

AGENDA

Educational Policies Committee

Monday, February 2, 2015

604 Cohodas

3:00 p.m.

- I. Approval of Minutes from Previous Meeting (Nov. 24, 2014)**
- II. Approval of Agenda**
- III. Business**
 - A. Discussion with Interim Provost Larkin: Development of a process for EPC to provide input for staffing decisions**
 - B. Update on ERIP replacements**
 - C. EPC response to HHP's APR: B. Graves & D. Rayome**
 - D. Update on Academic Program Review**
 - 1. Last year's cycle (2013-14)**
 - EEGS: response has been sent to Provost
 - Psychology: B. Graves
 - HHP: C. Kirk
 - Finance: D. Rayome
 - 2. This year's cycle (2014-15)**
 - Chemistry: L. Putman
 - Computer Science: A. Orf
 - Nursing: B. Graves
 - Accounting: J. Thompson
 - Criminal Justice: J. Centko
 - E. Communication of results of Academic Program Review**
- IV. Good of the Order**

**EPC Meeting Minutes
February 2, 2015**

Present: L. Putman, H. Kahn, L. Warren, J. Centko, L. Chen, K. Schuiling, A. Orf, J. Leonard, D. Rayome, M. Broadway, J. Thompson, C. Kirk, and L. Larkin

Approval of Minutes from Previous Meeting (Nov. 24, 2014)

Minutes were approved with corrections.

Approval of Agenda (February 2, 2015)

L. Putman requested the meeting begin with agenda items C and D. A. Orf made a motion to approve the agenda as amended. J. Leonard seconded. Motion approved.

Business

- A. Discussion with Interim Provost Larkin: Development of a process for EPC to provide input for staffing decisions
- B. Update on ERIP replacements

L. Larkin's primary charge as Acting Provost is to gather information and documentation for the new Provost. L. Putman came to her to discuss what role if, any, this committee has on providing recommendations for replacing the ERIP and other positions. L. Larkin asked historically what has been done. What role should EPC have in staffing decisions? Does the committee have recommendations? Is it practical to provide input on all staffing decisions? L. Putman said the enhancement position procedure is a good one. We didn't really do that this year. Can we assume there aren't any this year? H. Kahn said the ERIP deadline was after the semester was over. Last semester P Lang gave a report on what happened with ERIP. L. Larkin doesn't really have a say in the replacements yet. D. Kapla is putting together rationale on the replacements (per President Erickson's request). D. Kapla is planning on coming to a meeting with rationale. Enrollment seems to be the #1 criteria, but not the sole criteria. H. Kahn asked if EPC has a role in this? That's L. Larkin's question. It isn't clear on what goes into the decisions. H. Kahn stated that if we know what the rationale is, EPC would be able to provide comments. Are these the same 11 criteria that others are using in making those decisions? Don't think so. L. Larkin wondered about the data section. What role does the data play? Data stopped in 2010. L. Putman asked if EPC could practically review each retirement and resignation replacement, and terms? L. Larkin suggested the committee develop a set of guidelines to be used for replacement positions. J. Leonard stated that there is value in the setup of guidelines. She explained how those guidelines (11 criteria) came to be. This will slow down the process.

M. Broadway said a revised staffing timetable was proposed at Academic Cabinet last week as a discussion item. K. Schuiling said the revised timetable would move the search process up. L. Putman stated the revised timelines would leave EPC out of the picture. There are great variations amongst departments as to when it is best for them to start a search. L. Warren wants to indicate on calendar that a position is for a hire in "xx semester". L. Warren asked if tenure track positions may begin in winter semester and not August? K. Schuiling says their Payroll would be "messed" up.

- C. EPC response to HHP's APR

After much discussion, revisions will be made to the response and reviewed at the next meeting.

Update on Academic Program Review

- 1. Last year's cycle (2013-14)
EEGS: response has been sent to Provost –completely done.

Psychology: B. Graves - absent

HHP: C. Kirk - done

Finance: D. Rayome – Finance faculty recommended a reviewer and had trouble trying to get individual to make arrangements – Rayome contacted another colleague to be the reviewer

2. This year's cycle (2014-15)

Chemistry: L. Putman scheduled reviewer to visit campus after spring break

Computer Science: A. Orf – completed self-study and to contact dean to help clean it up

Nursing: B. Graves - absent

Accounting: J. Thompson – completed and sent to dean. Working on a list of external reviewers.

Criminal Justice: J. Centko – running late

B. Communication of results of Academic Program Review

Meeting adjourned 4:48.