Graduate Student Travel Support

Application

Through support provided by the NMU Foundation as well as general operating funds of the department, the English Department will provide 16 travel grants of up to $500 each for graduate students to attend conferences, workshops, or similar events.

To apply, complete this form, being sure to attach any additional required information. If you do receive funding, you will need to provide receipts for all costs except meals, and you will be reimbursed after you return.

Name:

Title of Conference or Workshop:

Dates:

Location:

Are you: 1st year MA \_\_\_ 2nd year MA \_\_ 1st year MFA \_\_\_ 2nd year MFA \_\_\_ 3rd year MFA \_\_\_

Have you received travel support from NMU (including the English Dept., the Graduate School, etc.) in the past? If so, please list:

Will you be presenting a paper or reading your work? If so, include the title of your paper and your abstract (for a scholarly paper) or a brief description (for a creative work). Also attach a copy of the paper acceptance or reading invitation.

How will participation in this event contribute to your professional goals? Please be specific.

Attach a complete budget, including costs of travel, lodging, registration, and meals ($32 / day). If the total exceeds $500, indicate where the rest of the funds will come from. Use a format similar to the one below.

Travel: airfare or gas—cite specific ticket, e.g. Marquette to Boston flight $482, or specific amount for gas, e.g. 547 miles round trip, $49

Lodging: cite number of nights and cost per night, e.g. 3 nights at $125 / night, $375

Registration: cite specific amount; be sure to check to see if there is a student rate, e.g. $100

Meals: three days at $32 per day, $96

 Note: the standard NMU per diem rate for meals is $32. This rate is not negotiable.