



Student Employment Application

Name: _____ NMU IN: _____

NMU E-mail address: _____ Semester Applying For (e.g. Fall '15): _____

Local Address: _____ Phone: _____

Please note that Housing and Residence Life only hires students who live in residence halls or on-campus apartments. Applications will be held for one semester. Please reapply if you are still interested in pursuing a position.

<u>Position(s) Applying For:</u> Housing and Residence Life Office Assistant Desk Receptionist Security Assistant Student Custodian: Residence Hall On-Campus Apartments/Public Area Cleaner Building Services Shop
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Number of hours you are interested in working per week: _____ *(Students may not work more than 20 hours per week)*

Indicate the hours you are **unable** to work due to classes and other commitments.

	SUN	MON	TUE	WED	THU	FRI	SAT
8 am							
9 am							
10 am							
11 am							
Noon							
1 pm							
2 pm							
3 pm							
4 pm							
5 pm							
6 pm							
7 pm							
8 pm							
9 pm							
10 pm							
11 pm							

Are you qualified for Federal Work-Study? * _____

**Housing and Residence Life places a high priority on hiring students who are work-study qualified. This information can be found on the MyNMU page.*

No. of credit hours earned to date: _____ No. of credit hours this semester: _____

Are you in good academic standing? _____

Are you on probation through the Student Conduct Program at the University? _____

Have you been convicted of a crime or are there charges pending against you? _____

Have you worked for the Housing and Residence Life Office before? _____

Have you worked for another University department before? _____

If you've answered 'yes' to either of the previous two questions, please list your position(s), your supervisor(s), and the date(s) of your employment:

<u>Position/Department</u>	<u>Supervisor</u>	<u>Dates</u>
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Please list any non-University position you have held which might help you perform the duties of the position(s) for which you've applied:

<u>Position/Organization</u>	<u>Supervisor</u>	<u>Dates</u>	<u>Phone or Email</u>
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What experiences, characteristics, skills, and/or abilities do you have that you feel would help you perform the duties of the position(s) for which you are applying?

The above information is accurate to the best of my knowledge. I understand that my signature below gives Housing and Residence Life staff permission to verify the information I have provided on this application.

Signature: _____ Date: _____

Return to the Housing and Residence Life Office (3502 Hedgcock)

Optional: By _____