

**EPC Meeting Minutes  
November 12, 2012**

Present: C. Kirk, H. Wallace, D. Kobie, J. Rashed, D. Walch, J. Leonard, A. Orf, D. Buhl, B. Graves, P. Duby, J. Milkie, P. Lang, David Wood and Rob Winn (guests)

**Approval of Minutes**

H. Wallace made a motion to approve the October 29, 2012, minutes as amended. P. Duby seconded. All in favor. Minutes approved as amended.

**Approval of Agenda**

**Business**

Update on Liberal Studies

Rob Winn and David Wood, Co-Chair s for the Liberal Studies Task Force, presented the recommendations the Task Force have derived from their meetings. Members of the Task Force include Brent Graves, Larry Pagel, JD Phillips, and Alan McEvoy. The Task Force received input from Kim Rotundo and Sandi Poindexter. The recommendations are to create an administrative presence by creating a Dean of General Education and University Programs position. The Chair of the committee would receive a 1/3 teaching load reduction. The Liberal Studies Committee would be replaced with a newly created General Education Council. The GEC would be composed of five faculty members, the Registrar and the Dean of General Education and University Programs. This document will now head to the Senate.

Recommendations for Engineering Technology Academic Program Review

H. Wallace and A. Orf revised the original document to include recruitment and retention. EPC would like to see how the department would improve their retention rate and what steps the department could define in improving recruitment. After discussion, B. Graves made a motion to accept and recommend the report to the Provost. A. Orf seconded. EPC asked for the department to provide a summary statement which briefly addresses the issues. The summary will be an addendum to the report to the Provost.

Learning from the Academic Program Review Pilot Program, the 11 criteria must be used. The document must look forward to the next seven years, not looking back at what has already been accomplished.

Update on Suspended Programs and Enrollment Trends

P. Duby will provide the committee with updated productivity and cost measures. This information will be put on the Share website.

Due to time, the discussions on whether EPC should hear updates on the application for change to NMU's HLC accreditation and the enhancement process and timeline did not take place.

Meeting adjourned 5:00