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## COLLEGE OF BUSINESS

### ADMISSION POLICY AND PROCEDURES

Admission to the University does not guarantee admission to the College of Business. The following BS/BA majors must apply for admission: Accounting, Accounting/Computer Information Systems, Accounting/Corporate Finance, Information Assurance/Cyber Defense, Information Systems, Entrepreneurship, Finance and Risk Management, Management, Marketing, and Ski Area Business Management. To be eligible for admission, applicants must meet the following requirements:

1. Complete forty-eight (48) semester credits with a minimum grade point average of 2.25 in the pre-admission courses listed below. Current enrollment can count toward meeting the minimum requirements; however, formal admission will not be granted until successful completion of the minimum credits.
2. Successfully complete the following pre-admission courses: EN 111 and 211; MA 113 and 109; ACT 230 and 240; EC 201 and 202; CIS 222; eight (8) semester credits in General Education Studies courses; and other credits to total 48 semester credit hours.

Conditional admission may be granted if a student has declared a bachelor's program under the College of Business and submits a petition. Petition for exception to the above requirements must be made in writing and submitted to Evaluation Services (2202 C. B. Hedcock). It must include:

- a. Reasons why an exception should be made.
- b. Documentation of the reasons, if applicable.

Notes on conditional admission:

1. Conditional admission will not be granted for any student who is in not a bachelor's program or for any student who will be missing more than two prerequisites at the end of the semester during which he or she files this application.
2. Conditional admission will be revoked and the student's upper division courses will be dropped from his or her schedule should the student fail to register for all of the missing prerequisites by one week before the beginning of the conditional admission semester.
3. Conditional admission lasts for only one semester. At the end of the conditional semester all prerequisites should be completed. If they are not, conditional admission will be revoked and the student will not be permitted to register for upper division business courses until he or she is eligible for full admission.

#### **OTHER CONDITIONS:**

1. College of Business majors cannot enroll in NMU business courses 300 and above until they have been admitted to the College and have attained Junior status (56 hours).
2. In order to receive a degree from the Walker L. Cislser College of Business, students must complete at least 32 credit hours (24 within the College of Business) after admission to the College.
3. Students seeking a second Bachelor's degree (class status PB) must be admitted to the College of Business.
4. Students who drop enrollment from NMU and subsequently re-enroll as a business major at a later date (re-entry students) must reactivate their admission to the College of Business and meet the minimum admission requirements prior to being approved for readmission.

#### **DEGREE TYPES:**

1. BS: Bachelor of Science – Successfully complete the minimum credits required for the chosen curriculum in courses numbered 100 and above, including general education and specific university graduation requirements.
2. BA: Bachelor of Arts – must complete language course work equivalent to or higher than the 202 level. College of Business students must also complete culture courses. Check with your adviser for requirements.
3. BAS: Bachelor of Applied Science – must earn an Associate of Applied Science degree prior to admission into this program.

#### **APPLICATION DEADLINES:**

Applications must be submitted by the following dates: for Fall Semester, February 15; Winter Semester, October 1; Summer Session, February 15. Applications received after these dates will not be acted upon until the following semester.

#### **PROCEDURES:**

The application on the other side must be completed.

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JAN 2020

Northern Michigan University does not discriminate on the basis of race, color, national origin, gender, disability, or age in its programs or activities. Persons having civil rights inquiries may contact the Affirmative Action Office at (906) 227-2420. Persons having inquiries regarding Americans with Disabilities Act (ADA) may contact the ADA Coordinator at (906) 227-1700.

**NORTHERN MICHIGAN UNIVERSITY**

**COLLEGE OF BUSINESS**

**ADMISSION APPLICATION**

Return this form to Evaluation Services, 2202 C. B. Hedgcock

**TYPE OR PRINT CLEARLY**

\_\_\_\_\_ NMU ID# \_\_\_\_\_  
 Last First Middle

Telephone Number ( ) \_\_\_\_\_ NMU E-Mail Address \_\_\_\_\_

BS/BA  OR BAS  with AAS Degree from College \_\_\_\_\_  
 (See back under Degree Types for more information)

Major \_\_\_\_\_ Concentration \_\_\_\_\_

**Stop here if earning BAS degree. Complete the following for BS or BA degree only:**

Pre-Admission Course Requirement	Semester Credits	Grade	NMU (N) Transfer (T)	Internal Use Only
EN 111 College Composition I				
EN 211 College Composition II				
MA 113 Finite Math				
MA 109 Probability & Statistics				
ACT 230 Principles of Accounting I				
ACT 240 Principles of Accounting II				
EC 201 Microeconomics				
EC 202 Macroeconomics				
CIS 222 Quantitative Bus Problem Solving (not required by CYBR majors)				
General Education Courses (8 credits) Specify Course Title				
Other Courses excluding Physical Education				
<b>Total Credits (minimum of 48)</b>				

Total Earned Credits to Date \_\_\_\_\_ Total Registered Credits for Current Semester \_\_\_\_\_

I wish to start taking upper level (300+) College of Business Courses in the  
 Fall  Winter  Summer semester of \_\_\_\_\_ (year)

Student's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**For Internal Use Only**

**Preadmission Course GPA:** \_\_\_\_\_ **Admitted Earned Hours (56+):** \_\_\_\_\_ **Catalog Term:** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_