## NMU BRANDING RESOURCES

## How to download and use

- Branding:
  - Click on 'NMU Logos' link
  - Open 'NMU Logos' folder
  - Right click desired logo image
  - Open powerpoint
  - Click 'insert'
  - Select 'Pictures'
  - On left hand side, select 'downloads' folder
  - Select the image you've just downloaded

## • Fonts:

- Click on 'NMU Fonts'
- Right click on the file ending in '.zip'
- Select 'download'
- Open the folder shown in the download list at the bottom of your screen
  - Or find by clicking on three vertical dots in top right corner of your browser, select 'Downloads', select 'Show in folder'
- $\circ$  Select 'Cera' for windows computers, '\_MACOSX' for apple computers
- Double click the first OpenType font file and click 'Install' in top left corner of window
- Repeat for each font