

AUDIOVISUAL SERVICES

HARDEN HALL 111A

PHONE: (906) 227-2290

EMAIL: AV@NMU.EDU



STUDENT EMPLOYMENT APPLICATION

Today's Date _____

PART 1. CONTACT & ACADEMIC-RELATED DETAILS

Name _____
first middle last

Preferred Pronouns she / her / he / him / they / them Phone _____

Local Address _____
street city state zip

E-mail Address _____ @NMU.EDU NMU I.N. _____

Emergency Contact Name _____ Emergency Contact Phone _____

Major _____ Year in School 1 / 2 / 3 / 4 / 5

G.P.A. _____ Expected Graduation Date _____

How many credits will you be taking this semester? _____

Are you willing to work during summer months? YES / NO / MAYBE

If awarded Work Study, how much are you awarded? \$ _____

What work experience / skills do you have that are related to this position?

Have you ever been employed at NMU? YES / NO If yes, where? _____

How did you hear about this position? _____

PART 2. SCHEDULE

How many hours per week are you able to work (our range is typically 12-20)? _____

Please list hours you are not available including classes and extracurricular activities:

The hours you have class mark with "C"

The hours you have other academic & extracurricular activities mark with "A"

The hours you prefer to work mark with "P"

Spaces you leave blank are hours you are available to work

| | MON | TUE | WED | THU | FRI | SAT | SUN |
|--------------|-----|-----|-----|-----|-----|-----|-----|
| 7:30 - 8am | | | | | | | |
| 8 - 9am | | | | | | | |
| 9 - 10am | | | | | | | |
| 10 - 11am | | | | | | | |
| 11 - 12pm | | | | | | | |
| 12 - 1pm | | | | | | | |
| 1 - 2pm | | | | | | | |
| 2 - 3pm | | | | | | | |
| 3 - 4pm | | | | | | | |
| 4 - 5pm | | | | | | | |
| 5 - 6pm | | | | | | | |
| 6 - 7pm | | | | | | | |
| 7 - 8pm | | | | | | | |
| 8 - 9pm | | | | | | | |
| 9 - 10pm | | | | | | | |
| 10 - 11pm | | | | | | | |
| 11 - 11:30pm | | | | | | | |

PART 3. RESUME & REFERENCES

When submitting this completed application via E-mail to av@nmu.edu, please also attach a PDF of your current resume and three references that we may contact.

Suggestions for your three references include: previous employment, current employment and volunteer experience. If you have had no employment experience, a character reference from a friend or relative is acceptable.

For each of the three persons that have approved of you listing them as a reference, make sure to include the following details:

- * Company / Organization (if applicable)**
- * Name**
- * Address**
- * Job Title / Relation**
- * Phone**

Northern Michigan University does not discriminate on the basis of race, color, national origin, gender, religion, height, weight, familial status, marital status, veteran status, disability, handicap, or age in its hiring and employment decisions, programs, or activities. Persons having Civil Rights inquiries may contact the Equal Opportunity Office at (906)227-2473. Persons having inquiries regarding the Americans with Disabilities Act (ADA) may contact the ADA coordinator at (906)227-1700.