

EPC Meeting Minutes
April 29, 2013

Present: C. Kirk, B. Sarjeant, L. Putman, J. Milkie, A. Orf, D. Kapla, D. Kobie, H. Wallace, M. Broadway, J. Rashed, J. Leonard, B. Cherry, Dave Lucas (guest), Marge Sklar (guest), David Helton (guest), Karin Stulz (guest) and Carol Johnson (guest)

Approval of Minutes

J. Milkie made a motion to approve the April 15, 2013, meeting minutes. D. Kobie seconded. All in favor. Minutes were approved.

Approval of Agenda

B. Sarjeant made a motion to approve the agenda. J. Milkie seconded. All in favor. Agenda was approved.

Business

D. Lucas talked about the Physics Academic Program Review. The timeline was very clear and the department had it completed on time. The template was a huge help. They had a little difficulty in finding a peer reviewer. He thought the process was reasonable. The instructions to the external reviewer were clear. Some of the feedback from the external reviewer was to help in recruiting students by establishing a Facebook page and to establish a staff position to aid in equipment upkeep so faculty time could be freed up.

D. Helton and M. Sklar talked about the College of Business' CIS Academic Program Review. They thought the process and site visit were beneficial. The external reviewer met with faculty, alumni, and students. The reviewer was selected by D. Helton submitting names to the Provost's office and the Provost made the selection. This reviewer also suggested establishing a Facebook page for recruiting students. Faculty should be involved in outside clubs. The reviewer suggested launching a program in security.

K. Stulz and C. Johnson talked about the College of Business' associates program Academic Program Review. They reviewed the office information assistant and health information processing programs. They felt the process was difficult as they didn't feel confident in what they needed to do. They suggested having a member from EPC serve as a liaison to reviewing departments.

Copies of L. Putman and M. Broadway's Physics report were distributed. To attract majors it was suggested the department provide reasons why students should attend NMU. We need more reasons to offer students why they should choose NMU (i.e. being able to work one-on-one with faculty). If there is anything members would like to add to the report, please send to C. Kirk and he will forward to the Provost.

J. Rashed explained the College of Business has two separate reports. The two year program has not received the feedback from the consultant. The CIS four year program, self-study report was submitted and the consultant has submitted their feedback.

As chair of EPC, C. Kirk remarked we are behind in the APR timeline with the College of Business. Since this is the last meeting of the academic year, the formal set of recommendations for the Provost will have to wait until next academic year. B. Sarjeant suggested assigning a liaison to the College may aid in the review process. Physics will be complete.

M. Broadway reported that Psychology will replace Biology in next year's APR. EEGS, HPER and Finance will also be reviewed.

M. Broadway recommended Jim Cantrill assist Psychology. J. Leonard will assist EEGS, C. Kirk will be the liaison for HPER, and B. Sarjeant will be the liaison for Finance.

C. Kirk sent the rankings for the enhancement to the committee. The enhancement positions were ranked: EEGS, Sociology, Social Work & Anthropology and Center for Native American Studies, Art and Design, English and CAPS.

J. Milkie reminded the committee of the opportunity to view the senior exhibits in Art and Design along with John Hubbard's exhibit.

Meeting adjourned 4:39