



# Center for Teaching & Learning

## **Learning Circles 101**

### *How to be a Facilitator*

#### How to Pick a Topic

- Topics can be almost anything related to teaching or learning. Usually topics are related to a book or article that will be used as a basis for discussion.
- If you want to use a specific book, please consider the book price. If possible, the CTL will work to secure funding for buying copies of the book for participants. This may take some time to advertise and order copies.

#### How to Schedule a Learning Circle

- Contact the CTL Teaching & Learning Scholar about your interest.
- Have an idea of what meeting days and times would work best for you.
- Consider where you would like to meet. The CTL can usually schedule you in the LRC #106 meeting area or in the library. You may also want to consider someplace close to your office or even off campus.

#### How to Facilitate a Learning Circle

- You are not expected to be an expert in the topic! If anything, it is most important to have an open mind and be able to encourage others to share their thoughts.
- Be welcoming. Encourage attendance even if the reading was not completed.
- Encourage everyone to share their thoughts and opinions. Possible discussion prompts might include questions like:
  - What did you learn?
  - How might this change your teaching?

## **CTL**

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Learn more by contacting the CTL Teaching & Learning Scholar.



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