

AGENDA  
Educational Policies Committee  
October 28, 2019  
604 Cohodas  
3:00 p.m.

1. Approval of Minutes – October 14, 2019
2. Approval of Agenda
3. Business
  - a. Library and Instructional Support Report – Leslie Warren
  - b. EPC Staffing Report
  - c. MSN GPC Proposal
4. New Business

Topics for consideration in 2019-20:

1. Evaluation of course fees and the 16-credit plateau for full-time, flat rate tuition.
  - Effect on revenue
2. Demographic trends
3. Diversity, Enrollment, Recruitment & Retention
4. SRA and APR

MINUTES  
Educational Policies Committee  
October 28, 2019  
604 Cohodas  
3:00 p.m.

**Present:** R. Winn (chair), L. Warren, G. Logan, B. Canfield, J. Leonard, J. Cantrill, C. Johnson

**1. Approval of Minutes – October 14, 2019**

C. Johnson moved to approve. J. Cantrill seconded. All in favor.

**2. Approval of Agenda**

L. Warren moved to approve. C. Johnson seconded. All in favor.

**3. Business**

**a. Library and Instructional Support Report**

- i. L. Warren presented on the State of Library and Instructional Support (LIS). This presentation can be found on the EPC website
- ii. Advertising the annual cost of the library resources may help justify their tuition costs and increase the use of these resources
- iii. LIS has analytics on use for most of the resources (databases)
- iv. The new library system will go live in May after commencement
- v. Adding PhD programs would have a big effect on the library staff and the resources they provide
- vi. Digital Media Tutoring Center – Costs include student labor and upgrading computers when necessary
- vii. Due to limited staffing in archives, there is limited access to local archives
- viii. M. Smock is currently leading an analysis of digital ecosystem
- ix. Video Captioning for Media Site Live using Verbit or a similar system. Integrate the video and captioning files on Media Site Live so captioning opens in a separate window and does not block important content on the video
- x. Museum studies degree/minor/certificate: Had an initial meeting with campus museum directors. Discussion was based on the duties and scope of each director's museum/center. The next meeting will be to discuss the possibility of museum studies at NMU
  1. Northern could be a field site for other universities' museum studies programs

**b. EPC Staffing Report**

- i. R. Winn provided the committee with an update on EPC staffing recommendations from the 2018-19 school year.
- ii. Chemistry currently does not have enough faculty to teach their Winter 2020 classes
- iii. There is a possibility that the three year term in history could turn back into a tenure track position
- iv. The College of Business is bringing candidates to campus now for one of their tenure track positions

- v. There has been discussion to sign a promissory note to stay at NMU for a certain length of time after starting/completing the immigration process or pay the university back
- vi. Is administration still considering the possibility of hiring at the assistant/associate rank for positions that have had failed searches and/or small candidate pools? (Chemistry, Applied Behavior Analysis)
- vii. A call for FTE reports went out Thursday of last week, cannot discuss the FTETF ratio until these reports have been collected

**c. MSN GPC Proposal**

- i. In the past, the MSN program was suspended due to the DNP program. The reason for suspension was not enough staff to teach both programs. Now that NMU employees who went through the DNP program have graduated, they have more faculty members qualified to teach both the MSN and DNP programs
- ii. There will be a loss in the summer 2023-2024 because there are no students.
- iii. What's the break-even point?
- iv. Step outs for students are a good idea
  - v. Is this the purview of EPC because they are not incurring any costs?
- vi. The program has been approved by both the Senate and the Provost, which makes a recommendation unnecessary
- vii. The committee will revisit the MSN Proposal at the November 11<sup>th</sup> meeting

Meeting was adjourned at 5:30 p.m.