

ASNMU General Assembly Minutes
October 3, 2019
Jamrich 1317

I. Call to Order

- a. Meeting called to order at 7:09 pm

II. Roll Call

- a. *Marissa Bekkering* – unexcused absence

III. Approval of Consent Items

- a. **Agenda 10/03/2019**

- b. **Minutes 09/05/2019**

- c. **Minutes 09/19/2019**

- i. *Logan* motioned to approve the consent items.

1. *Lana* second; approved unanimously

IV. Presentations

- a. ***Dr. Fritz Erickson, President of NMU***

- i. I apologize for being late, I like to get my pre-bed nap in and it totally slipped my mind. I just want to give everyone a bit of an update as to what's happening on campus and then open it up to questions from the assembly.

It's been a great start to the semester for us, overall, and we are very pleased that enrollment is up. I think that we are only 1 of a few schools that are up in enrollment in the state of Michigan, which is great.

Enrollment is a big part of how everything works within the institution. How many students you have paying tuition, which is the biggest chunk of dollars the college sees, as well as how much the state helps us. The Governor signed a budget the other day and what that means for us, is what we had the board look at and approve was accurate. One of the challenges that we have is writing up budgets and hiring faculty and such without knowing what the state budget is. We guessed pretty well, so the universities budget is in great shape and we don't have to make any big adjustments. We are pleased that when it was all said and done, we got a 1.9% increase from the state via the formula they use. Financially, things are looking great – which is a big positive.

I had the opportunity to meet with all the U.P. Superintendents and they all asked 'how is Northern doing so well?' I spent almost all the time I had with them talking about how we set up a process with the strategic plan about 4 years ago. We set that up to see how we could move the institution forward. In my first year, it was my goal to not do anything – which I accomplished really well. It was important that when I was, or any president for that matter, hired that I didn't just jump in head first. I wanted to spend that first year learning the unique culture, history, and traditions this university has. The second year we spend the whole year talking about core values which was important for the process. These values have been the

driving force for the institution. We spent a whole year arguing over what ended up being seven words. These values and the framework for them have been essential. The future of an institution like Northern is based on the faculty and staff and how we can all move forward. This is how we end up with new programs, like the Medicinal Plant Chemistry program. We received a lot of really good jokes initially and we even got Snoop Dog's approval via social media – and how great is that? We took all of that with pride and just embraced it and the jokes have simmered down a lot since. At this point, the program itself has received a lot of praise. When I think about the university today, I think we are burying the fruits of the strategic planning process and moving forward. I see lots of exciting opportunities on the forefront for us.

When looking at everything overall, student debt (in my estimation) is probably the number one challenge when it comes to higher education. The amount of debt people take on has gotten out of hand. So how can you manage and control that debt? That's a topic of discussion and coming up with something that actually would work is a nice idea. I think I could really do something about it if someone gave me a few million dollars, but I don't foresee that happening anytime in the near future. My daughter married someone with a lot of debt, but we can discuss her choices some other time. She's 29 and they can't buy a house yet and they're deferring starting a family which is keeping me from getting any grandchildren. So looking at this problem, we don't really know how to solve it quite yet. I'd like to find someone to speak at graduation that would be willing to say something about the debt (like that one university) but I haven't found anyone yet.

In other news, family weekend is this weekend and I'm really looking forward to it. I really like family weekend and it's a great opportunity, particularly for freshman, for students to see their families since they came here in August. Also, students clean their dorms before mom and dad get here so there's plenty of positive things that happen. We also are playing Wayne State this weekend which I'm very excited for.

Wildcat weekend is the weekend after next and so far we have 1,100 people signed up for that between students and their families. That being said, Marquette will be buzzing with people worse than it usually is, but I'm looking forward to it.

1. *Logan*: has the strategic plan helped to bridge the gaps and challenges that have come up in terms of enrollment? And is it going to help sustain us from these challenges in the future?
 - a. *Dr. Erickson*: I sure hope so. We didn't put an end date on our strategic plan. It's still working well and we will know when it's not and we will be able to change it then. We will be facing worse demographic challenges next year as there's been a 3% drop in high school graduating class size, which is huge. Things will have to be adjusted then but as long as we can sustain the energy behind it and continue to support the students

and relationships we build in the community, it will be okay. When I first came here, I asked people to tell me about northern and they all said “it’s cold, it snows, and we are far away” so we embraced it. It’s really important that we embrace who we are and own it.

2. *Lana*: is a “3% decrease in high school graduation” meaning 3% less people?
 - a. *Dr. Erickson*: the population is down 3%. There are less people, not including those that drop out. If you look across the Midwest, we are down 45,000 students at the high school level. That’s why these institutions are struggling. At this point in time, though, I wouldn’t want to be anywhere else in the north. In comparison, we are in a great position in terms of enrollment.
3. *Logan*: could you briefly tell us about the ‘36 credit majors’?
 - a. *Dr. Erickson*: if you want to rile up a university, tell people they can only have 36 credits for a major. The diversity of experiences in education students can have can really give them a leg up going out the door. *Alec Lindsay* told me about one trip to Zambia, which is something they do every two years. The students that go fall in love with the lions and the work that they get to do so they asked how they could come and work there on the preserve. The man they asked, asked them “can you fix a Landover?”
The ability to do multiple things gives people better opportunities. The diversity of educational experiences is really really important. When people come out of school, they have only been taught about their major. Learning one thing REALLY well has been engrained into our culture even though the question is often “how many things can you do” in the real world. I thought that having majors only at 36 credit hours would give students more opportunities to fill in the other hours to with other things.
We have gone through the SRA process. You can see across campus that there has been a shift in the educational opportunities. It’d be silly for us to become fixated on the number 36. So, if you want to get people’s attention, say the number 36. But it was all worthwhile at the end of the day.
4. *Greg*: as of right now, are there any plans for the hospital property?
 - a. *Dr. Erickson*: the simple fact of the matter, is that the hospital is owned by someone else and nobody knows what they’re doing with it. There’s all kinds of ideas, and I’m committed to doing whatever we can to help assist. We, as a university, have no interest in taking on the hospital. We could only use one building and it would cost roughly 1.5 million per year to maintain and we don’t need that space.
5. *Birdy*: you said that in your second year you worked on core values. What are the final 7 values that were decided on?

- a. *Dr. Erickson*: opportunity, community, environment, rigor, inclusion, connections, and innovation. When an idea comes forward, we ask ‘does it fit our core values?’
- 6. *Becca*: have you considered a parking garage on the old hospital grounds?
 - a. *Dr. Erickson*: the campus master plan, in terms of physical structure, is focused on a more pedestrian and bicycle centric campus. Which sounds great until you get to February. So then the issue is how do you balance that? The master plan has looked at a couple of things. One of them is removing the parking lot between Hedgecock and The Forest Rogers Theatre. That parking lot breaks up the idea of this wonderful academic mall. It’s got a great setup so far, but as you walk through, you walk in and then immediately through a parking lot. West Hall will eventually be torn down and we have explored the idea of a parking garage there, but we like the idea of a new theatre better. We have looked at parking garages in a few ways, but to do it so that it’s heated in the winter would cost almost \$30,000 per spot to build. That means parking fees would go up significantly for everybody, so there hasn’t been a lot of interest in that.
 - i. *Lana*: wouldn’t the ADA require you to have handicap parking near the theatre?
 - 1. *Dr. Erickson*: by closing that 7th street we think we could do it and create a better exterior loop. We would open the road from west hall to that intersection instead. We haven’t come to a consensus yet though if/when we would do that.
- 7. *Cody*: what’re the overall intentions with Spaulding?
 - a. *Dr. Erickson*: I want to tear it down, but we need the beds and it’s not a big enough project to do yet. The seventh building would have the health center on the bottom level so it’s right there for students. It would also be accessible by the community as well as the dining hall. The plan was to tear it all down, but then enrollment went up – which is great! It’s just going to take more thought before anything happens, but the overall intent is to tear it down and replace it.
- 8. *Birdy*: if you tore it down, would you talk to current residents first?
 - a. *Dr. Erickson*: we would only do it in the summer, and I doubt we would tear it down this summer. I think we are more likely to focus our attention on west hall in the more near future.
- b. *Hannah Lewis & Rachel Harris, Center for Student Enrichment***
 - i. Introductions of each assembly member including their name, where they’re from, and what their major is. This information can be found on our website [<https://www.nmu.edu/asnm>] under the ‘General Assembly - Current Members’ tab and the ‘Executive Board - Members’ tab.

Members at this time included: Jake Putala, Samantha Metcalf, Logan Hartz, Mary Kuligowski, Lauren Leslie, Bethany Beavers, Birdy Xiong, Rebecca Short, Cody Mayer,

Emma Drever, Paige Pucelik, Greg Mihalopoulos, Lana Wilson, Kylie Lanser, and Thomas Kettler.

- ii. *Rachel*: we just want to start out by saying thank you for having us and for serving on ASNMU. You all put a lot of time and energy into this organization and we love the partnership we have with ASNMU and how much stronger it has gotten over the years.
- iii. *Hannah*: so just for a briefing of what we do, we work closely with all the student orgs and programs on campus like SLFP and Superior Edge. In doing that, we are trying to implement the 'Pick One' program and it's starting to get some momentum. When we went through the SRA process, we had 13 programs under the CSE and we had one that got a 4 and it was the student activities program. We agreed that we weren't giving enough resources or attention to it so this gave us an opportunity to dive in and get students more involved. It's been proven that if students get involved in an organization on campus and they have that commitment and the connections, they're more likely to stay in school.
- iv. *Rachel*: retention is very important and this will be a great tool for that. You guys can read this packet about what we have going on on your own and if you want to talk about any of it, come see us at any time.
The first part of it is the 'Pick One' proposal and it's a big initiative for students to make connections and stay in school and have a great experience in the process. We would also help students to just get more involved. It wouldn't include just student orgs, it'd include work on or off campus, as well as research opportunities.
The packet then focuses on how we can help student orgs be more functional - so we came up with the 'engaged software'. It is one platform the student orgs can use to store documents, create individual profiles, and find other orgs (all 337). There's a calendar and an app and it's beautifully done and we think it would be a major help with student org communication.
- v. *Hannah*: The last part is the 'Pick One' points. If students get involved in the first 6 weeks of school, it avoids the feeling of homesickness and such. This app lets you scan in when you go to an event and if you go to a certain number of events, or one specific event, there could be incentive. It'll also help us track how students and how many are going these events. Seeing how these events pan out can also tell us if it's an event that should be held in the future or more often and such.
- vi. *Rachel*: we are also in the process of asking for money for student orgs for day to day operations which is something that the SFC doesn't necessarily do. This fund would be in place specifically to help them do other, more typical, things - instead of having to spend so much time discussing and planning fundraising. This would essentially be a pool of money, with criteria, that students involved in these organizations could come to for a bigger variety of things.
 - 1. *Kylie*: at freshman orientation this year, we were given a sheet to sign up for more information on more committees and organizations and I didn't get a single email from any of the orgs I put down, so I'm in big support of this program. This sounds incredible.
 - 2. *Birdy*: the 300+ groups, are they up to date?

- a. *Rachel*: tomorrow is the deadline for groups to register. We have about 150-170 that are registered already. Registration is important because certain things won't be available to orgs that aren't registered.
- 3. *Emma*: for clarification, this 'Pick One', you pick one aspect of campus engagement to track?
 - a. *Rachel*: you don't have to limit yourself. It's just an initiative to make sure you at least have one
 - b. *Hannah*: the platform has a lot of different sections and we could see other stuff as well, but it gets more expensive. We need at least the part that helps student orgs and we need students to be excited and get involved in this pick one idea.
- 4. *Greg*: I like that you guys are thinking of keeping track of people that go to these events and it could open the door to work with Jason Nichols in institutional research.
- 5. *Cody*: I love this and one of the things I find is a huge factor for students is their mental health. Getting engaged in campus life and mental health are absolutely related. There's so much statistical data on milestones where students are most likely to drop out. Having that sense of community is very important.
- 6. *Becca*: is there anything that's directed more toward upper classmen involvement? For transfer students?
 - a. *Rachel*: the logging of events on the app would help you find certain things you might be interested in more easily.
- 7. *Cody*: You mentioned prizes like apparel, which I'm assuming would be NMU apparel. Are there any issues, contract wise, with Barnes & Noble?
 - a. *Rachel*: they've been great to work with so I don't think it would be an issue.
- 8. *Greg*: I flipped to the end and you have a point about getting more faculty and staff to serve as student org advisors. I've seen a program that wants everyone to be involved like this and they set aside part of their day as a time for extracurricular activities to occur. It was a big issue for students to get involved because they could make the meeting times because of classes or work.
 - a. *Hannah*: it'd be cool if we could work into faculty contracts that they should help a student org to help with the community aspect of it all.
- vii. *Rachel*: The student union would need a generous donor. In our proposal, we are asking to take over certain things. In the meantime, we have been doing a lot of things here in Jamrich. Location matters and it's great to see numbers go up because these things are more accessible. We have also talked about ways to give student orgs more access like having later hours.
 - 1. *Dr. Erickson*: we are looking carefully at keeping Hedgecock open much later. We are also looking at redoing where the MERC and the international space is and making it a whole new space which is exciting.
 - 2. *Birdy*: what exactly is the purpose of a new building?

- a. *Dr. Erickson*: the student union would be a space for student orgs to meet and work but it would be flexible in terms of what else it could be used for and there's a lot of interest in that. One of the big issues is that there's only certain types of buildings the state will fund so finding funding for stuff like this is an interesting process.
- 3. *Birdy*: how do we get our funds to build all the new dorms and stuff?
 - a. *Dr. Erickson*: basically, there's two types of funds that make up the overall institutional funds. The general fund, or base fund, is a reoccurring balance that is based off tuition dollars and state dollars. Everybody's salary (at least most) are base funded to ensure that people get paid every year. Then you have one time funds that happen. For example, if throughout the year, the political science department doesn't spend all of their general funds, they will have a pool of leftover that could be used but that doesn't happen all that often. One-time expenses fund building things and/or equipment like the Northern Center and the new dorms.
- 4. *Cody*: I just want to say thank you to *Emma* and *Rachel* for submitting the idea about the student union. Everyone around the table was talking about what would go in the student union. In my opinion, if we had a donor (or a few) we could put the main offices in Hedgecock that students use on the first floor, then the rest of the floors would have rooms and space for the 300+ student orgs to utilize.
- c. *Logan* motioned to table all agenda items from **Section (V) Public Comment** to **Section (VII) New Business, sub-point (c) Budgets** until the next General Assembly meeting.
 - i. *Sammi* second; 9 in favor / 0 opposed / 1 abstained

V. Public Comment

VI. Executive Reports

- a. **President – *Cody Mayer***
- b. **Vice President – *Paige Pucelik***
- c. **Treasurer – *Greg Mihalopoulos***
- d. **Chair of the Assembly – *Emma Drever***

VII. New Business

- a. **Appointments – *Paige Pucelik***
 - i. **North Wind Board of Directors**
 - 1. ***Tyler Penrod***
 - ii. **Parking and Traffic Committee**
 - 1. ***Jake Putala***
 - iii. **Committee for Undergraduate Programs**
 - 1. ***Chantel LaBlonde***
- b. **Committee Updates**
 - i. **Student Affairs – *Lana Wilson***
 - ii. **Library and Instructional Support Advisory Committee – *Sam Metcalf***
- c. **Budgets**
 - i. **ASNMU Bike Budget – *Greg Mihalopoulos* or *Lana Wilson***

1. [scroll to end of minutes to view budget]
2. *Greg*: this is the new and updated Bike Share maintenance budget. This is a list of things already in our possession (on the bikes or in the office). Downwind gave us more of a discount than they originally thought they could, which is great news.
 - a. *Logan* motioned to approve the budget.
 - i. *Lana* second; approved unanimously

ii. **ASNMU Office Supplies – *Greg Mihalopoulos* or *Becca Short***

1. [scroll to end of minutes to view budget]
2. *Greg*: I would like to inform everyone that this is a very well put together budget and I would like to urge the assembly to use this format. Any questions on the floor can be answered by our secretary.
 - a. *Logan* motioned to approve the budget
 - i. *Lana* second; approved unanimously

VIII. **Public Comment**

- a. None

IX. **Good of the Order**

- a. *Logan*: I want to remind people that if you plan on going to the conference on November 9th in Saginaw, to see me after the meeting. They would like some solid numbers.
- b. *Cody*: I need two people for a couple of quick meeting about the Excellence in Teaching Award. The meetings are on October 30th at 3:00 pm and 3:30 pm. Both should only take 30 minutes or so. Is anybody interested?
 - i. *Lana & Sam*
- c. *Emma*: a reminder that if there's items you want on the agenda they need to be sent to me by 7:00 pm on Wednesdays.

X. **Adjournment**

- a. Meeting adjourned at 8:21 pm

ASNMU Bike Share Program Maintenance Budget
September 5th, 2019

Explanation of line item 1

These manual bells attach to a bike's handlebars.

Explanation of line item 2

Front lights necessary for safe handling of a bicycle at night.

Explanation of line item 3

Back Lights allow motorists to easily see and recognize a cyclist in poor lighting/visibility conditions.

Explanation of line item 4

These bikes are a large investment and a beneficial asset. The purchase of these locks would help minimize the danger of losing any of our bikes.

Explanation of line item 5

Batteries that ensure that the lights that we are purchasing stay on. I am recommending purchasing this many to have some extra replacement batteries in storage.

Explanation of line item 6

These inner tubes are to replace a few that have been reported as problematic. These tubes are going to eliminate the problem of rapidly deflating wheels.

Explanation of line item 7

This bike pump is intended for the ASNMU office. This is to make essential maintenance easier in the future.

Explanation of line item 8

These Brake pads come in sets of 2, one pair for the front and one for the back. The price listed is calculated per bike. These new brake pads are to replace the units on the bikes that were reported as dangerous to use without a brake replacement.

Line Item	Price / Per Unit	Quantity	Total	Other Information
<i>Item 1 Bells</i>	\$2	1	\$2	
<i>Item 2 Front Lights</i>	\$7.95	9	\$71.55	
<i>Item 3 Back Lights</i>	\$6.95	6	\$41.70	
<i>Item 4 Locks</i>	\$21	7	\$147	
<i>Item 5 CR2032 Lithium Coin Batteries</i>	\$4	5	\$20	
<i>Item 6 Inner Tubes</i>	\$7.99	2	\$15.98	
<i>Item 7 Bike Pump</i>	\$32	1	\$32	
<i>Item 8 Brake Pads</i>	\$14	2	\$28	Per Bike
		Total	\$358.23	

ASNMU Office Supplies

Fall 2019

09/26/2019

Submitter information:

Rebecca Short -*Secretary of the Board*

Explanation of line item 1

FORAY Aluminum-Framed Dry-Erase Board, 24" x 36", White Board Silver Frame

The whiteboards used in the office have been ruined and don't erase without Windex. The boards are hard to brainstorm with when you can't erase what was previously written.

Explanation of line item 2

Adams "While You Were Out" Message Pads, 4 1/4" x 5 1/2", 50 Sheets, Assorted Neon, Pack of Six

These are used by the secretaries to take messages for members of E-Board and the GA.

Explanation of line item 3

EXPO Low-Odor Dry-Erase Markers, Chisel Point, Black, Pack of Four

We are low on black markers and they're an essential in the office.

Explanation of line item 4

Ashley Productions Magnetic Whiteboard Erasers, 3 3/4", Gold Paw, Pack of Six

These are to stay on the whiteboards to erase with so that spray isn't used (and we don't ruin the boards again). They are yellow paw prints because GO CATS!

Explanation of line item 5

Avery Easy Peel Permanent Laser Address Labels, 1" x 2 5/8", FSC Certified, White, Pack of 3000

These are used in various locations throughout the office to label things. We have some, but are running low and have yet to label everything in the office this year.

Explanation of line item 6

Scotch Multi-Use Duct Tape, 1.88" x 10 Yd., Silver

We don't have any duct tape, and while it's not used all that frequently, it's a good thing to have on hand.

Explanation of line item 7

Scotch Stationery Masking Tape, 3/4" x 60 Yd., Pack of Three Rolls

We don't have any masking tape, and while it's not used all that frequently, it's also a good thing to have on hand.

Explanation of line item 8

Post-it Super Sticky Notes, 3" x 3", Rio de Janeiro Collection, Pack of 24 Pads

We have 10 pads of sticky notes left. These will all be used in the near future.

Explanation of line item 9

Office Depot Brand Insertable Extra-Wide Dividers with Big Tabs, Assorted colors, 8-Tab

These are necessary for the Representative Binders, as well as sorting documents in other binders in the office.

Explanation of line item 10

Office Depot Brand Copy & Print Paper, Letter Size Paper, 20 Lb., 500 Sheets per Ream, Case of 10 Reams

We are getting low on printer paper. It is essential to the daily running of ASNMU.

Explanation of line item 11

Clorox Disinfecting Wipes, Citrus Blend, 7" x 8", White, 105 Wipes Per Canister

There are none in the office and there needs to be if people are eating in here. The office is a main hub for germs with so many people in and out of it.

Explanation of line item 12

Kleenex Trusted Care Everyday 2-Ply Facial Tissues, White, FSC Certified, 144 Tissues per Box, Pack of Three Boxes

There needs to be some in the office for those that work here or if visitors to the office need one. Especially come winter time. Sniffling is not good for your health.

Explanation of line item 13

Highmark 3-Ply Tear-A-Size Kitchen Paper Towels, White, 11" x 5", 110 Towels per Roll, Pack of Eight Rolls

We have nothing to wipe anything with or to clean up messes. They can also be used on the whiteboards if no eraser is readily apparent. They are also used when the windows are cleaned (by the secretaries).

Explanation of line item 14

Bostitch EZ Squeeze Three-Hole Punch, 20 Sheet Capacity, Black/Silver

The current three-hole punch we have is broken and only has a (max) 5-8 sheet capacity.

Explanation of line item 15

imageCLASS Cartridge 045 Black

We have no back up ink and we go through ink faster than anything in this office.

Explanation of line item 16

imageCLASS Cartridge 045 Cyan

We have no back up ink and we go through ink faster than anything in this office.

Explanation of line item 17

imageClass Cartridge 045 Yellow

We have no back up ink and we go through ink faster than anything in this office.

Explanation of line item 18

imageCLASS Cartridge 045 Magenta

We have no back up ink and we go through ink faster than anything in this office

Line Item	Price	Quantity	Total	Other Information
<i>Item 1 (Dry-Erase Board)</i>	19.99	4	79.96	
<i>Item 2 ("While you were out" pads)</i>	16.99	1	16.99	
<i>Item 3 (Black Dry-Erase Markers)</i>	7.99	1	7.99	
<i>Item 4 (Whiteboard Erasers)</i>	28.80	1	28.80	
<i>Item 5 (Labels)</i>	31.99	1	31.99	
<i>Item 6 (Duct Tape)</i>	6.99	1	6.99	
<i>Item 7 (Masking Tape)</i>	9.29	1	9.29	
<i>Item 8 (Post-It Notes)</i>	20.00	1	20.00	
<i>Item 9 (Dividers)</i>	1.49	12	17.88	
<i>Item 10 (Printer Paper)</i>	32.99	1	32.99	On sale (59.99)
<i>Item 11 (Clorox Wipes)</i>	8.39	1	8.39	

<i>Item 12 (Kleenex)</i>	7.49	1	7.49	
<i>Item 13 (Paper Towel)</i>	9.99	1	9.99	
<i>Item 14 (Three-Hole Punch)</i>	24.49	1	24.49	
		TOTAL Office Max	303.24	
		Total estimated w/ tax	321.43	Free Delivery
<i>Item 15 (Black Ink)</i>	50.40	2	100.80	
<i>Item 16 (Cyan Ink)</i>	58.40	2	116.80	
<i>Item 17 (Yellow Ink)</i>	58.40	2	116.80	
<i>Item 18 (Magenta Ink)</i>	58.40	2	116.80	
		TOTAL Canon	451.20	
		Total estimated w/ tax	478.27	Free Delivery

