

# Winter 2020

## ASNMU Elections Packet



Questions, Comments, Concerns? Contact  
the Chair of Elections:

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ASNMU Office – 1203 University Center

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## The Associated Students of Northern Michigan University

--- ASNMU ---

ASNMU is the Student Government here at NMU. It is our job to represent and advocate for our fellow students to Northern's administration, faculty, and statewide student associations. We are guided by two documents: our Constitution, and our Bylaws. Read this quote from the preamble of the ASNMU Constitution:

*"We, the students of Northern Michigan University, in order to provide for democratic self-governance, to insure the preservation of student rights, to take action in the best interest of the student body and university community, to provide an official voice through which student opinion may be expressed, and to promote the academic, social, and cultural well-being of all students, hereby establish the legislative assembly, executive, and judicial branches of the Associated Students of Northern Michigan University."*

By deciding to take this elections packet, you have taken a step beyond your typical college student and lead your campus through public service. ASNMU has many responsibilities, and as a member, these are some activities and programs you will help run for thousands of NMU students:

- ASNMU Period Project
- ASNMU Bikeshare Program
- ASNMU Career Closet, offering free professional clothes to students
- Free Green Books for Exams
- Drafting legislation on behalf of the student body
- Meetings with Deans, Directors, and Administrators
- Office Hours in the ASNMU Office
- Weekly General Assembly Meetings
- University Committee Representation
- ASNMU Committee Work

Thank you for your interest in serving our student body. The work can be hard, but you will learn a lot about yourself as you develop your skills in speaking, critical reading, and working in teams to accomplish goals on behalf of the entire campus. If you have any more questions, feel free to contact any member of ASNMU.

Best,

Jake Putala, Vice President of ASNMU and Chair of Elections

## Responsibilities and Benefits

### **President**

The Presidency is the most challenging job in ASNMU. The President is the executive leader of ASNMU, and as such speaks for ASNMU and represents ASNMU to the Board of Trustees and NMU President. The President is ultimately in charge of everything ASNMU does or fails to do. The President has the following Constitutional duties:

### **Powers and Duties of the President**

- A. The President is the official head of ASNMU, and as such speaks for ASNMU.
- B. The President of ASNMU shall serve as the chair of the Executive Board.
- C. The President or their designate shall serve as the official representative of ASNMU and be a member ex-officio of University and ASNMU committees, with the exception of the Elections Committee, established under this Constitution, Bylaws, or under executive decree.
- D. The President may call special sessions of the Assembly if they deem it appropriate to the functioning of ASNMU.
- E. The President may veto any legislation passed by the Assembly within two weeks from when action was taken. The President must submit in writing to the Assembly their reasons for the veto.
- F. The President has the power to recommend policies to the Assembly at the beginning of each semester and periodically thereafter. This must be in the form of a written report to the Assembly.

The President also has responsibilities stated in the ASNMU Bylaws:

- A. The President of ASNMU must attend meetings of the NMU President's Council to give a report and obtain information of activities on campus to return to ASNMU and the student body with. If the President cannot attend the President's Council meetings due to class schedule conflicts, the President may appoint a designee to attend instead.
- B. The President of ASNMU has the privilege to request an email to all NMU students through the Dean of Students.
- C. For every Fall Semester Commencement, the President of ASNMU will work with the NMU Mortar Board to implement the "Student's Choice Award" selection process by students to choose a Commencement Speaker from amongst NMU faculty.

The President must also attend meetings of the General Assembly and is subject to the basic ASNMU eligibility requirements. The President hires the ASNMU secretaries.

**The President of ASNMU receives a scholarship of \$2,000 a semester and is invited to attend NMU's Commencement Ceremonies and sit on stage.**

## **Vice President**

The Vice President is the second executive leader of ASNMU, next to the President. The Vice President will assume the office of the President in case there is ever a vacancy in that office.

The Vice President has the following Constitutional duties:

### **Powers and Duties of the Vice-President**

- A.** The Vice-President shall serve as the chair of the Executive Board in the absence of the President.
- B.** The Vice-President shall assist the President in the execution of his/her duties.
- C.** The Vice-President shall serve as Chair of the Appointments Committee.
- D.** The Vice-President shall succeed the office of President in the event of a vacancy in that office.

Furthermore, the Vice President is bound to the following Bylaws:

- A.** The Vice-President shall appoint student representatives to University Committees and cooperate with committee chairs and, along with the Chair of the Assembly, representatives to ensure responsibilities are being fulfilled. All appointments must be approved by the President and then confirmed by a simple majority vote of the General Assembly.

The official duties of the Vice President are much less than those of the President, but the job of the Vice President is just as important. The Vice President is an important leadership position in ASNMU, and must work well with the General Assembly and the Chair of the Assembly to ensure responsibilities are being fulfilled. The Vice President also has a lot of freedom in taking on projects or programs that interest them, as well as anything the President deems important.

The Vice President is in charge of managing the ASNMU secretaries, including helping create their work schedules.

The Vice President attends meetings that the President cannot attend, such as Board of Trustees presentations and meetings of the NMU President's Council. The Vice President is subject to the general eligibility requirements of ASNMU.

**The Vice President receives a scholarship of \$1,500 a semester.**

## **The General Assembly**

The General Assembly is the main legislative body of ASNMU. It is the responsibility of every Representative to take into account their constituents wishes when drafting legislation on behalf of the student body. This legislation is the basis of programs like the Food Pantry, Indigenous People's Day, and methods of declaring ASNMU's stance or plan on a particular topic.

The General Assembly meets once a week to conduct formal, public business. It is at these meetings where members exercise the right to introduce legislation and vote on matters important to the student body.

Representatives also serve two office hours a week in the ASNMU Office. Representatives gain access to the ASNMU office for work and work-related printing.

### **Academic Affairs Representatives**

The Academic Affairs Representatives are responsible for advocating for their constituents in their respective Academic Colleges.

- College of Arts and Sciences
- College of Health Sciences and Professional Studies
- College of Business
- College of Technology and Occupational Sciences
- Graduate Studies
- General Studies

### **Student Affairs Representatives**

The Student Affairs Representatives are responsible for advocating for their constituents based on their respective residencies.

- Quad One Residence Halls (Spalding)
- Quad Two Residence Halls (Van Antwerp, Hunt, Meyland, Magers)
- The Woods Residence Halls (Birch, Cedar, Maple)
- Up Campus (Spoonier)
- On Campus Apartments
- Off Campus

It is the job of every Representative to serve on their respective "Side of the Table" (Academic or Student) and other ASNMU and University Committees.

Representatives do not receive scholarships, but are eligible to positions of leadership within ASNMU, such as Director of External Affairs, Director of Public Relations, Academic Affairs Chair, Student Affairs Chair, and Chair of the Assembly.

**The Chair of the Assembly receives a scholarship of \$1,500 a semester.**

## Election Rules and Regulations

All ASNMU candidates who are running in the elections will be subject to the following rules and requirements prescribed by the ASNMU Elections Committee:

1. All candidates will submit an intent to run form to the ASNMU Office (1203 UC). Located within this packet, it states what position they are running for and methods of contacting that person, as well as information for verifying that candidate's eligibility.
2. All candidate's will meet the ASNMU Constitution's requirements for members:
  - a. Must be registered for six or more credit hours each semester, excluding the Summer Semester, on the Marquette Campus of NMU
  - b. Must maintain a cumulative GPA of 2.0
  - c. Must be free of any form of University imposed disciplinary probation
  - d. Must be residing in or enrolled in your constituency during the Fall and Winter semesters of your term of office.
3. **Intent to run forms will be submitted no later than March 20th, 2020 at 5pm in the ASNMU office or via email (asnmu@nmu.edu).**
4. All candidates will be responsible for paying attention to Elections Committee communications and responding in a timely manner, if appropriate.
5. Candidates are allowed to begin campaigning once they submit their intent to run form. **Candidates CANNOT campaign until they submit their intent to run form!**
6. Campaigns will be run cleanly and without any personal attacks on any other candidate.
7. Candidates will not go door to door in the residence halls knocking. It is okay to campaign in the Hall lobbies and at Hall/House governments, but no canvassing door to door!

All candidates, by submitting their intent to run forms, agree to follow these rules and requirements. Any violations of the rules or failure to meet the requirements of the Elections Committee will result in the candidate's termination from the election.

Candidates have the right to file a complaint about another candidate's campaign if it is believed that the person has violated the rules set forth by the Elections Committee. Formal complaints can be submitted to the Committee at any time, up to two days after the election results are released. After this two day period, the election results are official.

Decisions of the Elections Committee can be appealed to the ASNMU Judiciary for review, within two days of the release of the Elections Committee's decision.

For any further questions, please contact any member of the ASNMU Elections Committee, or reach out to ASNMU at [asnmu@nmu.edu](mailto:asnmu@nmu.edu) or at our office, 1203 University Center.

## ASNMU General Elections Timeline

Winter 2020

The timeline is established by the Elections Committee, according to the ASNMU Constitution. All candidates should be aware of the timeline and campaign appropriately.

<b>February 24<sup>th</sup></b>	-----	<b>Election Cycle Opens</b>
<b>March 20th @ 5pm</b>	-----	<b>Deadline to submit intent to run forms</b>
<b>*Last week of March</b>	-----	<b>*President / VP Debates</b>
<b>March 30th at 8am-April 1<sup>st</sup> @ 5pm</b>	-----	<b>Online Voting Schedule</b>
<b>April 1st @ 6pm</b>	-----	<b>Notification to Candidates</b>
<b>April 3rd @ 5pm</b>	-----	<b>Last day to submit formal complaint about results</b>
<b>April 9<sup>th</sup> @ 7pm</b>	-----	<b>Transfer of Power. Meeting in Jamrich Room 1317</b>

**\*Debates will be held in the event of contested elections. If elections are uncontested, debates will not be held. Students will be notified on March 21st if debates will be held or not.**

**ASNMU Winter 2020 Elections**

**--- Intent to Run Form ---**

Thank you for your interest in running in the Winter 2020 ASNMU Elections! This form is the official record of your intent to run. The submission of this form is required in order for the candidate to campaign and be on the ballot. Fill out this form completely and submit it to Jake Putala, [jputala@nmu.edu](mailto:jputala@nmu.edu), or to the ASNMU Office (1203 Northern Center) by **5pm, March 20th. Make sure to complete BOTH pages and sign!**

**FIRST NAME:**

**MI:**

**LAST NAME:**

**NMU IN:**

**NMU EMAIL:**

**DATE OF BIRTH:**

**CURRENT ADDRESS:**

**PHONE NUMBER:**

**MAJOR(s):**

**MINOR(s):**

**CREDITS EARNED:**

**CUMULATIVE GPA:**

----- **CONTINUE TO NEXT PAGE** -----

**POSITION YOU ARE RUNNING FOR (Choose 1):**

**Executive Board**

- President**
- Vice President**

**Academic Affairs Representatives**

- College of Arts and Sciences**
- College of Health Sciences and Professional Studies**
- College of Technology and Occupational Sciences**
- College of Business**
- Graduate Studies**
- General Studies**

**Student Affairs Representatives:**

- Up Campus (Spooner Hall)**
- Quad I (Spalding)**
- Quad II (Hunt, Van Antwerp, Magers, Meyland)**
- The Woods (Birch E/W, Cedar E/W, Maple E/W)**
- On Campus Apartments (Woodland, Lincoln, Norwood, Center, etc)**
- Off Campus**

By signing this intent to run form, you are verifying that the information you have filled in this form is true and current. By signing, you are also stating that you have read through the elections packet and agree to abide by the rules and regulations of the elections and campaigning. If you violate the rules of elections, the committee has the right to remove you from the ballot and bar you from running in this election cycle.

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Candidate's Signature

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Date

## **North Wind Information Form**

If you are interested in submitting your information to the North Wind, they can put you in their paper that you are running in the ASNMU elections. This is a good way to get your name out there!

This form is completely optional, but if desired, **must be returned to the ASNMU Office by 5pm on March 12<sup>th</sup>.**

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**NAME:**

**HOMETOWN:**

**MAJOR(s):**

**MINOR(s):**

**CLASS STANDING:**

**POSITION RUNNING FOR:**

**CAMPUS RESIDENCE:**

**REASONS FOR RUNNING:**

**PREVIOUS LEADERSHIP EXPERIENCE:**

**INTERESTS:**

**ADDITIONAL INFORMATION:**

**ASNMU Election Rule Violation Form**

This form is for submitting a formal complaint to the Elections Committee about another candidate violating the rules and requirements set forth in this elections packet. If you have a complaint, fill out this form and submit it to the ASNMU Office (1203 Northern Center) as soon as possible after the alleged incident.

**YOUR NAME:**

**NMU EMAIL:**

**PHONE NUMBER:**

**CURRENT LOCAL ADDRESS:**

**PERSON(S) THAT YOU BELIEVE HAS COMMITTED A VIOLATION:**

**RULE(S) VIOLATED**

**DESCRIPTION OF VIOLATION:**

**DATE(S) OF VIOLATION:**

**LOCATION OF VIOLATION:**

**NAME AND CONTACT INFO FOR WITNESSES:**

**FOR OFFICE USE ONLY**

Date and Time Received:

Received by:

Date reviewed by Election Committee:

Action taken:

## **ASNMU ELECTION RESULTS DISPUTE FORM**

This form is to be submitted **within two academic days** of the election results being released. Submit this form if you have a legitimate reason to believe that the ASNMU Election results are incorrect due to: incorrect vote tallying, election committee bias, incorrect election operations, or election committee violations of the ASNMU Constitution and/or Bylaws.

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**YOUR NAME:**

**NMU EMAIL:**

**PHONE NUMBER:**

**CURRENT LOCAL ADDRESS:**

**REASON FOR ELECTION RESULT DISPUTE:**

### **FOR OFFICE USE ONLY**

Date and Time Received:

Received by:

Date reviewed by Election Committee:

Action taken: