

## **EPC Annual Report 2015 - 2016**

### **Membership:**

AAUP: Brent Graves, Chris Kirk, Jill Leonard, Rebecca Mead, Joel Thompson, George Wilson

Admin: Michael Broadway, Dale Kapla, Charles Mesloh, David Rayome (Chair), Kerri Schuiling, Leslie Warren

### **Meeting Dates:**

9/14/15, 9/28/15, 10/26/15, 11/9/15, 11/23/15, 1/18/16, 2/1/16, 3/14/16, 3/28/16, 4/27/16

All meetings were scheduled for Mondays from 3:00 to 5:00 pm.

### **A. Presentations:**

- a. **Deans of each College** presented analysis for their college: Health Sciences and Professional Studies (C. Mesloh), College of Arts and Sciences (M. Broadway), College of Business (D. Rayome), College of Academic Information Services (L. Warren).
  - i. All presentations are posted on the EPC web site.
  - ii. The scorecard analyses only include first majors because that is used in the report to the state and federal governments. A total contribution report was also prepared for all the colleges and it included second majors.
- b. **C. Mesloh presented High School Graduation Trends**
  - i. High school graduation rates in Michigan have decreased 20,000 over the past decade.
  - ii. National enrollments in colleges and universities have decreased 2%.
- c. **K. Schuiling reported on Staffing and Budget Issues**
  - i. NMU enrollment was down 423 for fall 2015.
  - ii. Academic Affairs is required to cut \$1,500,000 from the budget.
  - iii. Academic and administrative prioritization and reorganization will be required.
- d. **G. Wilson presented a Study of Low Enrolled Classes**
  - i. The presentation is on the EPC Website.
- e. **President Erickson and Vice President G. Leach presented The State of the University and the Budget.**
  - i. The university is facing a decrease of \$2,600,000 in fiscal year 2017.
- f. **P. Duby presented an analysis of 10<sup>th</sup> day enrollments**
  - i. Winter 2015 was compared to winter 2016.
  - ii. Applications and admissions will be the focus for enrollment efforts.
  - iii. The presentation is on the EPC website.

g. **K. Schuiling and D. Kapla presented Enrollment/Data Updates**

- i. \$1,000.00 marketing incentives are available for each department to use for recruitment efforts.

**B. Staffing Issues**

a. **L. Warren submitted “Guideline for Hiring Faculty Positions”**

- i. After a formal reading EPC approved this document.

b. **Targeted Buyouts**

- i. Targeted buyouts were offered to certain faculty with similar provisions to the Early Retirement and Incentive Plan that was conducted in 2015.

**B. Academic Prioritization**

- a. **K. Schuiling** indicated that the budget and enrollment situation would likely necessitate academic prioritization.

- b. **EPC** viewed a video concerning the academic prioritization efforts of Northern Illinois University.

- c. **C. Mesloh** presented to EPC the proposal to suspend the Dance Minor and the Wildlands Firefighting Certificate.

- d. **The provost** announced the formation of a Restructuring Task Force.

- i. The task force is charged with the review of academic prioritization and restructuring proposals and making recommendations to the provost.

- e. **EPC** discussed a draft of program suspension guidelines.

- f. **Program Suspensions** were announced for programs that had not been offered for four years.

- i. The Criminal Justice Graduate Certificate, the Entertainment and Sports Bachelor Degree, the Entertainment and Sports Minor, and the Math Education Masters in Science were all suspended.

**C. Academic program review**

- a. Liaisons were assigned for the current APR cycle (2016-17). This is the status of each one from previous APR cycles:

- i. Chemistry- completed
- ii. Computer Science- completed
- iii. Nursing- completed
- iv. Accounting- completed
- v. Criminal Justice-ongoing
- vi. Psychology- reassigned to 2016/2017 APR

- vii. Finance- ongoing
- b. Current cycle (2015-16): History and Philosophy, Economics, Sociology, Social Work, Management, Entrepreneurship.
- c. 2016-17 Cycle: Biology, Political Science, Education, Marketing
- d. EPC discussed the merits and downfalls of the APR process. The committee voted to continue the Annual Program Reviews

**D. Other**

**a. Updating EPC Bylaws**

- i. EPC reviewed, updated and edited the EPC Bylaws.
- ii. The committee approved the bylaws. The bylaws are available on the EPC website.