Graduate Programs Committee

**Minutes of October 19, 2017**

LRC 311

3:00 - 5:00 PM

Present: M. Romero, R. Jensen, F. McCormick, R. Prather, M. Strahan, C. Wozniak, K. Teeter, M. Jennings

Absent: C. Hart, L. Eckert,

Guest: Julie Rochester, School of Health and Human Performance

1. Approval of Agenda – Teeter/Jennings - **Approved**
2. Approval of Minutes – September 21, 2017 – Wozniak/Strahan – **Approved**
3. Interim Assistant Provost’s for Graduate Education and Research Report – L. Eckert was absent. M. Strahan reported on behalf of L. Eckert. Strahan reported there was a graduate program director’s meeting on October 12th and the topic of discussion was thesis requirements. The following thesis requirements were agreed upon at the meeting: (a) students must identify citation style and any permissions in the *Acknowledgments* section of the thesis; (b) thesis chairs will confirm that the uploaded thesis is the one approved by the committee; (c) signature pages do not need to be uploaded with the thesis file but will be submitted to the grad office in hard copy after signatures have been obtained; and (d) thesis chairs must discuss embargoes with students before they upload the thesis.
4. Chair’s Report – F. McCormick provided several announcements: (a) A student appeal will be sent for review by the policy subcommittee and will be discussed at the November GPC meeting; (b) the course and programs subcommittee will be receiving two course proposals and a new program proposal for a Master’s in Social Work. These are anticipated to be reviewed at the November meeting; (c) A proposal for a PhD in Rural Leadership in Sustainability may be forthcoming.
5. Graduate Student Association Report – No report. No student was present at the meeting.
6. GPC Sub-Committee Business
   1. Course and Programs (Members: M. Strahan, M. Jennings, C. Hart)
7. ATR Proposal– GPC reviewed a proposal from the School of Health and Human Performance for an MS in Athletic Training. The accrediting body for AT (CAATE) has mandated that by 2022, the new entry-level requirement for AT is the Master’s degree. HHS will phase out its current undergraduate major in AT and phase in a 3+2 Master’s in AT program. GPC reviewed the proposal and provided the following suggestions for revisions:

* Provide clarification about whether students applying to the program are required to have an undergraduate degree in sports science from NMU or if they are eligible if they have undergraduate degrees from other universities.
* On page 7 of the proposal, include a listing of graduate courses as they will appear in the graduate bulletin and provide course descriptions.
* Work with Lisa Eckert to develop a policy allowing junior level students to take 500-level (graduate) courses. This policy will only apply to the School of Health and Human Performance.
* Change the course number, ATR 599 Internship in Athletic Training (599 is reserved for thesis instead of internship).
* Provide clarification about application requirements at the graduate level. In other words, at what point in the curriculum will students apply for graduate school?
* Clarify what will happen to courses ATR 450 and ATR 499 once the program has been implemented.
* Minor editorial and formatting suggestions were provided.

GPC members will review the proposal and submit an e-vote once the revisions have been completed.

* 1. Faculty (Members: F. McCormick, M. Romero, R. Prather)
     1. Graduate Faculty Applications – Jensen/Romero– **Approved** – GPC reviewed 15 applications for graduate faculty status.

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| **Last Name** | **First Name** | **Department** | **Level** | **Term** | **Begins** | **Expires** |
| Aho | Marie | Psy. Sci. | 1 | 1 | 8/1/2017 | 8/1/2018 |
| Boyer-Davis | Stacey | Business | 2 | 3 | 8/1/2017 | 8/1/2020 |
| Brahm | Gabriel | English | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Ebben | William | Health/Human/Perf. | 1 | 2 | 8/1/2017 | 8/1/2019 |
| Gerig | Brandon | Biology | 2 | 3 | 8/1/2017 | 8/1/2020 |
| Hart | Claudia | Business | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Holcomb | Corey | ELPS | 1 | 1 | 8/1/2017 | 8/1/2018 |
| Hsieh | Hsin-Ling | Economics | 2 | 3 | 8/1/2017 | 8/1/2020 |
| Hunt | Tim | Health/Human/Perf. | 1 | 2 | 8/1/2017 | 8/1/2019 |
| Krzakowski | Caroline | English | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Lafferty | Dianna | Biology | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Vanden-Avond | Laura | Psy. Sci. | 1 | 1 | 8/1/2017 | 8/1/2018 |
| Vanwelsen-aers | Lynn | Health/Human/Perf. | 1 | 1 | 8/1/2017 | 8/1/2018 |
| Whiting | Seth | Psy. Sci. | 1 | 1 | 8/1/2017 | 8/1/2018 |
| Yao | Haibo | Business | 2 | 3 | 8/1/2017 | 8/1/2020 |

1. Suggested changes to the Graduate Faculty status (GFS) application form – GPC members reviewed a revised GFS application form. The revisions reflect changes suggested at prior meetings. The committee discussed several ideas for revisions: (a) moving from three to two levels of graduate faculty status. Faculty with level two will be able to chair a thesis committee; (b) discussed the number of terms for each level; (c) discussed verbage for eligibility criteria for levels one and two.

F. McCormick will check with the Academic Senate to determine if moving from three to two levels is acceptable. R. Prather and M. Romero will make further revisions and GPC will review the form at the November meeting.

1. Policy (Members: R. Jensen, C. Wozniak, K. Teeter)

Adjourned 5:22 pm – Strahan/Jensen

Respectfully submitted by

Melissa Romero, GPC Secretary