

AGENDA  
Educational Policies Committee  
September 21, 2020  
Via Zoom  
3:00 p.m.

1. Approval of Minutes – August 31, 2020
2. Approval of Agenda
3. Approval of corrected August 31 Agenda
4. New Business
  - a. College of Arts and Sciences Dean's Report
  - b. Library and Instructional Support Dean's Report
  - c. EPC planning

MINUTES  
Educational Policies Committee  
September 21, 2020  
Via Zoom  
3:00 p.m.

**Present:** B. Canfield (chair), J. Cantrill, G. Logan, C. Johnson, K. Johnson, D. Kapla, J. Leonard,  
J. Thompson, L. Warren, R. Winn

**1. Approval of Minutes – August 31, 2020**

- a. D. Kapla moved to approve. C. Johnson seconded. All in favor.

**2. Approval of Agenda**

- a. C. Johnson moved to approve. J. Cantrill seconded. All in favor.

**3. Approval of corrected August 31 Agenda**

- a. Date of approval of minutes was incorrect. C. Johnson moved to approve the corrected agenda. J. Cantrill seconded. All in favor.

**4. New Business**

**a. Library and Instructional Support Dean's Report**

- i. Leslie Warren, Dean of Library & Instructional Support presented on the state of the department. The presentation is available on the EPC website
- ii. The department is facing significant budget cuts and position reductions over the next year which will affect how they are able to provide services. Main concerns are the acquisitions and personnel budgets.
  - 1. 6 full-time faculty or staff positions were lost to retirement or buyout (4 not to be replaced; 1 moving to Marketing) over this year and next
  - 2. 1 AAUP faculty in Library and Instructional Support voluntarily moved from 12 month to 11 month appointment; 1 AAUP faculty moved from 12 months to 10 months
  - 3. The library acquisitions budget will be cut by almost 30% (\$310,000) over the next two years. Cuts by discipline are not available. Currently working on getting discounts/software bundles with vendors in order
  - 4. Staffed library hours have been reduced by 5-7 per week (does not impact 24/7 study space)
  - 5. Upcoming PhD programs may suffer from the budget cuts in acquisitions; interlibrary loan could help this problem

**b. College of Arts and Sciences Dean's Report**

- i. Rob Winn, Dean of the College of Arts & Sciences presented on the state of the college. The presentation is available on the EPC website
- ii. R. Winn is working with the President and Finance to determine which positions can be replaced and what searches can be reinstated

- iii. Minors are not counted in the department enrollment totals
  - 1. Discussion raised unconfirmed possibility that students who are double majoring are counted under their first major in alpha order. Ex: A student majoring in both Spanish and Biology would be counted as a Biology major, not a Spanish major
- iv. R. Winn noted that a program suspension and a PhD program could be coming to EPC this year

**c. EPC planning**

- i. Budgets
  - 1. State budget is required to be set by October 1<sup>st</sup>
  - 2. NMU budget will be presented to the Board of Trustees at the October meeting
- ii. Faculty Buyout & Staffing
  - 1. B. Canfield has received additional buyout feedback and will add it to the Google Share Drive document
  - 2. Some departments will not need a replacement and others will
  - 3. C. Johnson has received approval to move forward with a generalist search
- iii. Upcoming Guests
  - 1. Invite Gavin Leach, Vice President of Finance, to discuss budget
  - 2. Invite Jason Nicholas, Director of Institutional Research, to report on enrollments and how students are counted

Meeting adjourned at 4:57 p.m.