

Graduate Programs Committee
Minutes of September 3, 2020
ZOOM Meeting
3:00 - 5:00 PM

Present: M. Romero, F. McCormick, M. Jennings, M. Klett, L. Eckert, K. Teeter, D. Rowe, M. Moore, K. Smith, L. Larkin

Absent: None

Guests: None

1. Approval of Agenda – Jennings/Klett- **Approved**
2. Approval of Minutes – April 9, 2020 – Teeter/Jennings– **Approved**
3. Dean’s Report (Lisa Eckert, Dean of Graduate Education and Research) – L. Eckert reported the following: (1) Heather Pickett was hired over the summer as the Director of Graduate Enrollment, Management, and Marketing. (2) Helen Bicigo retired in May and Angela Rasmussen, took over the position of executive secretary of Graduate Education and Research. (3) Lee Xiong is the new director of McNair and Graduate Fellows. (4) Over the summer, the graduate studies website was updated and any suggestions for improvements are welcome. 5. Lisa has been meeting regularly with the graduate assistants (GAs) and listening to their concerns. Prior to the start of the fall semester, concerns were raised about teaching during the COVID pandemic. The GAs also met with Fritz Erickson recently and had a productive discussion. The conversation remains ongoing.
4. Chair’s Report (Frankie McCormick) – Frankie welcomed all new and returning members and provided an overview of plans for the year. There will be seven new program proposals to review and a few program revisions. The subcommittee members who reviewed the two PhD program (Rural Leadership and Kinesiology and Exercise Science) proposals last year will continue to review the same proposals this year. Subcommittee members will be recruited to review the new proposals in October.
5. GPC Business
 - a. Faculty
Graduate Faculty Applications – Klett/Teeter - **Approved** – GPC approved six applications for graduate faculty status.

Last Name	First Name	Department	Level	Term	Begins	Expires
Gable	Thomas	Biology	1	3	8/1/2020	8/1/2023
Hilderbrand	Grant	Biology	1	3	8/1/2020	8/1/2023
Kupper	Jean	SELPS	1	3	8/1/2020	8/1/2023
Piert	Joyce	SELPS	1	3	8/1/2020	8/1/2023
Sherman	Jon	LLIS	3		8/1/2020	
Zhang	Roxin	Math & Comp.Sci.	3		8/1/2020	

b. Curricular items

- Proposal Forms and Review for 2020-2021 - F. McCormick met with faculty serving on CUP over the summer, reviewed their forms, and modified GPCs forms to match. Frankie shared several of the forms with GPC members. A discussed ensued about ways in which links to the forms can be more easily accessible. Some suggestions included placing the links on the GPC, AAUP, and graduate education website. The updated forms are on the share drive: <https://drive.google.com/drive/folders/1UoMubGibIWsi5KUL3iaIrSTtnAoNfgaZ?usp=sharing>

- ii. PhD Programs—Academic Senate Discussion, October 6 - L. Eckert and F. McCormick were invited to provide an update on the status of the two PhD programs (Rural Leadership and Kinesiology and Exercise Science) that are currently under review by GPC at the October 6th Academic Senate meeting. F. McCormick sent a document (a PhD program “snapshot”) which included a summary of the status of the PhD programs to the Senate in April 2020. GPC members reviewed the snapshot and identified potential items that might be topics for discussion at the meeting. The Senate will be sending a list of questions prior to the meeting. Frankie will share the list and may solicit ideas from the GPC. The snapshot is on the Share drive: <https://docs.google.com/document/d/1 lt0eWst5X26JLcHKH1SZhbcPbCGx-yZCf82wPPQmVI/edit?usp=sharing>

- c. Policy
 - PhD Programs—Graduate College Policy – F. McCormick announced that in future meetings, GPC will need to identify general policies that will apply to all PhD programs. Some of these policies include graduate studies application and admission requirements, progression and retention policies, and graduation requirements.

- d. Subcommittee Assignments (academic year: 2020-2021)
 - Kinesiology and Exercise Science PhD - new program proposal: M. Romero, K. Teeter, F. McCormick
 - Rural Leadership PhD – new program proposal: M. Jennings, L. Larkin, F. McCormick
 - Sports Psychology – new program proposal: M. Klett, K. Smith, D. Rowe
 - Policy: L. Larkin, D. Rowe, M. Jennings, L. Eckert
 - Faculty: K. Smith, K. Teeter, M. Moore, M. Klett

Adjourned 4:45 pm – Klett/Jennings

Respectfully submitted by
Melissa Romero, GPC Secretary