

**AGENDA**  
**Educational Policies Committee**  
**Monday, January 18, 2016**  
**604 Cohodas**  
**3:00 p.m.**

- I. Approval of Minutes from Previous Meeting (November 23, 2015)**
  - II. Approval of Agenda**
  - III. Business**
    - A. College of Arts and Sciences Presentation – M. Broadway**
    - B. Request to Reinstate the Graduate Certificate in Public Administration – C. Mesloh**
    - C. EPC Response to Chemistry APR – M. Broadway & J. Leonard**
    - D. EPC Response to Computer Science APR – M. Broadway & J. Leonard**
    - E. Staffing Guidelines – L. Warren**
    - F. Update on Academic Program Review**
      - 1. 2013-14 cycle**  
Psychology: B. Graves  
Finance: D. Rayome
      - 2. 2014-15 cycle**  
Chemistry: M. Broadway/J. Leonard  
Computer Science: C. Kirk  
Nursing: B. Graves  
Accounting: J. Thompson  
Criminal Justice: C. Mesloh
      - 3. 2015-16 cycle**  
History: L. Warren  
Economics – C. Mesloh  
Sociology: R. Mead  
Social Work: J. Leonard  
Management: J. Thompson  
Entrepreneurship: J. Thompson
- IV. Good of the Order**

**EPC Meeting Minutes  
January 18, 2016**

Present: D. Rayome (chair) C. Mesloh, J. Thompson, J. Leonard, R. Mead, L. Warren, B. Graves, C. Kirk, K. Schuiling, and D. Kapla

**Approval of Minutes from Previous Meeting (November 23, 2015)**

B. Graves moved to approve. C. Mesloh seconded. All in favor.

**Approval of Agenda**

L. Warren moved to approve. C. Mesloh seconded. All in favor.

**Business**

**A. College of Arts and Sciences Presentation – M. Broadway**

On behalf of Michael Broadway, Susy Ziegler presented '2011-2015 CASE Enrollment, SCH and SCH/FTE Overview'. The presentation is posted on the EPC website.

**B. Request to Reinstate the Graduate Certificate in Public Administration – C. Mesloh**

It was questioned why this request should come to EPC. The 'Process for Program Suspension and Deletion' document was looked at. The EPC website and this document differ. B. Graves and D. Kapla will rewrite the 'Process for Program Suspension and Deletion' document. A template should be created to include relevant information for the Provost.

**C. EPC Response to Chemistry APR – M. Broadway & J. Leonard**

The date and authors of the response should be included on the document. The APR process should be reviewed. B. Graves moved to approve EPC's response. C. Mesloh seconded. All in favor.

**D. EPC Response to Computer Science APR – M. Broadway & J. Leonard**

The date and authors of the response should be included on the document. C. Mesloh moved to approve EPC's response. B. Graves seconded. All in favor.

**E. Staffing Guidelines – L. Warren**

This is the second reading of the document. B. Graves moved to accept. D. Kapla seconded. All in favor.

**F. Update on Academic Program Review**

1. 2013-14 cycle  
Psychology: B. Graves – nothing to report  
Finance: D. Rayome – working on draft of department response to external reviewer

2. 2014-15 cycle

Chemistry: M. Broadway/J. Leonard – EPC response to Provost was approved

Computer Science: C. Kirk – EPC response to the Provost was approved

Nursing: B. Graves – they are going to use accreditation document. Self-study is on the Share site. C. Mesloh will follow up with Nanci regarding using the accreditation document.

Accounting: J. Thompson – departmental response is on the Share Site. EPC response to external reviewer needs to be written

Criminal Justice: C. Mesloh – self-study is on the Share Site. Waiting on approval of an external reviewer.

3. 2015-16 cycle

History: L. Warren – nothing to report

Economics: C. Mesloh self-study is on the Share Site. Waiting on approval of external reviewer

Sociology: R. Mead – will follow up

Social Work: J. Leonard - they were going to use their accreditation documents.

Entrepreneurship & Management: J. Thompson – the self-study should be done within a few weeks.

**IV. Good of the Order**

C. Mesloh will present at the February 1<sup>st</sup> meeting

D. Rayome would like to have a vice chair to have someone in training for next year. It was taken out of the revised bylaws. B. Graves will chair the next meeting in Rayome's absence.

B. Graves distributed copies of a synopsis of section 3.4.3 of the contract. This article in the contract is unclear as to what the job of EPC is. A brief discussion was held.

Meeting adjourned, 4:55