NORTHERN MICHIGAN UNIVERSITY

INTERNATIONAL PROGRAMS
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Marquette, MI 49855-5301
906-227-2510 | FAX: 906-227-2533
ipo@nmu.edu | nmu.edu/ipo

J-1 SOCIAL SECURITY NUMBER LETTER

THIS SECTION TO BE COMPLETED BY THE STUDENT:

Last Name:	First Name:
Date of Birth:	NMU IN:
Citizenship:	

THIS SECTION TO BE COMPLETED BY THE NMU EMPLOYER:

This letter serves to confirm that the student named above will be employed on campus with (Department or Unit on Campus)_____in the position of_____. The student is expected to begin work on_____/____/____ and work_____hours weekly.

Northern Michigan University's EIN number is 38-6029206.

Sincerely,

_____ _____

Immediate Supervisor Signature Supervisor Name and Title (print)

Phone: _____

THIS SECTION TO BE COMPLETED BY THE IPO:

The Responsible Officer/Alternate Responsible Officer grants permission for this student to work on-campus a cumulative maximum of 20 hours per week when school is in session and full-time during vacation periods.

Conditions to this employment are that the student must have a social security number and maintain a valid J-1 student status at Northern Michigan University.

I confirm that this student is enrolled full-time at NMU.

_____ _____

RO/ARO Signature Date

Ellen Doan, Coordinator of International Admissions & Student Services, ARO
Lila Isleib, Coordinator of Study Abroad & Student Services, RO