

AGENDA  
Educational Policies Committee  
September 17, 2018  
604 Cohodas  
3:00 p.m.

1. Approval of Minutes – April 23, 2018
2. Approval of Agenda
3. Business
  - a. EPC Annual Report 2017-18
  - b. Timeline for EPC's role in SRA
  - c. Staffing update
    - i. Report of term positions that were converted to tenure track and any requests for conversions that were not approved. (See minutes 3/26/18)
  - d. PhD programs: costs, opportunities, concerns
  - e. EPC reform
  - f. Items to address during the coming year (see box below)
  - g. Agenda for next meeting

Topics from 2017-18 that could be considered

1. MA 5.1.1.1: Has the ratio changed since there have been new hires and some terms converted to tenure track? Further recommendation?
2. Shared governance and Extended Learning – what EPC role is relative to Extended Learning?
  - Is there any aspect of EAN courses that fits within the purview of EPC?
3. Evaluation of course fees and the 16-credit plateau for full-time, flat rate tuition.
  - Effect on student credit load
  - Effect on revenue
4. APR: current status of the program, future plans
5. Modality of classes/programs
  - Scheduling only online sections of a course when the program is not advertised as online or hybrid
6. Staffing Plans – reports from the Deans
7. ERIP – Invite Gavin and Sherri to give an update on ERIP.

**Educational Policies Committee**

**September 17, 2018**

**604 Cohodas**

**3:00 p.m.**

**Present:** L. Putman, Chair, C. Kirk, C. Johnson, L. Warren, M. Robyns, R. Winn, J. Leonard, J. Cantrill, B. Canfield

**Missing:** D. Kapla

- 1. Approval of Minutes – April 23, 2018** – Motion made by C. Kirk, seconded, L. Warren, 2 abstentions, minutes approved.
- 2. Approval of Agenda** – Motion made by M. Robyns, seconded C. Johnson, approved
- 3. Business**
  - a. EPC Annual Report 2017-18:** In response to a question, this is how the Annual Reports have historically been written, with no recommendations. Motion to accept annual report made by R. Winn, C. Kirk seconded, vote – all in favor
  - b. Timeline for EPC’s role in SRA:** There was a discussion about when EPC would be looking at recommendations generated through the SRA process. There were conflicting timelines that people have heard and read. The committee directed the Chair to communicate with Kerri in order to find out when EPC would be receiving proposals that need to be reviewed by EPC.
  - c. Term positions converted to tenure track**

Report of term positions that were converted to tenure track and any requests for conversions that were not approved. March 26<sup>th</sup> minutes state that EPC will receive an update report in the fall from D. Kapla, but he was not present to provide any information about this.

Staffing update regarding recommendations we made last year. (not available)

Current FTETF report needed to determine current percent of tenure/tenure track FTETF as per 5.1.1.1. (not available)
  - d. PhD programs: costs, opportunities, concerns**

The first proposal for a Ph.D. program in Psychology was received by GPC. R. Winn said it went to GPC without a letter of support from the Dean. There was concern about the budget being incomplete. We need a standard template to evaluate cost of programs.

**The Retreat:** At the last EPC meeting we discussed having a retreat, but it didn't happen. The sentiment of the group was that there should be some university-wide discussion about Ph.D. programs at NMU. The following recommendation to the provost was crafted:

**Recommendation to VPAA regarding PhD programs:**

EPC recommends that NMU engage in a discussion regarding the role and impact of PhD programs, what PhD programs should look like, and what requirements for PhD programs are needed. The process should include, but not be limited to, members of EPC, Senate, GPC, Finance, Graduate Education Office, and Institutional Research. This discussion should occur before any individual PhD programs are considered by EPC.

**Motion to make recommendation,** C. Johnson, J. Cantrill seconded, all in favor.

**e. EPC reform**

Suggested changes to contract language are posted on our Share site. The goal was to try to reform EPC so it is not seen as an impediment. Any changes in the contract language would be submitted to the union.

A member expressed interest in expanding EPC membership to include Institutional Research and Graduate Education. Additional faculty members would be needed to keep the balance between administrators and faculty.

A recurring question surfaced again, are Online programs part of EPC's purview or not?

The phrase "Instructional Staffing" needs to include library staff who are considered "non-instructional".

There are timeline issues with 3.4.4. Staffing requests may occur at other times of the year too.

**f. Items to address during the coming year (see box below).** Not addressed due to lack of time.

**g. Agenda for next meeting**

EPC role in SRA.  
Response to recommendation  
Staffing update

**Motion to adjourn:** 5:04 C. Kirk, seconded by L. Warren, approved

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