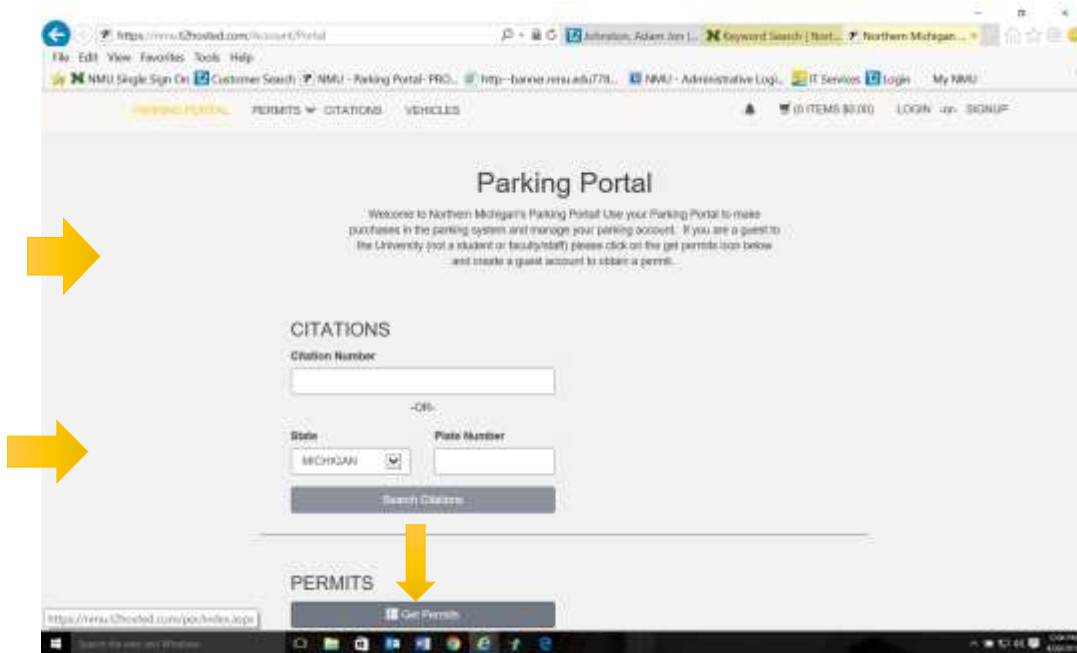
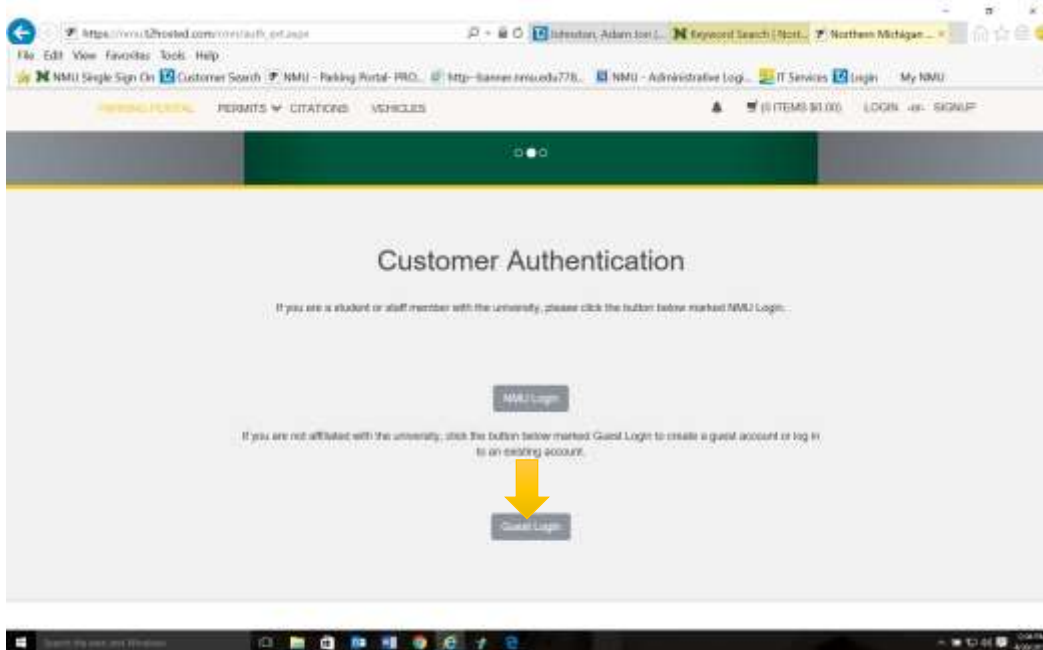


## PARKING PORTAL INSTRUCTIONS FOR VISITORS TO CAMPUS

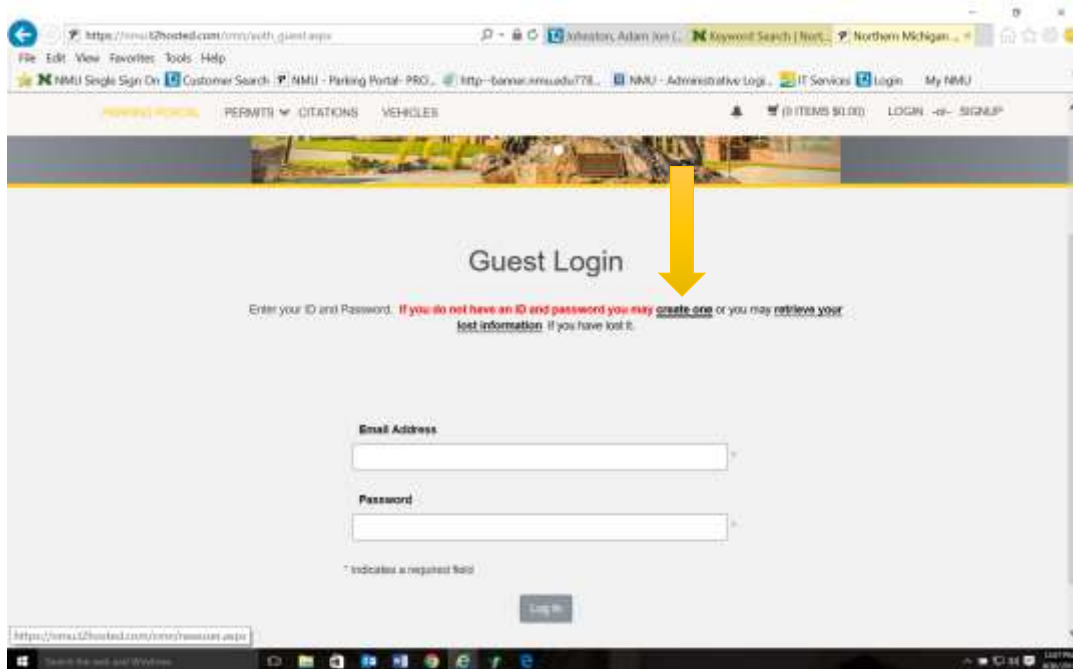
NAVIGATE TO THE NMU POLICE DEPARTMENT WEB PAGE AT: <https://nmu.t2hosted.com>



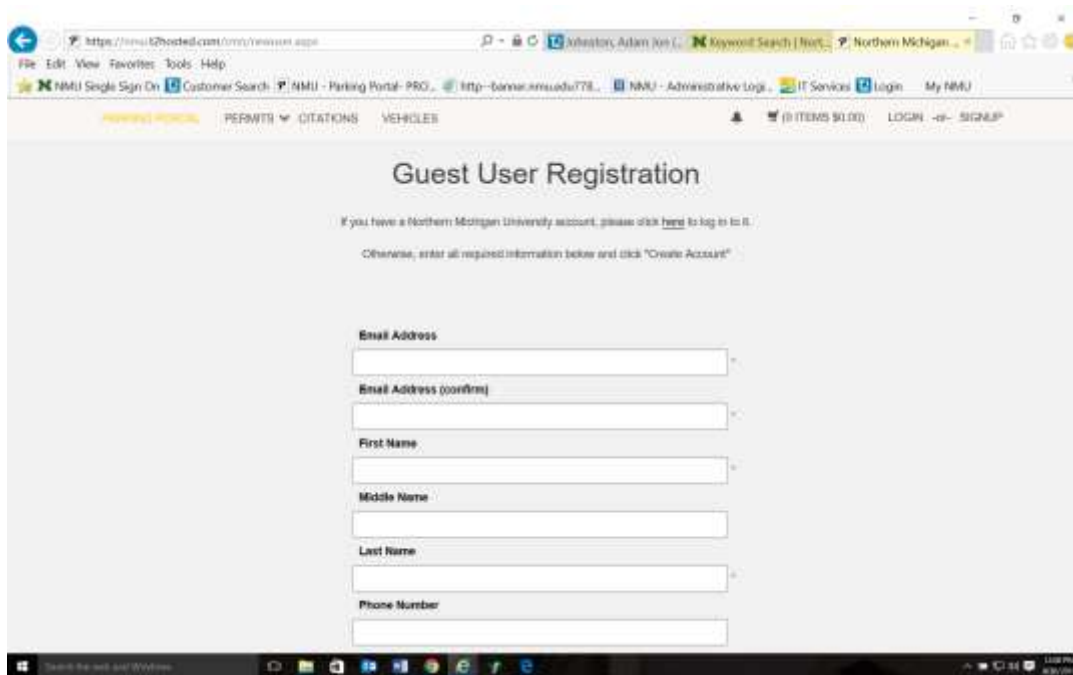
IF YOU HAVE NOT PREVIOUSLY CREATED A GUEST ACCOUNT, SCROLL DOWN ON THIS PAGE AND SELECT GET PERMITS.



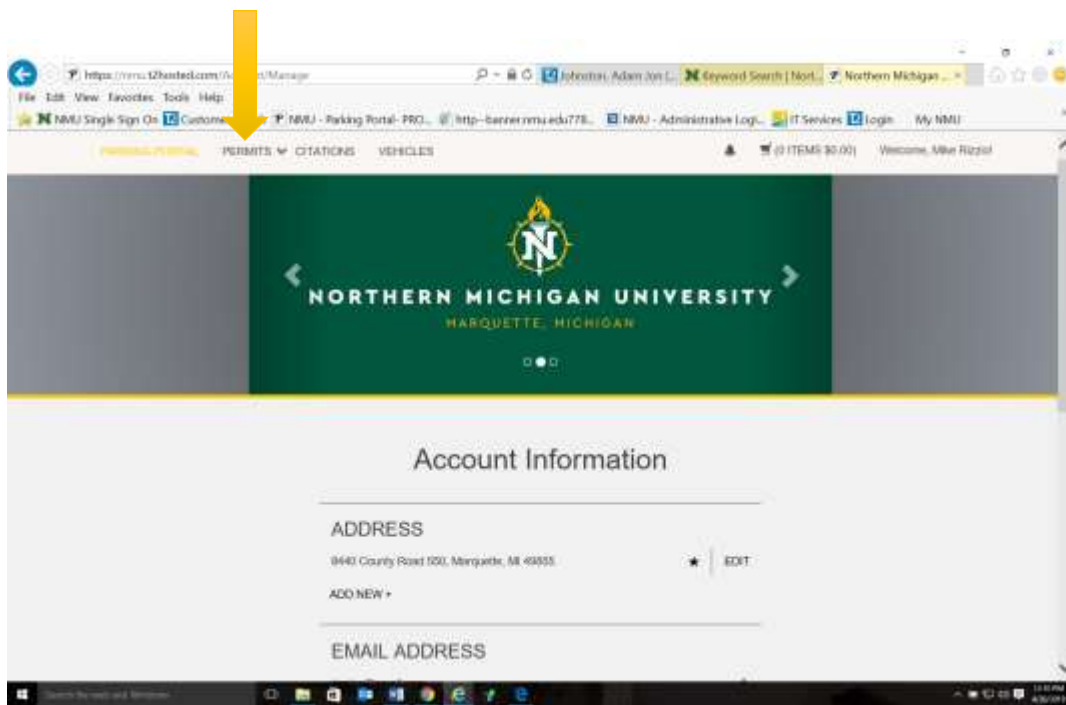
SELECT GUEST LOGIN.



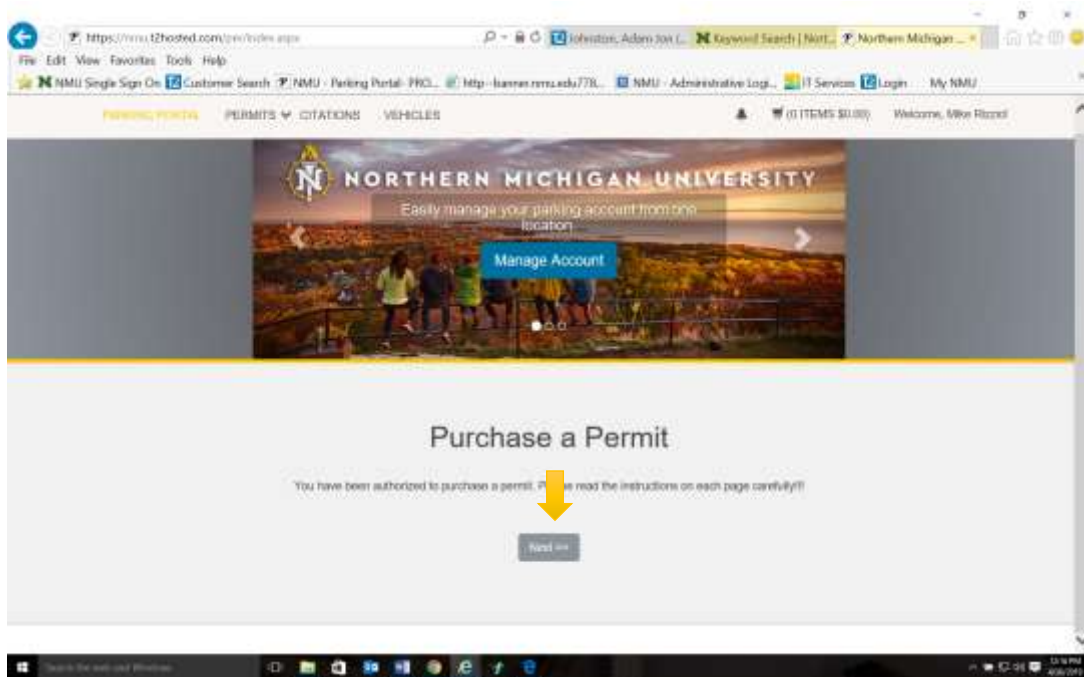
**SELECT CREATE ONE.**



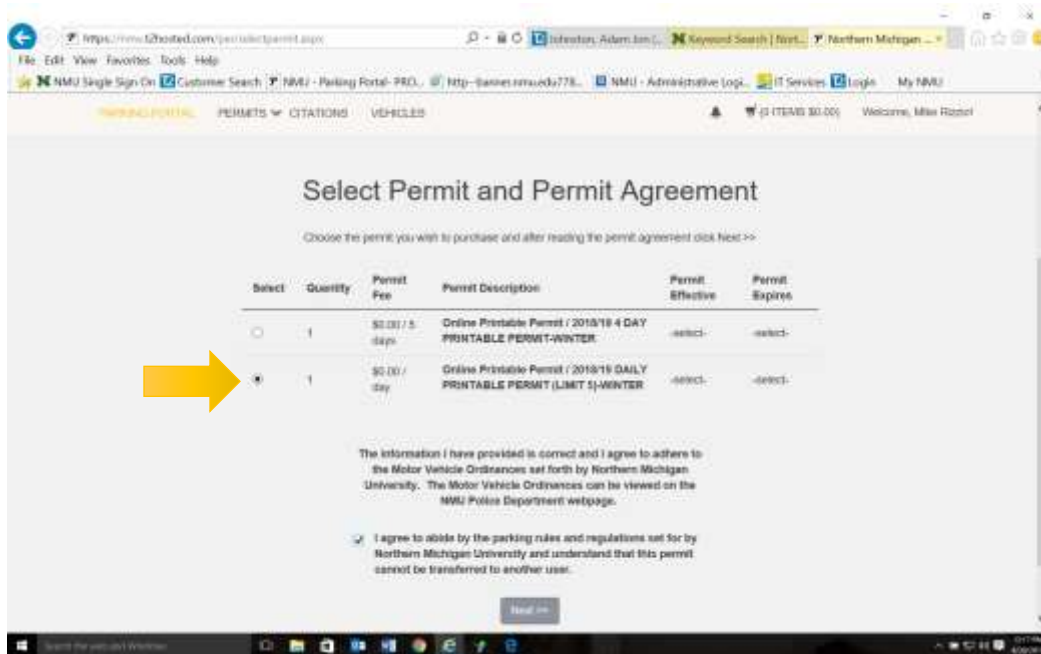
**FILL IN ALL THE REQUIRED INFORMATION AND AT THE BOTTOM OF THE PAGE SELECT CREATE ACCOUNT.**



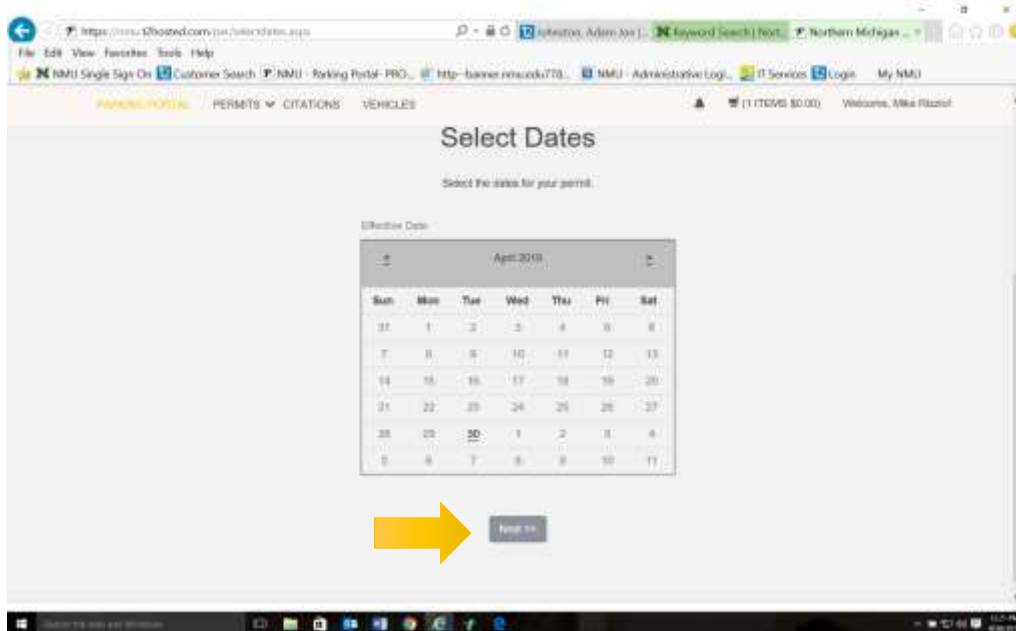
**ONCE YOU HAVE CREATED THE ACCOUNT SELECT PERMITS IN THE UPPER LEFT HAND CORNER AND CHOOSE GET PERMITS.**



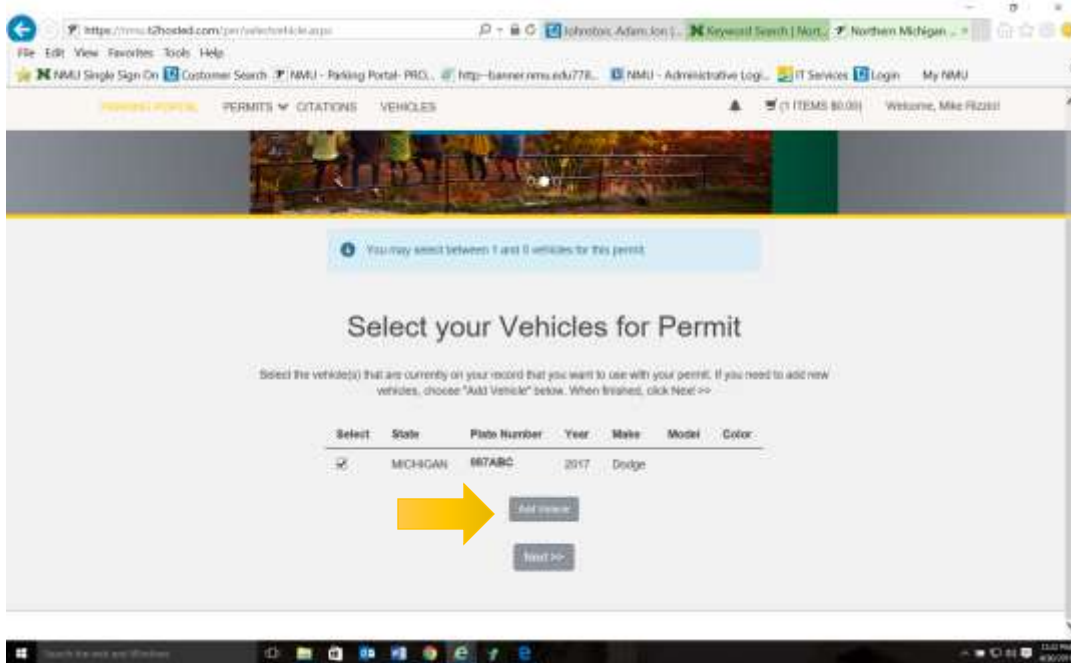
**SELECT NEXT.**



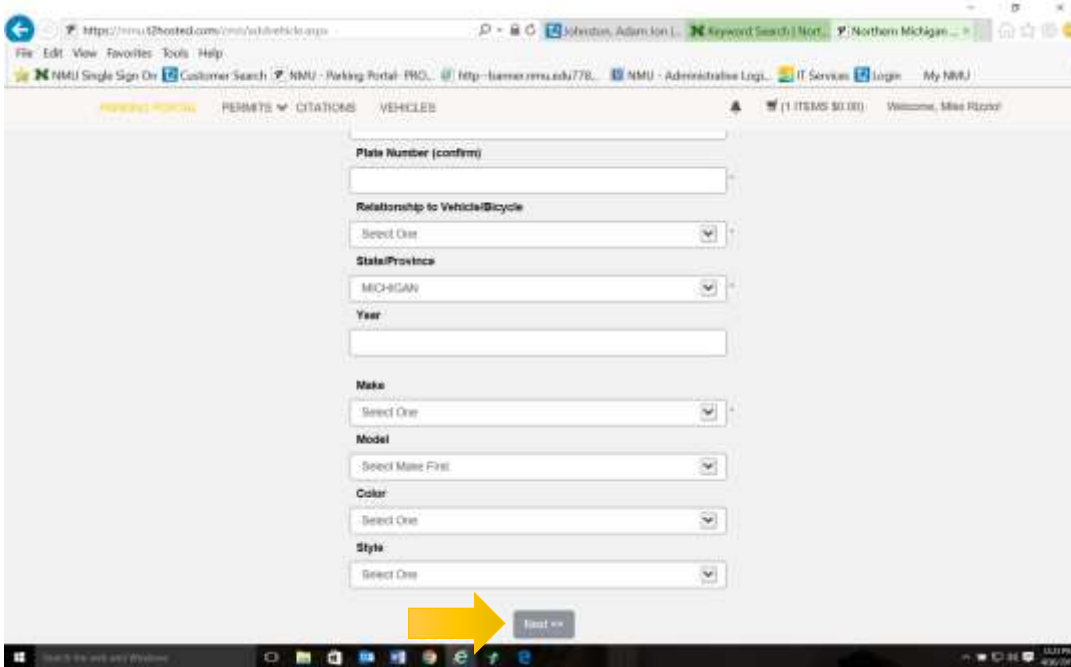
**FOR THOSE WHO NEED A DAILY PASS SELECT ONLINE PRINTABLE PERMIT (DAILY) AND AGREE TO THE TERMS AND HIT NEXT.**



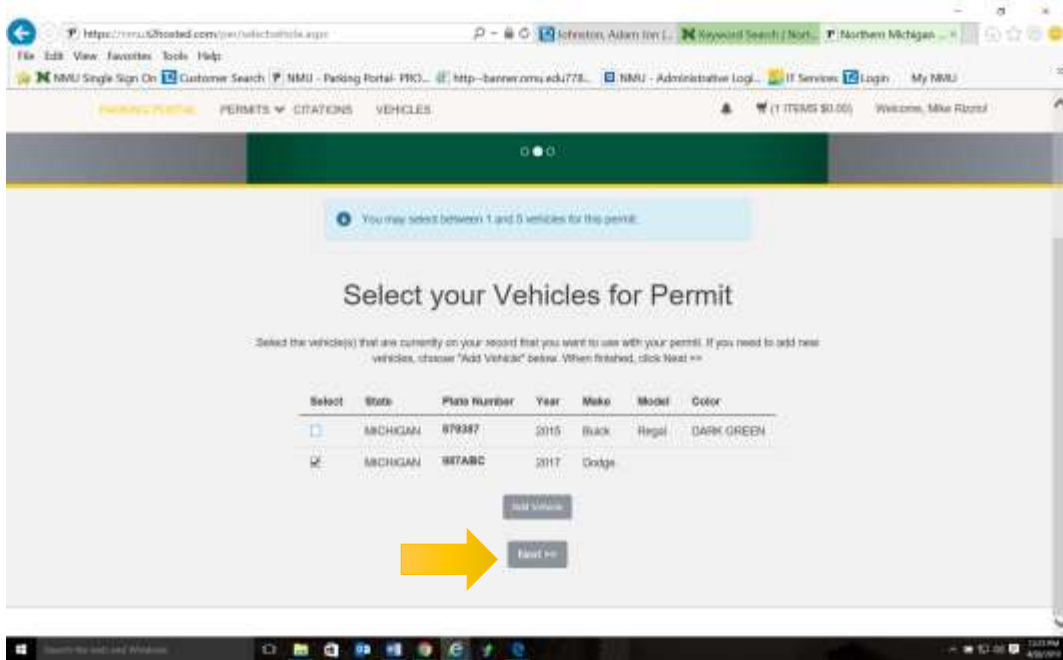
**SELECT THE DATE YOU WANT THE PERMIT FOR AND HIT NEXT.**



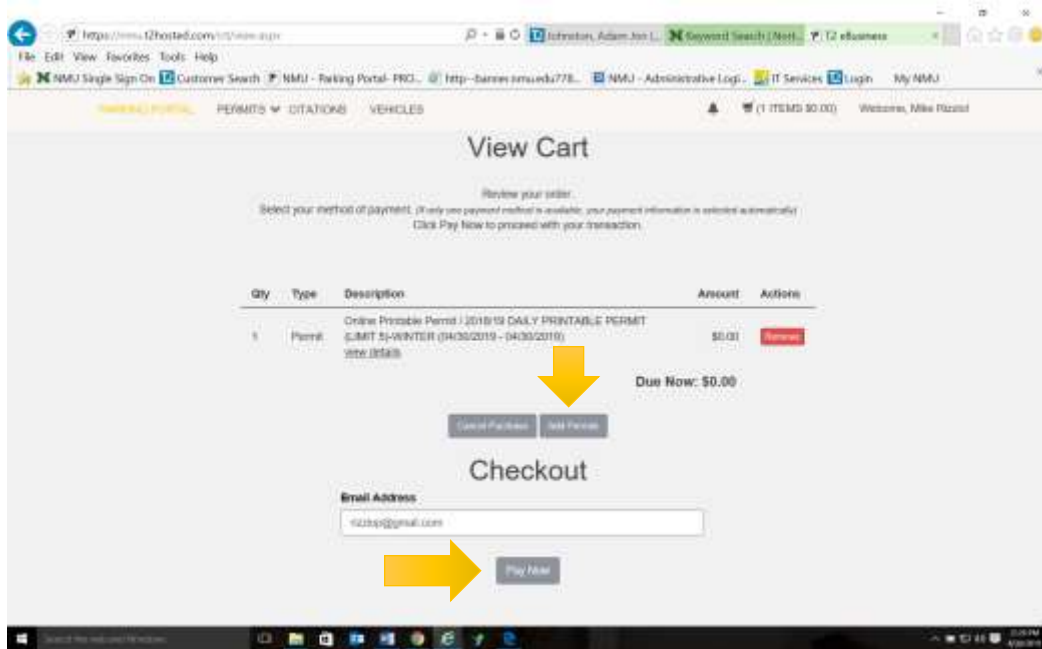
**IF YOU ARE A FIRST TIME USER AND NEED TO ADD YOUR VEHICLE SELECT ADD VEHICLE.**



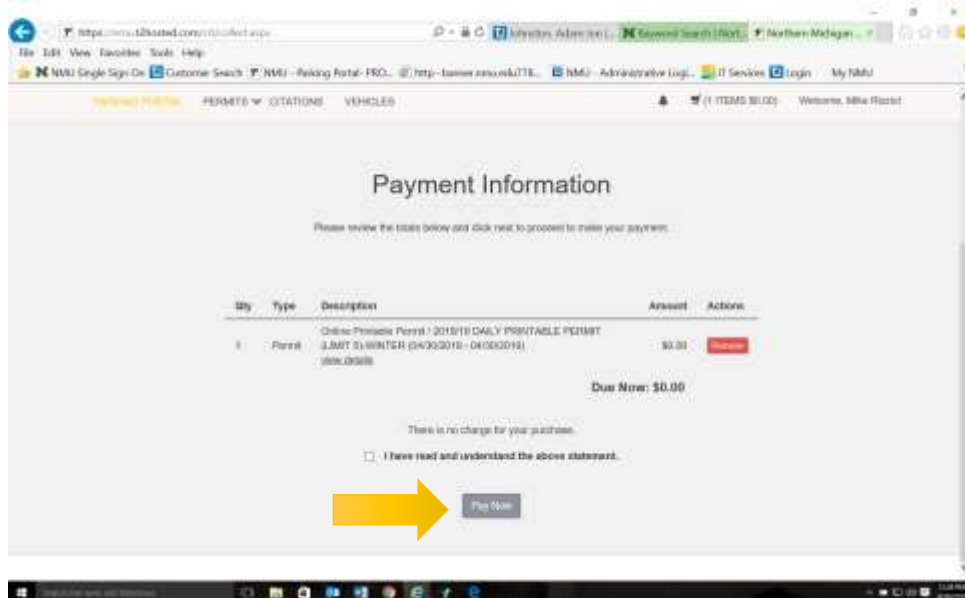
**ADD ALL OF THE REQUIRED VEHICLE INFORMATION AND SELECT NEXT.**



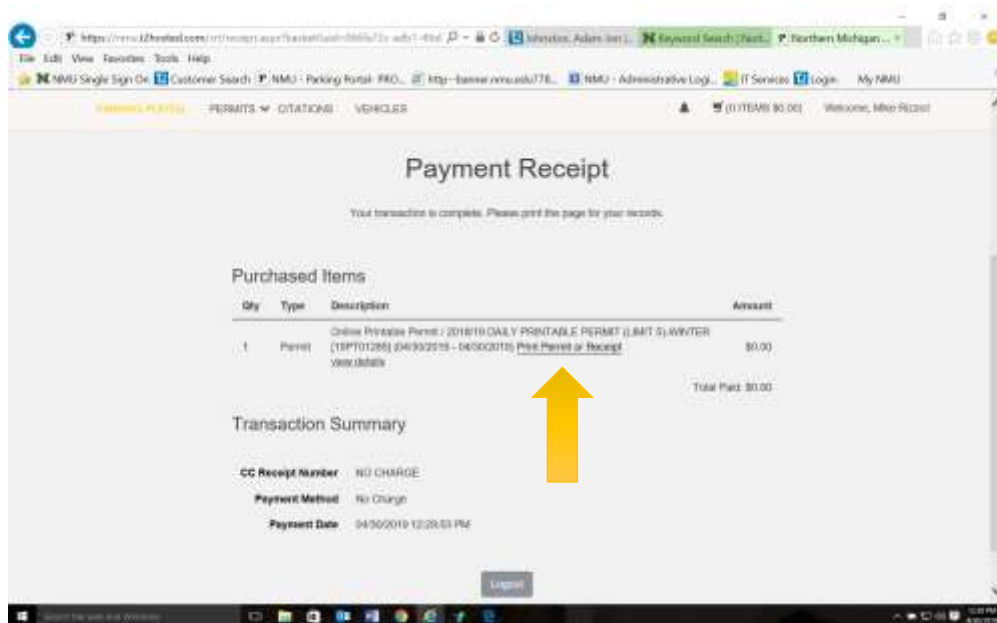
**SELECT THE VEHICLE YOU WANT THE PERMIT ON AND SELECT NEXT.**



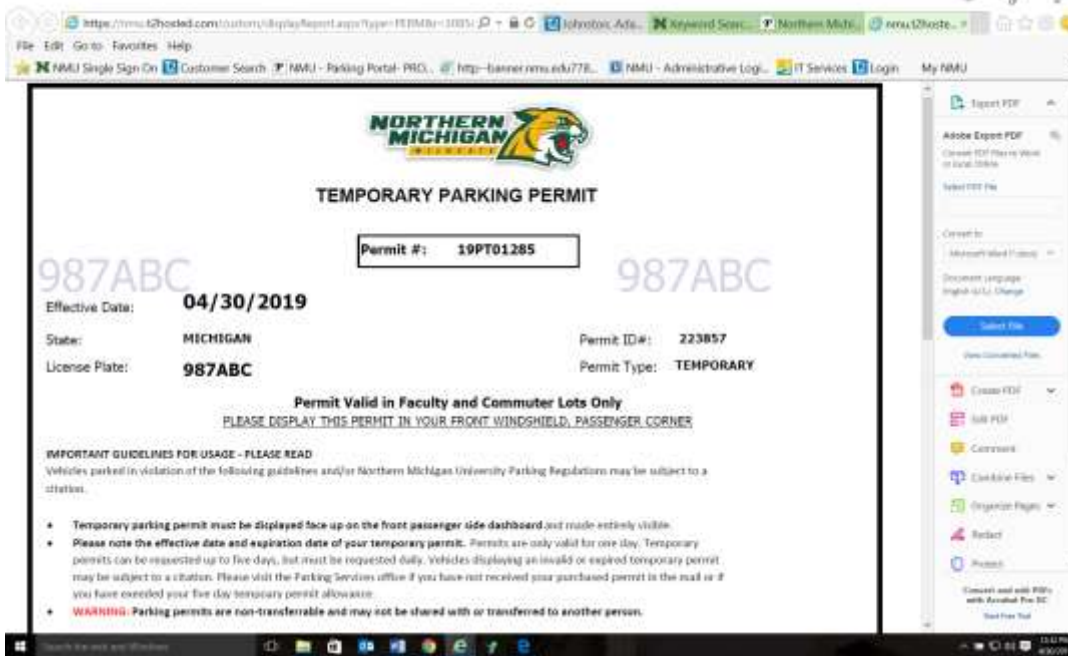
**IF YOU ARE ONLY REQUESTING A PERMIT FOR ONE DAY SELECT PAY NOW. IF YOU WANT ADDITIONAL PERMITS FOR FUTURE DATES, SELECT ADD PERMITS.**



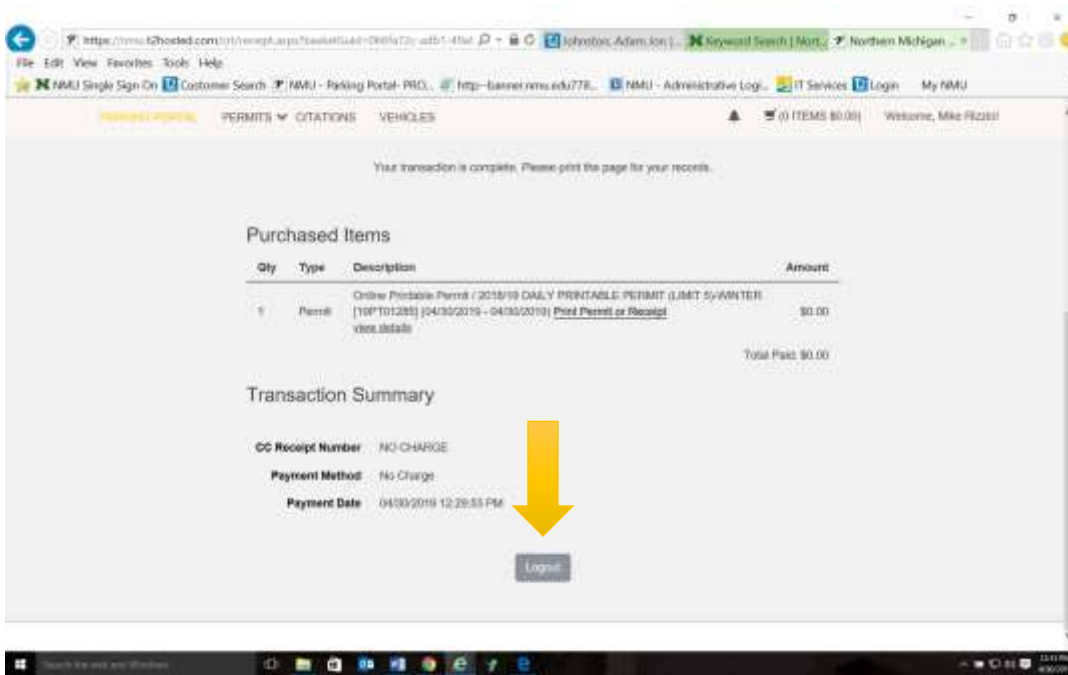
**IF EVERYTHING IS CORRECT, SELECT THE STATEMENT BOX AND SELECT PAY NOW. THERE IS NO CHARGE FOR THIS, HOWEVER YOU MUST GO THROUGH THE CHECKOUT PROCESS.**



**IF THE VISITOR IS GOING TO PRINT THE PERMIT THEY WOULD SELECT PRINT PERMIT OR RECEIPT.**



**THIS IS THE PERMIT IF THEY CHOOSE TO PRINT.**



**THE VEHICLE IS NOW REGISTERED AND THE VISITOR CAN LOG OUT OF THE SYSTEM.**

A copy of the permit is also sent to the email address provided by the customer if they want to print the permit at a later date.

Once the guest/visitor account is set up they will just need to sign into their account to obtain permits. Their vehicle information will be retained for future use. If they have a different vehicle on campus they would need to add that vehicle when they go to obtain future permits.