

AGENDA
Educational Policies Committee
February 10, 2020
604 Cohodas
3:00 p.m.

1. Approval of Minutes – January 27, 2020
2. Approval of Agenda
3. Business
 - a. New programs in Theatre and Dance – Bill Digneit
 - b. Teaching Load Analysis and MA 5.1.1.1 ration status
4. New Business

Topics for consideration in 2019-20:

1. Evaluation of course fees and the 16-credit plateau for full-time, flat rate tuition.
 - Effect on revenue
2. Diversity, Enrollment, Recruitment & Retention
3. SRA and APR

MINUTES
Educational Policies Committee
February 10, 2020
604 Cohodas
3:00 p.m.

Present: R. Winn (chair), G. Logan, B. Canfield, M. Robyns, J. Leonard, L. Warren, J. Cantrill
C. Johnson

Guests: Lex van Blommestein

1. Approval of Minutes – January 27, 2020

C. Johnson moved to approve. J. Cantrill seconded. All in favor.

2. Approval of Agenda

- a. R. Winn suggested changing the order of the items under business to allow L. VanBloomstein to present on the new programs in Theatre and Dance before the discussion of Teaching Load Analysis and MA 5.1.1.1 ration status. C. Johnson moved to approve the revised agenda. G. Logan seconded. All in favor.

3. Business

a. New programs in Theatre and Dance – Bill Digneit

- i. B. Digneit was not able to attend, Lex van Blommestein, Assistant Professor of Theatre and Dance, presented in his absence
- ii. The new programs involve the addition of many classes without any new full time faculty members. The programs would be able to run due to faculty being able to teach across the discipline and the large adjunct pool in the area. If the program meets or exceeds projected enrollment, Theatre and Dance would request additional faculty member(s). Many of the new courses are only two credits, which would allow faculty to teach more classes each semester
- iii. Projected enrollment: 10 students in each of the BFA programs a year (20 students a year)
- iv. Additional staffing needs:
 1. Performance and Dance Term/Tenure Track
 2. Costume Design/Construction & Makeup Term/Tenure Track
 3. Technical Director (Staff Position)
- v. In order to make an informed recommendation, the committee requested the following information:
 1. Faculty Load
 2. Budget including projected enrollments, costs and revenues
 3. Market analysis through Gray Associates
 4. Staffing needs
- vi. The Department of Theatre and Dance will attend the next EPC meeting on February 24, 2020 to present on the requested information

- vii. R. Winn will send Provost K. Schuiling a note to let her know the EPC needs more information before making a recommendation

b. Teaching Load Analysis and MA 5.1.1.1 ratio status

- i. B. Canfield presented his analysis of the 5.1.1.1 ratio and drafted a formal motion for the committee's review
- ii. Removing sabbatical replacement terms when calculating this percentage was suggested
- iii. How many terms were hired due to a failed search or unexpected circumstances?
- iv. Edits to the Formal Motion:
 - 1. Clarify that the term line would be converted to a tenure track line, not the person in the term position
 - 2. Include language that a term position must be identified for conversion, but the position may be deleted altogether due to declining enrollments
 - 3. Remove suggested list of term conversions
- v. B. Canfield will make edits to the motion for the next EPC meeting

4. EPC Meeting 2/24/2020 Agenda Items

- a. New programs in Theatre and Dance
- b. R. Winn has a meeting scheduled with Brad Hamel and Steve VandenAvond to learn how to interpret Gray Associates market analysis data. R. Winn will present this information at the next EPC meeting
- c. 5.1.1.1 formal motion language

Meeting was adjourned at 5:02 p.m.