

## NMU Student Clinical Requirements Checklist

See the requirement sheets for additional details on the items below.  
Due to the length of time for some vaccination series and/or test results,  
it is recommended that you start this process as soon as possible.

Completed	Due Date	Item	Order Details (both items are included in the same package code)
<input type="checkbox"/>		Criminal Background Check (within 30 days of start date) Medical Document Manager*	<a href="https://portal.castlebranch.com/NW08">https://portal.castlebranch.com/NW08</a> under the "Package Selection" tab, choose the appropriate packages (minimum cost \$113.00)

**\*MEDICAL DOCUMENT MANAGER REQUIRES THE FOLLOWING 8 ITEMS.**  
Proof of the following requirements must be uploaded to CastleBranch.com  
prior to your clinical experience (except flu vaccine, due by 11/1)

Done	Item	Renewal needed:
<input type="checkbox"/>	<b>Tetanus, Diphtheria, Pertussis (Tdap)</b> – One (1) vaccine. Must clearly show proof that full Tdap vaccine was received.	A tetanus booster (Td) is required every 10 years
<input type="checkbox"/>	<b>TB Two-step Skin Test (PPD)</b> – Negative result required. Requires four (4) total doctor visits, two (2) visits for each step (injection and reading after 48-72 hours). The time between tests must not be less than 10 days and not more than 12 months.	If affiliate requires.
<input type="checkbox"/>	<b>MMR (Measles, Mumps, Rubella)</b> – Two (2) vaccines or positive titer needed for each requirement.	N/A
<input type="checkbox"/>	<b>Hepatitis B</b> – Three (3) vaccines or positive titer.	N/A
<input type="checkbox"/>	<b>Varicella/Chickenpox</b> – two (2) vaccines or positive titer.	N/A
<input type="checkbox"/>	<b>COVID-19 Vaccination Status</b> – Upload proof of completed immunization or exemption approval letter from the School of Clinical Sciences.	If affiliate requires.
<input type="checkbox"/>	<b>Proof of Health Insurance – Both Sides Uploaded</b>	Every year

### Influenza Vaccine – Due by November 1 of the current flu season

Done	Item	Renewal needed:
<input type="checkbox"/>	<b>Flu Vaccine</b> – must be the influenza vaccine.	Every year by November 1 <sup>st</sup>

**\*\*NOTE: All the above requirements needing renewals  
must be kept current on CastleBranch.com throughout your Clinical program.**  
Updated information must be uploaded to your account on  
**CastleBranch.**