

Graduate Programs Committee Meeting  
**Minutes of September 7, 2023**  
Olson Library #311  
3:00 - 5:00 PM

Present: M. Romero, M. Moore, L. Eckert, M. Strahan, Steve Edelson, K. Smith, S. Carlson, D. Rowe, Kathryn Newton, Danny LeBert

Absent: None

Guests: Dan Cullen, Director of Institutional Accreditation and Assessment

1. Approval of Agenda – Strahan/Edelson - **Approved**
2. Approval of Minutes – March 16, 2023 and April 18, 2023 – Rowe/Carlson– **Approved**
3. Dean’s Report (Lisa Eckert, Dean of Graduate Studies and Research) – Lisa reported the following: (a) Lisa will be chairing EPC this year. Some of the items to be discussed include the February 1<sup>st</sup> deadline for new graduate program proposals and EPC and GPC’s relationship and roles in graduate program academic review processes; (b) The Deans committee is reviewing directed study forms and titles. The committee will be providing suggestions for changes. Any changes will need to be approved by GPC; (c) There are currently 560 students enrolled in graduate programs; (d) Lisa expects that there will be an increased number of graduate faculty status requests this fall; (e) the policy subcommittee will need to review all of GPCs policies to see if any are redundant or require revisions; policies need to be separated from procedures.
4. Guest: Dan Cullen reported that as a result of changes to the Federal Code, NMU is required to notify the HLC within 30 days whenever any academic programs undergo a substantive change. One example of a substantive change includes program modifications of 25% or more (change in any of the following: curriculum, competencies, intended learning outcomes, clinicals). Dan would like to be notified if and when substantial program modifications are approved by GPC. Dan also provided answers to questions about directed studies and graduate certificate programs.
5. Chair’s Report (Maggy Moore) – No report.
6. GPC Business
  - a. Graduate Faculty Applications – Smith/Carlson – **Approved** – ten (10) applications were reviewed and approved by the committee.

Last Name	First Name	Department	Level	Term	Begins	Expires
You	Jongeun	Political Science	2	3	8-28-23	8-28-26
Miller-Porter	Angela	EEGS	1	1	8-28-23	8-28-24
Wedig	Issac	HHP	3		8-28-23	
Huskinson	Sally	Political Science	1	3	8-28-23	8-28-26
Adebiyi	Jelili Adegboyega	EEGS	3		8-28-23	
Zeigler	Richard	EEGS	1	3	8-28-23	8-23-26
Newton	Kathryn	Chemistry	3		8-28-23	
Cinelli	Maris	Chem/Biology	3		8-28-23	
Jones	Naima	Social Work	1	2	1-16-23	1-16-25
Holman	Rachel	Social Work	1	1	8-28-23	8-28-24

- b. Review GPC Policy – Carlson/Smith – **Approved** – GPC members agreed to approve the policy below with removal of the words, *with a minimum of 75% didactic credits* (see strikethrough).

All degree seeking graduate students at NMU must maintain a minimum 3.0 overall GPA and no more than the following total hours with grades below a B (and not lower than a C-) can be used towards a master's degree:

- six (6) credit hours for programs that require less than 50 total credit hours
- fifteen (15) credit hours for programs that require 50 or greater total credit hours.  
~~with a minimum of 75% didactic credits~~

- c. School of Nursing Curricular Changes – Strahan/Carlson - **Approved**. The following curricular changes were approved:

NU 612 Statistics for Health Care Professionals	<ul style="list-style-type: none"> <li>• Course number change to NU 712 Statistics for Health Care Professionals</li> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> </ul>
NU 818 Evidence-Based and Translational Methods	<ul style="list-style-type: none"> <li>• Change in prerequisite course language</li> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> </ul>
NU 542 Primary Care Management - 1	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> </ul>

	<ul style="list-style-type: none"> <li>• Change in course objectives</li> </ul>
NU 544 Primary Care Management - 2	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> </ul>
NU 546 Primary Care Management - 3	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> <li>• Change in prerequisite course language</li> </ul>
NU 746 Primary Care Management - 4	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> <li>• Change in prerequisite course language</li> </ul>
NU 543 Clinical Practicum - 1	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> </ul>
NU 545 Clinical Practicum - 2	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> </ul>
NU 547 Clinical Practicum - 3	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> </ul>
NU 749 Clinical Practicum – 4	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> <li>• Change in prerequisite course language</li> </ul>
NU 899 Scholarly Project	<ul style="list-style-type: none"> <li>• Name change to DNP Project</li> </ul>
NU 510 Theoretical Foundations for Evidence-Based Practice	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> </ul>
NU 710 Research Utilization	<ul style="list-style-type: none"> <li>• Change in bulletin description</li> <li>• Change in course objectives</li> </ul>
NU 562 Foundations of Nursing Education	<ul style="list-style-type: none"> <li>• Course deletion</li> </ul>
NU 569 Nursing Education Practicum	<ul style="list-style-type: none"> <li>• Course deletion</li> </ul>

6. Subcommittee members for the 2023-2024 academic year:

- Faculty: Mike Strahan, Melissa Romero, and Sarah Carlson
- Policy: Dan Rowe, Steve Edelson, Maggy Moore, and Lisa Eckert (ex-officio)

Adjourned 4:23 p.m. – Carlson/Smith

Respectfully submitted by Melissa Romero, GPC Secretary