Graduate Programs Committee

**Minutes of October 9, 2014**

LRC 311at 3:30-5:00 PM

Present: A. Valentine, M. Romero, R. Prather, R. Jensen, J. Suksi, K. Galbreath, B. Bergh, M. Strahan, M. Vroman, L. Hill (student)

Absent: Asst. Provost, B. Cherry (ex-officio)

1. Approval of Agenda – Suksi/Jensen - **Approved**
2. Approval of minutes – September 11, 2014 – Vroman/Strahan – **Approved**
3. Assistant Provost’s Report (Brian Cherry) – No report (not present)
4. Chair’s Report (Ansley Valentine) – Ansley reported that the deadline for Excellence in Education Applications is the first Monday of February (February 2, 2015).
5. Graduate Student Association Report (Laurel Hill) – (a) L. Hill reported that the Graduate Student Association (GSA) Professional Development conference will take place on Saturday, October 18th from 8:15 to 3pm at the University Center. Free lunch will be served at the Den. Undergraduate students who are nearing graduation are also invited to attend.

(b) L. Hill reported that the GSA will host an Excellence in Education workshop on November 13th at 1pm. Kurt Galbreath volunteered to speak at the event and answer questions.

1. New Business
	1. Graduate Faculty Applications: **-** Suksi/Prather - **Approved**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Department** | **Level** | **Term** | **Begins** | **Expires** |
| Achatz | Martin | English | Level 2 | 3 years | 08/01/14 | 08/01/17 |
| Cogley | Zac(Charles) | Philosopy | Level 2 | 3 years | 08/01/14 | 08/01/17 |
| Davis | Shawn | CAPS | Level 2 | 2 years | 08/01/14 | 08/01/16 |
| James-Mesloh | Jennifer | Education/Ldrshp/PubSrvc | Level 3 | 5 years | 08/01/14 | 08/01/19 |
| Mann | Paul | Clinical Sciences | Level 2 | 3 years | 08/01/14 | 08/01/17 |
| Moerke | Ashley | Biology | Level 1 | 1 year | 08/01/14 | 08/01/15 |

1. GPC sub-committee Reports –

 i. Faculty (Members 2014-2015: M. Romero, B. Bergh, R. Prather)

1. Change in Graduate Faculty Status Language – GPC members worked to clarify and refine the existing criteria for levels of graduate faculty status. Much discussion ensued. M. Romero will update the document and send it to the group by email for further discussion.

 ii. Course & Programs (Members 2014-2015: M. Strahan, J. Suksi)

1. Draft of Program Suspension Process – Strahan/Jensen - **Approved**

A draft of the program suspension process was submitted to GPC for review. The draft document was revised to include the statement, “*Suspended programs not reinstated after four (4) years should be automatically deleted from the curriculum.”* Previously, the document stated, “*Suspended programs not reinstated after five (5) years should be automatically deleted from the curriculum.”* The draft will move to the Senate after approval from the GPC.

 2. GPC members considered a proposal from Native American Studies (NAS) to designate four courses for graduate credit (NAS 495, NAS 496, NAS 497, and NAS 498). **The proposal was tabled as it has not yet been approved by CUP**. The proposal will be reconsidered by GPC after approval from CUP. GPC members did have some suggestions for proposal revisions/expansion which included the following suggestions:

* Identify how the courses will impact other departments. Provide letters of support from the affected departments.
* Identify how students will meet the overall objective for each course.
* Provide a rationale for each of the courses.
* Describe how the graduate and undergraduate portions of each course differ.

 iii. Policy (Members 2014-2015: R. Jensen, K. Galbreath, M. Vroman)

 1. Bulletin Capstone Language – **Tabled**

A number of questions were raised by GPC members during the September 11th meeting about hyperlinks and the language in the Bulletin Capstone. Discussion tabled until the November GPC meeting.

2. Website update – GPC policies on the website are due for updates. **Tabled until next meeting.**

 3. Outcomes Assessment Language – **Tabled until next**

 **meeting**

7.Old Business

a. Review and Discuss GPC Bylaws, specifically 1.8 and 3.2 – **Tabled until next meeting**

Adjourned- 5:03 pm – Strahan/Jensen

Respectfully submitted by

Melissa Romero

GPC Secretary/Vice President