

AGENDA  
Educational Policies Committee  
Monday, September 11, 2017  
604 Cohodas  
3:00 p.m.

1. Approval of Minutes (April 24, 2017)
2. Approval of Agenda
3. Business
  - a. Review of EPC foundational documents (AAUP master agreement 3.4, EPC bylaws, and other documents on <http://www.nmu.edu/epc/>)
  - b. Goals for the 2017-18 year
  - c. Staffing Updates
  - d. Enhancement prioritization process
  - e. Term positions funded by Extended Learning & Community Engagement
  - f. Agenda for September 25, 2017, meeting
4. Good of the Order

**Educational Policies Committee  
September 11, 2017**

Present: L. Warren (chair), A. Wyche, R. Winn, L. Putman, B. Canfield, C. Kirk, D. Kapla, J. Leonard, D. Rayome, M. Robyns Guests: Paul Mann, Adam Prus and Bob Hanson

**Approval of Minutes (April 24, 2017)**

R. Winn made a motion to accept. C. Kirk seconded. All in favor. M. Robyns abstained.

**Approval of Agenda**

L. Putman made a motion to approve. D. Kapla seconded. All in favor.

**Business**

A. Term positions funded by Extended Learning & Community Engagement

D. Kapla invited Bob Hanson, Adam Prus and Paul Mann to attend the meeting because each has a position approved by Extended Learning and Community Engagement. He also gave a brief explanation of staffing requests. A discussion was held on whether these are considered to be enhancement positions. L. Putman made a motion to have the three departments come back to EPC in two weeks to present their positions using the 11 criteria. J. Leonard seconded. All in favor.

The committee discussed funding of positions to support online and extended learning. Data regarding the \$50 per credit fee for online classes was requested. L. Warren will ask the Vice President of Finance and Administration for the amount of money collected in 2016-17 from the online fee, the amount usable by the Vice President of Extended Learning and Community Engagement, and the amount that was not available to him (e.g., retained for the general fund or other purposes).

B. Review of EPC foundational documents (AAUP master agreement 3.4, EPC bylaws, and other documents on <http://www.nmu.edu/epc/>)

We don't have the finalized bylaws. M. Robyns and L. Warren will make the final edits to the final approved bylaws for next meeting.

C. Goals for the 2017-18 year

L. Warren asked what EPC should accomplish this year and what should be on its agenda. The Provost has asked the prioritization of enhancement positions move more quickly. The committee came up with the following:

1. The role of EPC in the SRA.
2. Revisit 5.1.1.1 and make a recommendation for the ratio.
3. Shared governance and Extended Learning – what EPC role is relative to Extended Learning.
5. Evaluation course fees and the 16-credit plateau for full-time, flat rate tuition.
6. Overseeing of EAN courses. There was a brief discussion of whether EAN fits within the purview of EPC when it is outside Academic Affairs and does not include credit-bearing classes.

7. APR, including programs currently completing the process and revisions of the process.
8. Scheduling only online sections of a course when the program is not advertised as online or hybrid.
9. Staffing Plans – reports from the Deans.
10. ERIP – invite Gavin & Sherri to give an update on ERIP
11. SRA update

D. Staffing Updates

D. Kapla reviewed authorized searches and term renewals. The document will be put on the Share site with the names removed.

E. Enhancement prioritization Process

Next meeting.

F. Agenda for September 25, 2017, meeting:

- Annual report
- 1<sup>st</sup> reading of bylaws
- Term positions from ELCE
- Review of procedures for enhancement prioritization and setting calendar

Meeting adjourned