ED 579A, ED 580A, ED 582, ED 590, ED 615, ED 618, ED 642, ED 645, ED 646, ED 684, ED 990, ED 991, ED 998
* EDSI 521, EDSI, 522, EDSI 523, EDSI 525, EDSI 541, EDSI 542, EDSI 543, EDSI 544, EDSI 561, EDSI 562, EDSI 563, EDSI 591, EDSI 594, EDSI 595, EDSI 596, EDSI 598, EDSI 599
* MAED 511, MAED, 512, MAED 513, MAED 514, MAED 531, MAED 532, MAED 533, MAED 534, MAED 535, MAED 550, MAED 591, MAED 594, MAED 595, MAED 596, MAED 597, MAED 598, MAED 599
  1. Revisions to the Educational Administration: American Indian Education Certification program – Klett/Moore – **Approved**. GPC reviewed a minor program revision from Education, Leadership, and Public Service and the Center for Native American Studies for revision of the American Indian Education Certification program. The Tribal Education Department’s National Assembly (TEDNA) is developing a partnership between NMU and Kansas State University, and the University of New Mexico to offer a credential in tribal education leadership. The redesign of this program will more closely align the courses with content required for the TEDNA credential. Changes to the program will also result in increased credit hours for the master’s degree, enabling students to obtain an educational administration building level certificate in the State of Michigan and receive a foundation in educational research. Changes to the program include the following items below:
     1. Minor program revisions:
* Total number of credits will increase from 36 to 38.
* Total number of cognate credits will increase from six to eight.
* Deletion of NAS 486 American Indian Educational Law and Leadership.
* Title of the program will change to Educational Administration: Native American Education Administration and Supervision (MAE).
* Addition of a new course, NAS 484 Native American Inclusion in the Classroom.
* Course revisions to NAS 484 and NAS 485 – deleted course content from NAS 486 will be incorporated within NAS 484 and NAS 485. Because additional content will be added to NAS 485, the number of credits will increase from three to four.

1. Minor revisions to the Educational Instruction Program – Strahan/Klett – **Approved -** pending letter from Global Campus providing budgetary information for the program. GPC reviewed a minor program revision proposal for the Educational Instruction program. There will be three tracks offered in the revised program (Pedagogy, Advanced Subject-Area Content, and TESOL). The addition of the Advanced Subject Area Track is required to address HLC requirements for those teaching dual, concurrent, and middle college courses at institutes of higher education. Other additions, changes, and deletions include the following:
   * + - * Addition of an 18-credit Subject Area Content track designed to teach college-level courses in a specific discipline. Departments that will be offering discipline specific courses for this track include English, Mathematics and Computer Science (see item #b.iii.1 below), Languages and Literatures, History, Clinical Laboratory Science, Art and Design, and the School of Health and Human Performance.
         * Addition of a 20-credit Teaching English to Speakers of Other Languages (TESOL) track.
         * Revision of the Pedagogy track to include an additional course option– ED 541A Improvement of Instruction. Students may take ED 541A or ED 541B Supervision of Instruction to fulfill Pedagogy track requirements.
         * Deletion of elective courses: ED 533 School and Community Relations, ED 562 Introduction to Learning Disabilities, ED 585 Interest-Based Literacy Teaching
2. ED 595A and ED 596A Special Topics Courses – Strahan/Klett – **Approved.** GPC reviewed a proposal request for two new courses, ED 595A Special Topics in Educational Settings (1-4 cr. A-F) and ED 596A Special Topics in Educational Settings (1-4 cr. S/U). The courses primarily will be used to meet professional development requirements for faculty and staff who serve as educational partners of NMU. The courses were developed in response to requests from superintendents in the Upper Peninsula to design graduate-level coursework that meets school improvement goals, new state mandates, curriculum, and personnel requirements.
3. Math
   1. New 500 level courses to support the Education Instruction MS Program – Klett/Moore - **Approved**.GPC reviewed the 500-level courses listed below to support the Education Instruction MS Program:

* MA 550 Number Systems and Number Theory
* MA 552 Problem Solving Strategies
* MA 553 Explorations in Geometry
* MA 555 Mathematics History and Technology
* MA 557 Investigations of Mathematical Problems
* MA 650 Mathematical Reasoning and Proof
* MA 651 Selected Topics in Discrete Mathematics
* MA 562 Survey of Analysis
* MA 653 Survey of Algebra

1. Policy Items (Members 2019 – 2020: F. McCormick, K. Smith, M. Jennings, L. Larkin)

None for this meeting

1. Bethany Beavers - ASNMU representative – Bethany Beavers has volunteered to serve as the ASNMU student representative on GPC this year. Bethany provided information about a proposition developed by ASNMU to add ASNMU information to all graduate course syllabi. The proposition was submitted to CUP and will be submitted to the GEC on October 14th. The purpose of the proposition is to provide students with information about ASNMU, including resources that are available to students. GPC reviewed the language in the proposition and recommended using different avenues to reach the students which may be more successful such as email, Facebook, Instagram, and/or Twitter.

Adjourned 5:04 pm – Strahan/Klett

Respectfully submitted by

Melissa Romero, GPC Secretary