NORTHERN MICHIGAN UNIVERSITY | NORTHERN PROMISE

# APPLICATION FOR DUAL ENROLLMENT

**NMU Dual Enrollment**: A "dual enrolled" student is a student who is enrolled in high school and is also enrolled in NMU courses—on NMU's campus or in an online NMU course—regardless of who is providing tuition and fee payment (family or school district or a combination).

## STUDENT SECTION

First Name: _____ Last Name: _____ Middle Initial: ____

Preferred First Name: _____ Street Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

U.S. Citizen: _____ yes _____ no Date of Birth (month/day/year): _____ Sex assigned at birth: ____ F ____ M

If the gender you identify with is different than the sex indicated above, provide gender identity:

Gender: ____ Man ____ Woman ____ Transgender ____ Identity Not Listed

E-mail address: _____ SSN*: _____

Current High School: _____ City: _____

Expected high school graduation date (month/year): _____ /_____

Term of NMU course enrollment: ☐ Fall ☐ Winter ☐ Summer (Most courses offered online) Year: _____

NMU Course(s): _____ _____ ☐ Consider me for Direct Admission (see page 2)

I grant permission to NMU to release my grades to my high school and I am aware that the grades I earn in my NMU courses become a permanent part of my college record. I grant permission for my progress and standing in this class to be discussed with my parent(s)/guardian(s) in the same manner as my other high school classes. I have discussed with my counselor and understand the NMU withdrawal policies as related to this program. I understand that credit transfer from NMU to another higher education institution is at the discretion of the receiving institution. Resources for transferring credit are available at nmu.edu/transfer. I certify that the information I have provided is correct to the best of my knowledge.

Student Signature: _____ Date: _____

## PARENT/GUARDIAN SECTION

As parent/guardian of the student named above, I grant my approval for my student to enroll at NMU for the term and courses indicated and I understand the information contained in the statement above my student's signature.

I understand that my child, if enrolled at NMU, will have access to Google's "G Suite for Education", which includes a free email address and the use of certain Google applications and websites, such as YouTube and Google Drive. I understand that such applications may permit my child to access certain Internet content that is not monitored by NMU, and I agree that my child accesses such Internet content at their own risk and that NMU is not responsible or liable for such access.

First Name: _____ Last Name: _____

Signature: _____ Date: _____

## HIGH SCHOOL SECTION

I understand the student named above will enroll in courses at Northern Michigan University prior to high school graduation.

Signature of School Official: _____ Phone: _____

Title: _____ Date: _____

**NOTE**: This student will be requesting an official copy of the student's high school transcript (and most recent grade report if not reflected on official transcript) be provided to the NMU Admissions Office.

***Social Security Number (SSN):** This is required to apply for financial aid, federal tax credits, campus employment, and for federal reporting. The Social Security Number is not used as a university I.D.

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## NORTHERN PROMISE: Dual Enrollment

Northern Michigan University provides several options for high school students to experience college courses and earn credit prior to high school graduation:

- Dual Enrollment
- Concurrent Enrollment
- Marquette-Alger Technical Middle College

For each of these options, students are considered to be in a "non-degree high school" status. College level credits earned in this status are fully applicable to NMU degree-seeking programs. It is important to know that each college or university has its own policies regarding transfer credit. We hope you will continue your college career at NMU after high school graduation and will be happy to work with you through the process.

Note: Another option for earning college credit is through MARESA Career-Technical Education programming at NMU's Jacobetti Complex or other facilities. During this program, students are not enrolled at NMU (so no admission process applies), but depending on a student's performance in a course, NMU credit may be earned if the student continues on as a degree-seeking student.

**Northern Promise (Non-Degree High School)**
**Criteria for Admission and Enrollment:** Completion of 10th grade and minimum 3.00 high school GPA.
**Exceptions:** Exceptions may be granted based on information provided by the student, high school or middle college staff. Applications from students not meeting the GPA or grade level criteria must be reviewed by the Admissions Review Committee.
**Enrollment Limits:** Maximum of 8 credits per semester in any combination of Northern Promise programs (dual enrollment, concurrent enrollment, middle college).
**Exceptions:** Middle College students may take more credits during their final year in the program. Others wishing to take more than 8 credits in a semester should consult with their guidance counselor as to the criteria for requesting an exception. If an exception is granted, the student may enroll in up to 12 credits.

### Dual Enrollment Application Instructions

1. Complete the "Northern Michigan University Application for Dual Enrollment." This needs to be completed in advance of each semester in which the student intends to enroll in courses.

2. Request your **official high school transcript** (directly from high school). For subsequent semesters of dual enrollment, an updated transcript should be sent if additional semester grades have been recorded.

3. If your high school is providing any portion of tuition payment, please have them complete the **Desired Courses/Billing Information** and send to NMU Admissions. This is needed each semester.

You will receive notification of your NMU admission status by mail. This will include course registration information.

**Payment Information:**
Students should check with their high school officials regarding possible payment of tuition and fees by the high school. Schools may or may not fund dual enrollment. Schools that are able to provide funding may not fund 100%. Any balance not covered by the high school is the student's responsibility. Students must abide by the withdrawal and add/drop procedures" found at nmu.edu/records/adddropprocedure. If you drop a class for which your school has approved payment, you must notify your school.

**Documents can be mailed to:**
Northern Michigan University – Admissions
1401 Presque Isle Ave
Marquette, MI 49855

**Or faxed to:** 906-227-1747

**Questions?**
Contact Admissions at 906-227-2650 or admissions@nmu.edu.

### Direct Admission

Northern Promise students may be automatically reviewed for admission to an NMU degree program to begin after high school graduation by checking the box on page 1 and providing an updated high school transcript during 12th grade.

## Desired Courses/Billing Information

Please check with your school regarding payment. If a school official has not indicated that the school will pay the entire cost, you (the student) will be billed for the balance due. Program specific fees may apply.
For information on the Easy Pay Installment Plan call 227-1221 or visit: **nmu.edu/paymentplans**

**2026-2027 COST INFORMATION**

**On-campus tuition/fees costs:** 1 credit: $596; 2 credits: $1,192; 3 credits: $1,788; 4 credits: $2,384 5 credits: $2,980; 6 credits: $3,627; 7 credits: $4,223; 8 credits: $4,819

**Web-based & off-campus course tuition costs:** $646 per credit

Please list the NMU course(s) in which you wish to enroll and provide this to the school office for approval. After you receive notification of your admission, you may contact the NMU Student Service Center at 906-227-1221 to officially enroll in the course(s).

*If you register for courses other than those approved below by your school, you should notify the appropriate high school official of the change.*

**COURSE #1**

Course title _____ Course I.D. # _____

Semester (fall, winter, summer)_____Year_____ # Credits_____

School Official: Please note here (by initial of school official) if any part of tuition and fees for the course listed above will be funded by the school district: yes _____ no _____

Dollar amount to be funded by school $_____ *Not applicable for Summer Scholars Program

School Billing Address _____

Dollar amount to be funded by student $_____(Student will be billed at their home address.)

**COURSE #2**

Course title _____ Course I.D. # _____

Semester (fall, winter, summer)_____Year_____ # Credits_____

School Official: Please note here (by initial of school official) if any part of tuition and fees for the course listed above will be funded by the school district: yes _____ no _____

Dollar amount to be funded by school $ _____*Not applicable for Summer Scholars Program

School Billing Address _____

Dollar amount to be funded by student $_____(Student will be billed at their home address.)

## NOTES TO HIGH SCHOOL PERSONNEL:

NMU will bill the school directly for any approved course costs as indicated on this form. If the student is responsible for any or all costs, it should be so indicated, and NMU will bill the student.

If the high school needs a copy of the NMU grades earned by their dually enrolled students, please call the Admissions Office at 906-227-2650.

***A student who wishes to apply for an exception to the 8 credit policy must meet the following criteria and follow this procedure:**

1. Student must be a high school senior.
2. Student must have a minimum high school GPA of 3.5.
3. The student's high school counselor should provide a written recommendation regarding the student's ability to take more than 8 credits during the semester. The letter should be addressed to the Admissions Review Committee and sent to the Admissions Office.

The Admissions Office will notify the student regarding the decision and if an exception is granted, the maximum allowable credits will be 12 per semester.

OFFICE USE: Program: O-NHS-NOND Degree: NDHS NMU IN _____

## *G Suite for Education* Background Information

"G Suite for Education" from Google ("G Suite") is available as a tool for Northern Michigan University and its students, faculty and staff. G Suite is a collection of free web-based applications that can be used from any computer with Internet access and is available 24/7. G Suite allows users to create, collaborate and share ideas between each other. Individuals with G Suite access will have NMU-created Google accounts to allow storage of their documents, presentations and other files online.

Descriptions of the G Suite tools can be found at: **google.com/edu/products/productivity-tools/**

Under the Family Educational Rights and Privacy Act ("FERPA") and Michigan state law, a student's education records are protected from disclosure to third parties. I understand that my student's work product stored in G Suite may be accessible to someone other than my student and NMU by virtue of this online environment.

The complete G Suite for Education (Online) Agreement may be found at:
**google.com/apps/intl/en/terms/education_terms.html.**

## CONSENT

My signature below confirms:

- I have read the above G Suite for Education Background Information and am aware that NMU utilizes a suite of online applications called G Suite for Education to facilitate collaboration and communication among students, faculty and staff when creating, sharing, and storing documents and assignments online.
- I understand that when a NMU user account is created for the student, a corresponding G Suite account will be automatically created, causing information about the student (first name, last name, and username) to be, collected and stored electronically. I further understand that the student may store class work or files in G Suite; and depending on the sharing options selected by the student, these files may be accessible to someone other than NMU or the student, including classmates or the public.

  I have read the G Suite for Education (Online) Agreement available at: google.com/apps/intl/en/terms/education_terms.html.

- I give my consent to allow my student's work to be stored by Google, and I understand that by participating in G Suite, my student's work product will be collected and stored electronically. I have read the policies associated with G Suite. I understand that I may ask for my student's account to be removed at any time, but such removal may impact my student's ability to participate in or complete certain coursework at NMU.

Student's Name (Print) _____ Date: _____

Parent/Guardian Name _____ Parent/Guardian Signature _____

Northern Michigan University (NMU) is an Equal Opportunity Educational Institution/Equal Opportunity Employer that provides equal opportunity for all, including protected veterans and individuals with disabilities. NMU does not discriminate in its employment practices or in its educational programs or activities on the basis of sex and gender. Reports of misconduct, questions regarding Title IX, and concerns about noncompliance should be directed to the Title IX Coordinator or Title IX Office. For a complete copy of the policy or more information, please contact the Title IX Coordinator at 906-227-2416. nmu.edu/titleix



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