

1.2.3 Academic Dishonesty

In instances where there are reasonable grounds to suspect a student of academic dishonesty as defined in the *Student Code* in Section **2.3.1**, the faculty member must inform the student of the nature of the alleged violation within fourteen (14) calendar days of becoming aware of the alleged violation, exclusive of dates when the University is not in session.

After affording the student an opportunity to respond, the faculty member will decide whether or not the student is responsible for dishonest academic practices. If the faculty member concludes that dishonest academic practices have occurred, the faculty member will take appropriate corrective action. Such action may include, but is not limited to, a repetition of the assignment or a lowering of the grade for the assignment or course. The most severe penalty which may be imposed directly by the faculty member for academic dishonesty is a grade of "F" for the course to which the violation applies. The decision of the faculty member shall be subject to appeal following the rules of procedure outlined in Section **1.2.1**.

The faculty member should keep a complete record of matters pertinent to such incidents and forward a summary of the incident to the department head and other appropriate administrators. The faculty member has the option to request the Dean of Students Office to keep the academic dishonesty on file informally or to formally charge the student with a violation of the *Student Code* and assign a disciplinary penalty in accordance with the *Student Code*. Students who are given a grade of "F" as a result of a finding of academic dishonesty may not withdraw from the course if found responsible through disciplinary action in accordance with the *Student Code*. The student conduct process will automatically honor decisions made through the grade appeal process regarding academic dishonesty.

