

**EPC Meeting Minutes**  
**October 1, 2012**

Present: C. Kirk, D. Buhl, B. Sarjeant, B. Cherry, J. Milkie, P. Lang, J. Leonard, D. Kobie, M. Broadway, B. Graves, D. Walch, A. Orf, J. Rashed, and H. Wallace

**Approval of Minutes**

B. Sarjeant made a motion to approve the September 17, 2012, minutes. D. Kobie seconded. All in favor. Minutes approved with corrected typo.

**Approval of Agenda**

C. Kirk moved to strike Item A Appointment of Secretary, as the Provost's Office provides support to the committee. J. Milkie made a motion to approve as amended. A. Orf seconded. All in favor. Agenda approved.

**Business**

C. Kirk distributed copies of the Academic Program Review matrix from June 2011. The schedule was reviewed. We are in the second year of the process for CAPS and Engineering Technology. The EPC needs to draft a formal set of recommendations to send to the respective department heads and the Provost. After a lengthy discussion on the process of formulating these recommendations, it was decided two subcommittees would be formed to work with the College of Arts and Sciences and the College of Professional Studies. B. Sarjeant will work with M. Broadway and A. Orf will work with H. Wallace. The subcommittees will bring their reports to the October 29<sup>th</sup> EPC meeting.

A discussion was held regarding the external review process. It was clear the reviewers came with their own criteria. A process needs to be established for the external reviews to have the reviewers use NMU's criteria. Sandi Poindexter emailed the committee giving framework on getting the process started.

HPER, Physics and CNAS will be up for review this year. The departments will be invited to a November meeting to discuss the review process.

The Criteria for the Reallocation of Resources is to be reviewed annually by EPC. The Criteria are to be used to define enhancement positions and identify weakening programs.

C. Kirk will put together a timeline for the Deans to give their presentations on staffing and enrollment numbers, for P. Duby to give data information, and departments to present on their requested enhancement positions.

**Good of the Order**

C. Kirk asked the committee to review EPC's charge and mission statement. Please feel free to send Chris agenda items.

Meeting adjourned, 4:04