

AGENDA
Educational Policies Committee
October 29, 2018
604 Cohodas
3:00 p.m.

1. Approval of Minutes – October 15, 2018
2. Approval of Agenda
3. Old Business
 - a. Update on the ratio (5.1.1.1) (when data available)
 - b. EPC reform: update from EPC Reform committee
 - c. EPC's role with respect to Extended Learning
 - d. Modality of classes: online courses required for programs that are not advertised as hybrid.
4. New Business
 - a. Effect of 16-credit plateau on programs
 - b. Campus Master Plan: should EPC be involved in this?
 - c. Staffing plans from Deans
 - d. Agenda for next meeting

Topics for consideration in 2018-19:

1. Shared governance and Extended Learning – what EPC role is relative to Extended Learning?
2. Evaluation of course fees and the 16-credit plateau for full-time, flat rate tuition.
 - Effect on student credit load
 - Effect on programs
 - Effect on revenue
3. APR: current status of the program, future plans
4. Staffing Plans – reports from the Deans.
5. Campus master plan – should EPC be involved in this?
6. Demographic trends
7. Diversity, Enrollment, Recruitment & Retention

EPC Meeting Minutes
October 29, 2018

Present: L. Putman (chair), L. Warren, C. Johnson, B. Canfield, M. Robyns, J. Leonard, C. Kirk, D. Kapla, J. Cantrill, R. Winn

1. Approval of Minutes – October 15, 2018

C. Kirk moved to approve. C. Johnson seconded. All in favor.

2. Approval of Agenda

L. Warren moved to approve. C. Kirk seconded. All in favor.

3. Old Business

a. Update on the ratio (5.1.1.1) (when data available)

Not available yet.

b. EPC reform: update from EPC Reform committee

The committee (D. Kapla, J. Cantrill, M. Robyns, L. Putman) met and made some changes. They would like to get feedback. L. Putman displayed the edited version.

Five Year Instructional Staffing Plan Review and Recommendation is new. A five year plan gives more flexibility. Gets departments thinking more on a long-term basis. R. Winn noted that it's hard to anticipate replacement positions a couple of years out. Could it be modified each year? EPC may not have the information necessary to know all of the staffing changes going on in departments.

The document needs to clarify that this includes non-instructional faculty (it currently says "...Instructional Faculty Plan...").

Timeline? Dean submits to provost a prioritized list of staffing requests in June. It could be sent to EPC at that time too. The idea is that EPC would have time to review this over the summer. If EPC won't review until September then nothing can happen if a search is needed. Should there be interaction with Finance and their budget cycle?

When does a replacement position transform itself into an enhancement position? D. Kapla said that if the faculty line is held, it's a replacement. If the line was taken away, then it would be an enhancement. Quinn's line now resides in Chemistry. Should this have gone through EPC? Does new language help with this? There was no program change as a consequence of Quinn line move.

D. Kapla noted that having something from EPC when the deans meet with the Provost, would be helpful. Multiple levels of review are helpful. Issues are 1) immediate hires and 2) what's going to happen down the line. Deans would present their staffing plans to EPC so that EPC would have more background knowledge to be able to rank the positions. C. Kirk pointed out that the other context we are lacking is APR. We had to look at the APR's thoroughly, but we have given that up.

R. Winn - if we're going to continue with this time line, we need to change the timeline. The subcommittee will meet again using recommendations/feedback from EPC.

B. Canfield asked if we will get an official response from the Provost for the justification for the four positions in Chemistry. Was it in response to EPC's recommendations from last year?

c. EPC's role with respect to Extended Learning

This could be clarified in the AAUP contract. The EPC sub-committee will discuss.

d. Modality of classes: online courses required for programs that are not advertised as hybrid

L. Putman talked with Kim Rotundo about programs with courses that are offered only online. If that was the intention of the department she was willing to make a note in the bulletin that the program requires at least one on-line course. B. Canfield prefers departments to offer courses face-to-face. He would like to get feedback from students. Possibly put a survey in place for next semester.

Meeting adjourned,
5:00