

Graduate Programs Committee
Minutes of September 9, 2021
Harden Hall, Room #224
3:00 - 5:00 PM

Present: M. Romero, M. Jennings, M. Klett, K. Teeter, D. Rowe, M. Moore, K. Smith, L. Eckert, M. Strahan, S. Carlson

Absent: None

Guests: None

1. Approval of Agenda – Klett/Smith- **Approved**
2. Approval of Minutes – April 8, 2021 – Rowe/Smith – **Approved with additions/edits**
3. Dean’s Report (Lisa Eckert, Dean of Graduate Education and Research) – Lisa reported the following:
 - a. Lisa thanked everyone on GPC for their service.
 - b. Graduate enrollment numbers are lower this year compared to numbers from last fall. Head counts are down by 4.9% but credit hour counts are only down by 2%. Decreasing numbers of non-degree seeking students this year contributed toward overall lower enrollments.
 - c. Lisa reminded GPC members that 595, 597, and 598 courses can be taken by graduate students from any discipline. These courses can be taken as part of the Master’s in Interdisciplinary Studies program.
 - d. Discussion is needed pertaining to policies that apply to the graduate bulletin. GPC does not meet in the summer and it is during that time when the graduate bulletin is updated for the upcoming academic year.
4. Chair’s Report (Matt Jennings) – Matt provided the following updates:
 - a. The MS in Administration of Outdoor Recreation and Nature Based Tourism proposal did not move forward last April. The proposal went through the first reading at the August 31st Senate meeting.
 - b. The PhD policy document developed last year was reviewed by the Senate Executive Committee and sent back to GPC for further consideration. Some of their suggestions for further consideration included identifying resources required for PhD programs, establishing faculty to student ratios, and identifying ways to ensure that faculty have the necessary expertise to teach in PhD programs. See item 5. c. in these minutes for additional information on this item.

- c. In the future, the Higher Learning Commission will expect programs to demonstrate how their program objectives align with course objectives within course syllabi. Matt will invite Dan Cullen to an upcoming meeting to discuss this. This may need to be addressed when submitting new program proposals in the future.
- d. The graduate faculty status alphabetical and departmental list on the GPC website needs updating.
- e. Matt provided an update on program proposals that may be reviewed by GPC this year. These include:
 - Math: 4+1 (new) program
 - Health and Human Performance: Sports Psychology (new) program and revisions to 3+2 Athletic Training program
 - PhD Rural Leadership (revisions)
 - English: 3 + 2 (new program)
 - Business: 4+1 Business Analytics (new) program
 - Biology: courses moving from 400 level to 400/500 level
 - Psychology: ABA program change from Master's degree to graduate level certificate program

5. GPC Business

- a. Graduate Faculty Items (M. Strahan, Chair; K. Teeter, M. Klett)
 - i. Graduate Faculty Status Applications – Strahan/Carlson – **Approved** – 12 applications for graduate faculty status were approved.

Last Name	First Name	Department	Level	Term	Begins	Expires
Andriacchi	Michelle	Nursing	3		8/1/2021	
Chu	Heng-Hsuan	Biology	2	3	8/1/2021	8/1/2024
Diehl	Cody	HHP	3		8/1/2021	
Doczi	Megan	HHP	1	2	8/1/2021	8/1/2023
Evonich	Rudolf	Nursing	1	3	8/1/2021	8/1/2024
Felsman	Peter	SW	3		8/1/2021	
Harris	Jane	Anthropology	3		8/1/2021	
Jennings	Sarah	Nursing	2	3	8/1/2021	8/1/2024
Kumar	Vikash	SW	3		8/1/2021	
Linna	Jared	Business	3		8/1/2021	

Nelson	Megan	HHP	3		8/1/2021	
Park	Heejung	Business	3		8/1/2021	

b. Curricular items

- i. Nursing Course Title Change: NU 746 Primary Care Management 3 to NU 746 Primary Care Management 4 – Strahan/Smith – **Approved** – GPC recommends changing course name NU 746 Primary Care Management 3 to NU 746 Primary Care Management 4. **Rationale:** The School of Nursing just started a new Master of Science in Nursing program and the curriculum includes primary care management courses that are numbered sequentially (e.g., NU 542 Primary Care Management 1, NU 544 Primary Care Management 2, and NU 546 Primary Care Management 3). In the DNP program, the primary care management courses are also numbered sequentially and prior to starting the Master’s program, NU 746 was entitled Primary Care Management 3-Specialty. Because NU 546 Primary Care Management 3 was developed as part of the Master’s program, a name change is necessary to avoid having two Primary Care Management 3 courses. Some of the prerequisite courses for NU 746 also needed revision due to changes in the DNP curriculum that occurred in response to starting the Master’s program.
- ii. Nursing Master of Science in Nursing Program – Clarification of Concentration/Major - Smith/Strahan – **Approved** – GPC recommends adding the title, Family Nurse Practitioner to the major/concentration for the Master of Science in Nursing (MSN) program. The MSN program was approved by GPC and the Academic Senate in fall 2019.
- iii. Proposal Forms and Review for 2022-2023 – Teeter/Moore – **Approved** – GPC reviewed a document detailing new course and program proposal submission guidelines that will begin on October 2, 2021. The document was developed by M. Jennings. This document and new proposal submission forms will be uploaded to GPCs website by the end of October. To be included within the 2022-2023 graduate bulletin, new programs must submit proposals by October 1 (one-year prior) and stand-alone course proposals and minor program revisions are to be submitted by February 1. Proposals will be reviewed after the first-round deadline simultaneously by EPC and GPC. If approved, programs will then be invited to submit a second, more advanced proposal.

c. Policy (M. Jennings, Chair; K. Smith, and D. Rowe) – Ph.D. Policy

- i. Discussion: Feedback from Senate Exec – Graduate College Policy - The PhD policy document developed last year by GPC was sent back from the

Senate Executive committee for further consideration. See item 4. b. in these minutes for additional information on this item. GPC members elected to table this topic for further discussion at a later date.

- ii. Election results for 2021-2022 academic year:
 - Chair: Matt Jennings
 - Vice-chair: Mike Strahan
 - Secretary: Melissa Romero
- iii. Faculty and policy subcommittee assignments for 2021-2022 academic year:
 - Graduate faculty (M. Strahan, Chair; K. Teeter, M. Klett)
 - Policy (M. Jennings, Chair; K. Smith, and D. Rowe)

Adjourned 4:47 pm – Strahan/Smith

Respectfully submitted by Melissa Romero, GPC Secretary