

2024 – 2025 SERVICE CHARGES

ACADEMIC AFFAIRS DIVISION

Academic and Career Advisement Center

Miller's Analogies test	40.00
Freshman/transfer orientation	126.00
Parent's orientation (one person)	50.00
Guest orientation (parent orientation +1)	20.00
Online transfer orientation	126.00
ACAC-Jacobetti Complex Office – Computer Assisted Instruction	
CAI Math OC080 (per student, per semester)	25.00
CAI English EN080 (per student, per semester)	20.00
Test of Adult Basic Education	20.00

Art & Design

Art & Design Course Consumables and Supplies	Cost + up to 10%
HCD Studio, Woods Studio, Metals Studio Equipment Usage Fee (Invent@NMU) (per hour)	30.00

ASNMU

Bike-share return late fee (per day)	10.00
Bike-share lost/damaged key and padlock fee	Cost
Bike-share bike damaged bell or front light or rear light	Cost
Bike-share bike other damage	Cost up to 100.00
Bike-share bike not returned or totally damaged	Cost up to 340.00

Biology

Analysis - genetic samples	7.00
Science breakage/replacement charge (equipment broken or taken in excess of \$1.00)	Cost
Science student research support supplies	Cost
Laser confocal scanning microscope use - NMU affiliated, non-Biology	30.00/hour
Laser confocal scanning microscope use - non-NMU affiliated	100.00/hour
Snowshoe rental - pair	10/day
Chest wader rental - pair	15/day
12 Passenger Van - daily rental (up to 200 miles/day)	100.00
Excess distance charge (added to rental charge if distance driven exceeds 200 miles)	\$0.20/mile

Bureau of Business & Economic Research

Project Charge	Negotiated
----------------	------------

Career Services

Job fair employer registration (for-profit organization)	200.00
Job fair employer registration (non-profit organization)	50.00
Late job fair registration - less than one week prior to event (all organizations)	50.00
Job fair additional fee (additional recruiters)	20.00

Center for Student Enrichment

Graphic design orders:	
Hourly Fee (for miscellaneous design jobs)	15.00
Brochure (student organization)	40.00
Brochure (office/department)	50.00
Logos (student organization)	40.00
Logos (office/department)	50.00
Certificates (student organization)	15.00
Certificates (office/department)	25.00
Posters:	
24" x 36" (student organization)	45.00
24" x 36" (office/department)	55.00
17" x 22" (student organization)	40.00
17" x 22" (office/department)	50.00
11" x 17" (student organization)	35.00
11" x 17" (office/department)	40.00
8.5" x 11" (student organization)	25.00
8.5" x 11" (office/department)	30.00
Table Tent (student organization)	15.00
Table Tent (office/department)	25.00
Banners (student organization)	35.00

Banners (office/department)	45.00
Miscellaneous:	
T-shirt one-side (student organization)	30.00
T-shirts one-side (office/department)	40.00
T-shirt two-side (student organization)	40.00
T-shirts two-side (office/department)	50.00
Invitation (student organization)	30.00
Invitation (office/department)	40.00
North Wind ad (student organization)	15.00
North Wind ad (office/department)	25.00
24" roll printing (per foot) (student organization)	7.00
24" roll printing (per foot) (office/department)	8.00
Care packages	30.00
Care package pizza option (based on bid prices):	
Small	Based on bid
Medium	Based on bid
Large	Based on bid
Semester calendar of activities ads	175.00
Fall Fest participation (based on prices set by Chamber of Commerce for Chamber Members and non-members)	Varies
T-shirts/sweatshirts:	
Special Event Committee	Cost
Student Activities	Cost
Student Leader Fellowship Program	Cost
Homecoming	Cost
Winterfest	Cost
Campus Cinema	Cost
Leadership recognition banquet (based on Dining Services Charge)	Varies
Skill builders workshops – luncheon charge	Cost
Black & White Printing	
8.5" x 11" (per page)	0.10
11" x 17" (per page)	0.25
Table Tent (each)	0.08
Color Printing	
8.5" x 11" (per page)	0.65
11" x 17" (per page)	1.20
Table Tent (each)	0.45
Photo Booth Rental	
Student organizations	200 plus 22.50/hour labor
Non-student organizations	Negotiable
Chemistry	
Check-Out (only charged to students who do not come to the last lab day)	20.00
Science breakage/replacement charge (equipment broken or taken greater than or equal to \$8.00)	Cost
Science student research support supplies	Cost
Communication and Media Studies	
Lost/Stolen Audio-Video Equipment	Cost
Cultural Affairs Tickets	
Ticket charges will be set for each scheduled event based on program costs and will fall within the following guidelines:	
Students	3.00-6.00
NMU Faculty and Staff	5.00-10.00
General Public	7.00-15.00
Disability Services	
Replace recorded cassette tapes	20.00
Replace electronic text on CD	25.00
Replacement for commercially produced texts	Cost
Earth, Environment, and Geographical Sciences	
Environmental Science Camp for High School Students (includes field trips)	699.00
Printing:	
Color laser printing:	
Normal paper (per page)	1.00
High quality paper (per page)	2.00

Plotter printing: (service fee + page charges)	
Service fee	25.00
High quality paper (per square foot)	10.00
Lab Use: (set up service + rental fee)	
Set up service (1/2 price for internal groups)	100.00
External hourly rental (per hour)	50.00
Internal hourly rental (per hour)	40.00
Daily rental - External (per day)	300.00
Other Services:	
Mapping	Negotiated
Education	Negotiated
Workshop	Negotiated
GIS	Negotiated
Remote sensing	Negotiated
GPS	Negotiated
Data conversion	Negotiated
Economics - Center for Economic Education and Entrepreneurship	
Teacher or youth leadership training session or institute half a day (1-4 hours per day)	750.00
Teacher or youth leadership training session or institute full day (4.5-8 hours per day)	1,000.00
Youth institute or educational session half a day (1-4 hours per day) (plus training session)	10.00 per specialist
Youth institute or educational session full day (4.5-8 hours per day) (plus training session)	10.00 per specialist
Education	
K-12 Professional Studies in Education – Program Manual (per copy)	4.00
Vocational Certification Application Review	50.00
Engineering Technology	
Materials Testing Lab equipment usage (Invent@NMU) (per hour)	30.00
CNC Machines (per hour)	30.00
Manual Machines (per hour)	15.00
Trailer Rental (per day)	40.00
Hydraulic Benches Rental (per day)	150.00
English	
Granite Island Field Outings	75.00
Summer Writing Camp	50.00
Theatre and Dance Department	
Stage make-up course (supplies)	20.00 plus cost
TH495 – musical accompaniment	Cost
Lost Musical/Theatre Scripts	50.00
Ticket Prices:	
Single Admission:	
General Public	25.00
NMU Employee/Senior Citizen/Military	22.00
Non-NMU Students (18 and under)	15.00
NMU Students (with ID)	5.00
Season Tickets:	
General Public	275.00
NMU Employee/Senior Citizen/Military	242.00
Non-NMU Students (18 and under)	165.00
NMU Students (with ID)	60.00
Preview Performances	7.00
Convenience Charges:	
Ticket Exchange or Replacement:	
Season ticket holders (per ticket)	2.00
First Nighters Club members	No Charge
Complimentary Ticket Charges:	
Show-by-show reviewing press comps (est. of 6) and PSA comps (max of 72) per ticket charged against Drama budget	1.00
Show-by show cast/crew/orchestra comps per ticket (2 max.) for Wednesday Evening or Saturday matinee	1.00
Final dress/preview	No Charge
Labor Charge – Campus Groups:	
Staff (per hour)	30.00

Management student (per hour)	Same as Appendix I student labor rates
<i>overtime rate = hourly rate x 1.5</i>	
Labor Charge – Non-campus Non-profit Groups:	
Staff (per hour)	35.00
Management student (per hour)	Same as Appendix I student labor rates
<i>overtime rate = hourly rate x 1.5</i>	
Labor Charge – Non-campus Commercial Groups:	
Staff (per hour)	40.00
Management student (per hour)	Same as Appendix I student labor rates
<i>overtime rate = hourly rate x 1.5</i>	
Forest Roberts Theatre:	
NMU Daily Rate: Production (1-8 hours)	750.00
NMU Rehearsal (4 hour minimum)	160.00
Non-Profit Daily Rate: Production (1-8 hours)	1,000.00
Non-Profit Rehearsal (4 hour minimum)	208.00
For-Profit Daily Rate: Production (1-8 hours)	1,500.00
For-Profit Rehearsal (4 hour minimum)	265.00
Standard Lighting Package	1,000.00
Advanced Lighting Package	1,500.00
Standard Sound Package	750.00
Advanced Sound Package	1,250.00
Projection Package	1,000.00
Panowski Black Box Theatre:	
NMU Daily Rate: Production (1-8 hours)	300.00
NMU Rehearsal (4 hour minimum)	72.00
Non-Profit Daily Rate: Production (1-8 hours)	500.00
Non-Profit Rehearsal (4 hour minimum)	96.00
For-Profit Daily Rate: Production (1-8 hours)	750.00
For-Profit Rehearsal (4 hour minimum)	120.00
Equipment Rental – Special Effects:	
Rental Charge – Campus Groups:	
Unique 2.1 Hazer (fluid not included) (per week)	50.00
Poseidon Aqua Fogger (fluid not included) (per week)	60.00
Martin MAC Quantum Profile (1) (per week)	80.00
Martin MAC Quantum Profile (set of 4) (per week)	275.00
Chroma-Q Colorforce 72 (1) (per week)	50.00
Rental Charge – Non-campus Non-profit Groups:	
Unique 2.1 Hazer (fluid not included) (per week)	60.00
Poseidon Aqua Fogger (fluid not included) (per week)	70.00
Martin MAC Quantum Profile (1) (per week)	100.00
Martin MAC Quantum Profile (set of 4) (per week)	350.00
Chroma-Q Colorforce 72 (1) (per week)	60.00
Rental Charge – Non-campus Commercial Groups:	
Unique 2.1 Hazer (fluid not included) (per week)	75.00
Poseidon Aqua Fogger (fluid not included) (per week)	100.00
Martin MAC Quantum Profile (1) (per week)	150.00
Martin MAC Quantum Profile (set of 4) (per week)	500.00
Chroma-Q Colorforce 72 (1) (per week)	75.00
Equipment Rental – Lighting:	
ETC Source 4 (w/barrel)	
1 to 7 days	25.00
Each additional week	20.00
ETC Source 4 (barrel only)	
1 to 7 days	15.00
Each additional week	10.00
ETC PARnel	
1 to 7 days	25.00

Each additional week	20.00
Stage Cable (per foot)	
1 to 7 days	0.25
Each additional week	0.25
2fers	
1 to 7 days	1.00
Each additional week	1.00
Steel Gobos with holder	
1 to 7 days	3.00
Each additional week	3.00
All equipment is subject to availability. Persons/company renting equipment is financially responsible for its replacement if lost or damaged	
Graduate Studies and Research	
Graduate application fee (degree seeking student)	50.00
Graduate application fee (non-degree seeking student)	No Charge
History	
Virtual reality headset breakage/replacement charge	Cost
Housing and Residence Life	
Building and facility rental rates	Appendix D
Miscellaneous charges	Appendix E
Guidelines for repair and replacement charges for residence hall/apartment facilities, fixtures and furnishings	Appendix F
International Programs	
MELAB test	Cost + \$60
ITEP test	Cost + \$40
FLSA participation fee	150.00
Study abroad charges (one-time)	150.00
Non-NMU student study abroad charge	300.00
Non-consortial study abroad charge	250.00
Represented exchange beyond match student fee	500.00
International Student documentation fee	125.00
International student welcome package	80.00
Airport pick-up fee	35.00
Chicago Airport pick-up fee	100.00
Cultural trip fee	Varies
International Study Fee – Fee equal to the actual costs that are assessed by agreement with the foreign institution which are in excess of the NMU tuition level for the number of NMU credit hours granted	Varies
Languages	
Photocopied materials	Cost
Learning Resources	
Rate sheet	Appendix I
Library & Instructional Support - Archives	
Photocopying 50 pages or less (per page)	0.10
Photocopying more than 50 pages	\$0.10 per page + \$9.00 per half hour spent copying
Photocopying: Large Archival Volumes (per page)	0.50
Photocopying: Microfilm (per page)	0.10
Postage/handling	Cost
Digitization Fee per scanned image	2.00
Digitization Fee per scanned image larger than 8" x 14" and smaller than 18.5" x 26.5"	3.00
Digital reproduction of analog (audio or visual) materials (per item for items up to 90 min. long)	15.00
Digital reproduction of analog (audio or visual) materials (per item for items more than 90 min. long)	\$15.00 + \$0.15/minute for each minute more than 90
Customized consulting (per hour)	\$75 + expenses
Customized training (per hour)	\$75 + expenses
Customized training (per day)	\$520 + expenses
UPL INK dues and fees	Appendix L

Library & Instructional Support - Instructional Design & Technology	
Lost or damaged equipment	Cost + 5%
Customized training - NMU (per hour)	\$45 + expenses
Customized training - non-university (per hour)	\$75 + expenses
Library & Instructional Support - Library	
Customized programming (per hour)	75.00
Customized consulting	Negotiated
Customized training (per hour)	\$75 + expenses
Customized training (per day)	\$520 + expenses
Data conversion/extracts	Negotiated
Document cover services (per cover)	1.00
Library system support fee	Negotiated
Late fee for non-payment of library system support fee and associated billings (per month)	3% of invoiced fee (negotiated)
Library management System bad debt charge	Cost
Overdue fines (per day, per item, \$15 maximum)	0.15
Reserve materials (per hour, per item) (maximum daily overdue fee - \$10.00)	0.60
Lost items (per item)	Cost + 15.00
ILL charges assessed by other institutions	Cost
ILL photocopying by others for NMU	Cost
Printing - black/white (per page)	0.05
Printing - color (per page)	0.15
Photocopying by NMU for others	0.20/page plus 1.00
Photocopying - black and white (per page)	0.10
Photocopying - color (per page)	0.15
Reader/printer copies from microform (per page)	0.10
Facsimile	0.50/page
Laminating (per foot)	1.00
Journal article by mail (per article) - Domestic (US)	10.00
Journal article by mail (per article) - International	10.00 plus cost of shipping
Book by mail (per book) - Domestic (US)	10.00
Book by mail (per book) - International	10.00 plus cost of shipping
Community borrower card (per card, per year)	25.00
Rush telefax or document delivery (sending):	
Per journal or book - Domestic (US)	20.00
Per journal or book - International	20.00 plus cost of shipping
Per article up to 10 pages	15.00
Per article each additional page (11+)	1.00
Document delivery from commercial vendor	Cost
Lost key replacement – conference rooms/lockers	25.00
Vendor space, furniture and equipment in concourse for nonacademic groups	35.00/4 hrs.
Music	
Ensemble clothing	Cost
Summer music camp with room and board, lunches, picnic	345.00
Repair/replacement of instruments/uniforms	Cost
Beaumont U.P. Heritage Center	
General public ticket	20.00
NMU Students and under 18	10.00
Nursing	
Formative and evaluation testing package (per student, per semester)	150.00
Simulation Lab:	
Simulation usage (up to 4 hours)	100.00/simulator
Simulation usage (5-8 hours)	200.00/simulator
Cleanup fee	75.00/room/manikin
Faculty simulation development fee	200.00/scenario
Faculty/staff after hours or off-contract fee	75.00/person/hour

Physics	
Science breakage/replacement charge (equipment broken or taken in excess of \$1.00)	Cost
Science student research support supplies	Cost
Political Science	
Photocopied current affairs materials	Cost
Registrar	
Official transcript (per copy)	5.00
Student transcript (per copy)	2.00
Overnight mail (UPS) per package	Cost
Second day delivery (UPS) per package	Cost
Fax emergency request (per request)	15.00
Fax transmission (domestic) per page	0.55
Fax transmission (international) per page	2.50
Late registration charge (8 or more credits)	25.00
Duplicate diploma copies	15.00
Additional diploma cover	10.00
Graduation service charge	40.00
School of Health and Human Performance	
Trips, workshops, clinics and AHA cards	Cost
Wilderness Stewardship Trips (summer and fall)	300.00
Wilderness Stewardship Trips (winter)	350.00
Concussion Rehabilitation and Care (SHHPRL Center 841 Washington St)	
Student (NMU) - Initial Evaluation (1.5 hours)	30.00
Student (NMU) - Follow-up rehabilitation (1 hour)	25.00
Student (K-12) - Initial Evaluation (1.5 hours)	40.00
Student (K-12) - Follow-up rehabilitation (1 hour)	30.00
Student - Follow-up testing (1 hour)	20.00
Faculty/Staff (dependents); Adjunct/Contingent Instructors; NMU Alumni Association Members - Initial Evaluation (1.5 hours)	75.00
Faculty/Staff (dependents); Adjunct/Contingent Instructors; NMU Alumni Association Members - Follow-up rehabilitation (1 hour)	50.00
Faculty/Staff (dependents); Adjunct/Contingent Instructors; NMU Alumni Association Members - Follow-up testing (1 hour)	50.00
General Public - Initial Evaluation (1.5 hours)	100.00
General Public - Follow-up rehabilitation (1 hour)	75.00
General Public - Follow-up testing (1 hour)	75.00
Injury Evaluation & Care Clinic (per visit)	
Student - Initial Injury Evaluation	10.00
Student - Return visits for the same injury	5.00
Faculty/Staff; Adjunct/Contingent Instructors; NMU Alumni Association Members - Initial Injury Evaluation	50.00
Faculty/Staff; Adjunct/Contingent Instructors; NMU Alumni Association Members - Return visits for the same injury	25.00
General Public - Initial Injury Evaluation	50.00
General Public - Return visits for the same injury	25.00
Fee for Failure to Return Equipment	Cost
Exercise Physiology Lab/Research Center Services:	
Physical fitness assessment (includes consultation)	120.00
Blood lactate profile added	50.00
Move UP:	
Preliminary assessment (General Public)	100.00
\$10.00 discount for NMU faculty/staff/student/retiree	
Activity Session: 12-13 week	100.00
Activity Session: 5-6 week	50.00
Student fitness assessment	50.00
Biomechanics assessments	Cost
Body composition/deposition analysis	10.00
Hydrodensitometry	75.00
Individual exercise consultation	30.00
DEXA Analysis	125.00
Nutrition Consultation	Varies per package
Walking Gait Analysis	200.00
Running Gait Analysis	200.00
Knee (ACL) Injury Screening	150.00
Dynamometry Strength Testing	150.00

VO2 Testing (max/submax)	125.00
VO2 Testing (max/submax) + Lactate	200.00
Lactate Threshold Test	700.00
Sport Psyche Services - Individual (per hour)	75.00
Sport Psyche Services - Team (per hour)	200.00
Personal training and assessment	Cost
Workshops/seminars/in-service trainings	Negotiated
Group rate (5+, rate/person) (group consultation included)	Negotiated
SHHP AHA Basic Life Support Training Center - Instructor Led Courses:	
CPR and First Aid courses (texts not included - available at NMU bookstore)	
BLS Instructor	180.00
Heartsaver Instructor	180.00
Blended Learning (must complete AHA module online prior to start of course)	
Heartcode BLS	65.00
First Aid Skills Checkoff	35.00
BLS recertification	70.00
ACLS certification	225.00
Heartcode ACLS	100.00
ACLS recertification	190.00
Other Course Modules (varies with module required)	Negotiated
All Course Group Rates (5+ people)	Negotiated
Course Texts and Cards	Cost
Mannequin Rental	Negotiated
Yurt Rental:	
Internal - per day	50.00
External (Non-Profit) - per day	100.00
External (Commercial) - per day	150.00
Seaborg Center	
Service/materials for workshops and activities	Cost
Field trip rate (1-3 hour experience) (per student)	8.00
Field trip rate (3-6 hour experience) (per student)	10.00
Summer College for Kids	75.00
Weekend College for Kids (per day)	15.00
Sociology/Anthropology	
Services offered to law enforcement, medicolegal death investigators and lawyers:	
Human/Non-Human (only if report requested)	50.00
Search & Recovery	no fee
Biological Profile & Positive ID	300.00
Skeletal Analysis (Trauma, Pathology, etc.)	100.00
3-D Forensic Facial Reconstruction	200.00
2-D Forensic Facial Reconstruction	100.00
Face Image Comparison (1 hour minimum)	\$50/hour + expenses
Expert Consultation (1 hour minimum)	\$100/hour + expenses
Expert Witness Testimony (1 hour minimum)	\$100/hour + expenses

EXTENDED LEARNING AND COMMUNITY ENGAGEMENT

Continuing Education & Workforce Development

Invent@NMU - Center for Innovation and Industrial Technologies	
Validation (initial) phase - Students	75.00
Validation (initial) phase - Faculty/Staff/Community	150.00
Product development services - Students (per hour)	20.00
Product development services - Faculty/Staff/Community (per hour)	30.00
Non-credit classes, workshops and courses	Cost plus 25-40%
Quick Start Programs:	
Customized/Contracted training programs	Cost plus 30-50%
Industrial Assessments (per person)	175.00-225.00
CEU transcripts	5.00/each
CEU, SB-CEU processing charge (per person)	20.00/program

English Language Institute

NELI summer program fee	3,225.00
ELI Application fee	35.00

Labor Education

Evening or half-day session	Negotiated
Day-long session	Negotiated

Labor Management

Consulting charges – consultant hr. (maximum)	50.00
---	-------

Technology and Applied Sciences

Automotive:	
Books when Bookstore is out of stock	Cost plus tax
ASE online testing (per student) (per year)	46.00
Mobile Air Conditioning Society 609 testing	24.00
Uniforms (two)	82.50
Fender Cover	18.00
Climate Control:	
EPA On-line testing for students	25.00
Specialized tools sold to students	Cost
Repair Services-Refrigeration/Heating/Air Cooling	Cost
Cosmetology:	
Student smock and name embroidery	Cost
Mannequins	Cost
Customer Charges	Appendix M
Hospitality Management:	
Food services	Cost
Food service kit fee (includes items listed below)	184.00
Long sleeve chef coat (1 each)	29.00
Short sleeve chef coat (1 each)	28.00
Cook pant (2 each)	52.00
Beret (2 each)	42.00
Thermometer (1 each)	33.00
Portable Computer Lab Rental:	
Day usage	145.00
Week usage	500.00
Longer term	Negotiated
Welding:	
Scrap iron for projects	Cost
AWS welding certification:	
Students (full-time) – Plate 3/8"	50.00
Students (full-time) – Plate 1"	50.00
Students (full-time) – Pipe	50.00
Welding Lab equipment usage fee (Invent@NMU) (per hour)	30.00

FINANCE AND ADMINISTRATION DIVISION

Business Services

Purchasing bid printing	Entire cost charged to project budget
Surplus Store:	
Surplus sales under \$500	100% retained
Surplus sales \$500 - \$1,000	65% retained
Surplus sales \$1,001 - \$5,000	45% retained
Surplus sales \$5,001 - \$10,000	25% retained
Surplus sales in excess of \$10,000	10% retained
Van with trailer hitch rental (per day)	100.00
Mailing Services:	
First class mail (per piece)	USPS rate
Third class bulk mail (per piece)	USPS rate
Addressing on-campus mail pieces – Video Jet (per piece)	0.0337
Addressing off-campus mail pieces – Video Jet (per piece) (3rd Class)	0.0337
Tabbing - One Tab per hour	0.0174
Tabbing - Two Tabs per hour	0.0192
Inserting one piece	0.0563
Inserting two pieces	0.0646
Inserting three pieces	0.0732
Warehouse Services:	
Storage fee (each month in excess of one year) (per pallet location)	6.00

Conferences

Facility charges	Appendix C and Appendix D
For NMU-sponsored activities	Negotiated
For non-University programs	Negotiated
Late fees	Vary

Dining Services

Replacement Fee for Lost Temporary Card	5.00
Summer camp card replacement	5.00
Staff meals (per meal)	Cost
Temporary Meal Card Processing Fee	5.00
Reuse Container Late Fee	7.00

Engineering and Planning

Blueprints (per sheet):	
18" x 24"	1.55
24" x 36"	1.85
30" x 42"	2.10
36" x 48"	4.70
CAD velum and original drawing/square foot	2.10
Disk drawing files:	
Digital format (per file)	2.10
Digital format (per disk)	10.60
CAD services (per hour)	21.20
Architectural/Engineering services (per hour)	37.00
Facilities Project Management Fee (per hour)	100.00

Facilities Operations

Install and remove portable basketball floor cover – internal	100.00
Assemble and disassemble portable basketball floor – internal	500.00
Set up and take down tent – internal	Cost
Set up and take down stage – internal	250.00
Set up for special events, including stage, chairs, standby, hauling and cleanup - internal	350.00
Construction/renovation/installation – labor and materials	Cost
Facilities and Engineering Project Fee (non-state funded projects) (fee may be waived for projects where funding dept already assessed a general fund overhead rate)	3% of project cost

Financial Services	
Returned check charge (per check)	15.00
Return ACH Fee	15.00
Easy Pay Payment Plan	50.00
Deferral Payment Plan	75.00
Veteran Payment Plan	50.00
Admin Payment Plan	75.00
Payment plan late payment fee (each month payment is late)	25.00
Tuition late payment fee	100.00
Approved short-term and tuition loan application (each)	4.00
University internal department charge for processing credit card transactions is passed on to the department	Cost
Freedom of Information Requests	
Computer printout (per CPU minute)	20.00
Xerox copy (per sheet)	Printing Services dept. charge rate
Personnel time (Rate of lowest paid employee capable of retrieving the information)	Varies
Mailing labels (per label)	0.03
Health Promotions	
Substance Abuse Education/Early Intervention Program	35.00
Web-Based Substance Abuse Education Course	55.00
Information Technology - Computing Help Desk	
Software license use (per individual or site, depending on license agreement)	Cost
Student Labor (per hour)	same as Appendix I student labor rates
Information Technology - Information Services	
Custom programming (per hour)	75.00
Computer time (per CPU minute)	20.00
Create input document form (per hour)	75.00
Test scoring (per test scored)	Negotiated
Data conversion	Negotiated
Information Technology - Technical Services	
ThinkPad rental:	
Per day	15.00
Per week	40.00
Summer	250.00
MacBook rental:	
Per day	20.00
Per week	55.00
Summer	345.00
Computer Maintenance & Repair:	
Labor (per hour)	50.00
Parts	Cost
Asset Management Fee	50.00 + 25.00/each add'l. month
Court Judgment Fees (awarded by court to include value of ThinkPad, late fees and asset management fees - not to exceed \$3,000)	Varies
Notebook computer insurance claim fee	75.00
Computer Lab Usage:	
NMU employee training	25.00/hr
University sponsored	30.00/hr
Non-University Commercial	57.00/hr
Telephone line/equipment/service charges (monthly cost):	
IT services family housing (per room)	22.95
IT services residence hall (per bed)	11.49
Telephone (one-time cost)	Cost plus 15%

One-time service or installation/change charges:	
Network Drop (data connection and phone jack installation)	Cost (time and materials)
Install and maintain special circuits such as closed circuit surveillance video systems including cameras, door lock systems, etc.	Cost (time & materials)
Move (per line)	25.00
Change	25.00
Miscellaneous labor (per hour, includes all students)	60.00
Education Access Network:	
EAN Service - Employee - for each additional CPE device (no charge if only 1 CPE) - per month	19.95
EAN Service - Student - for each additional CPE device (no charge if only 1 CPE) - per month	19.95
EAN Service - NMU retiree - per month	19.95
Indoor CPE device	Cost plus 25-40%
Outdoor CPE device	Cost plus 25-40%
LTE hotspot CPE	Cost plus 25-40%
LTE CPE lease fee	Cost plus 25-40%
Network Access	
Basic (provides for basic use of connection to NMU network for internet and email)	
General use classroom and conference rooms	No charge
Labs, dedicated classrooms and dedicated conference rooms (per computer, per fiscal year)	50.00
Full (includes installation of network software, ongoing network connection, maintenance and upgrades of network software, and help desk support (per computer, per fiscal year)	204.00
Northern Center	
Room rental fee structure	Appendix G
A.V. equipment charges and usage fees	Appendix H
Office rental	
Internal groups – campus:	
Basic charge per square foot	12.00
External groups – off campus:	
Basic charge per square foot – Non-Profit	14.75
Basic charge per square foot – For-Profit	17.00
Wildcat Express Card:	
Lost identification card – replace	15.00
Damaged identification card – replace	10.00
Individual photos (picture only, no pouches)	1.00
Student spouse	7.75
Retiree (charged to Human Resources)	7.75
Retiree spouse	7.75
NMU faculty/staff (charged to Human Resources)	7.75
NMU faculty/staff spouse (charged to Human Resources)	7.75
Summer camp ID card	7.75
Department copy card	7.75
Alumni	7.75
Dependent	7.75
Temporary Meal Card Processing Fee	5.00
Replacement Fee for Lost Temporary Card	5.00
Guest	15.00
CatCash expired account processing fee	15.00
JXJ 102 student projector charges:	
NMU registered student organization	25.00
Non-NMU organization	80.00
Xerox copy service – UC office (per page)	0.10

Fax machine:	
Campus-to-campus (send) (per page)	0.50
Off-campus (local) – first page	1.00
Off-campus (local) – each additional page	0.50
Receiving FAX transmittals (each page up to 10 pages)	0.75
Receiving FAX transmittals (each additional page)	0.25
Outside United States (International) – first page	4.00
Outside United States (International) – each additional page	1.00
Off-campus long distance (send) – first page	2.00
Off-campus long distance (send) – each additional page	1.00
Commuter lockers:	
Locker rental (per semester)	10.00
Locker rental - coin operated (per use)	0.25
Billiard Table (per quarter hour)	0.50
UPS service charge:	
Per package fee	1.50
Address Correction fee	11.00

PRESIDENT DIVISION

Athletics

Summer Sports Camp Fees:	
Girl's Basketball	
Individual resident	295.00
Individual commuter	215.00
Elite ID	50.00
Day Camp	160.00
Wildcat Skills and Drills	100.00
Boy's Basketball	
ID camp	50.00
Individual commuter	100.00
Team camp - 1 day	200.00
Team camp - team	400.00
Football	
One Day Technique Camp	50.00
Youth Camp	100.00
7v7 Camp (team fee)	200.00
Ice Hockey	
Individual commuter	399.00
Individual commuter: Goalie	250.00
3 on 3 Developmental Camp	100.00
Hockey Skills Clinic	175.00
Swimming	
Individual resident	525.00
Individual commuter	360.00
Wildcat Aquatic Junior Cats	175.00
Wildcat Aquatic Green Group	225.00
Wildcat Aquatic Gold Group	255.00
Wildcat Aquatic Senior Group	285.00
Wildcat Aquatic Springboard Diving	150.00
Nordic Ski	
Summer Training Camp- Resident	375.00
Summer Training Camp- Commuter	275.00
Women's Soccer	
Spring Blast camp	100.00
ID camp - 1 day	105.00
Elite Camp - Resident	350.00
Elite Camp - Commuter	225.00
Little Cats Camp - 1st family member	60.00
Little Cats Camp - additional family member	50.00
Summer Soccer School - 2 day	157.00
Summer Soccer School - 1 day	107.00
Men's Soccer	
Soccer Experience Camp: Fall or Winter	175.00
Little Kickers - 1st family member	60.00
Little Kickers - additional family member	50.00
ID camp	130.00
Junior Commuter Camp	250.00
Junior Commuter Camp - 1/2 Day	150.00
Kickin It - Half Day	150.00
Kickin It - Full Day	250.00
Elite Recruit Camp - Commuter	225.00
Elite Recruit Camp - Resident	350.00
HS Preseason Camp	150.00
Summer Soccer School - 2 weeks	275.00
Summer Soccer School - 1 week	157.00
Superior Dome Tournament - per team	500.00
Wildcat Recruit Night	30.00

Volleyball	
Team Camp - Team	735.00
Team Resident - player/coach	110.00
Elite All Skills - Individual Commuter	155.00
Elite All Skills - Individual Resident	205.00
Elite All Skills - Individual Commuter - single day	110.00
Youth All Skills - Individual Commuter	140.00
Youth All Skills - Individual Resident	190.00
Youth Volleyball Camp	80.00
Middle School Volleyball Camp	140.00
High School Volleyball Camp	150.00
Lacrosse	
Fall or Winter clinic	35.00
Prospect Camp	50.00
Sports Performance Camp	240.00
Sports Performance Elite 8 wk Camp	1,015.00
Little dribblers basketball camp – 1 st family member	60.00
Little dribblers basketball camp – additional family members	50.00
Spirit Squad apparel/equipment fee for unreturned items	Cost
Rights fee for broadcasting NMU varsity athletic contests	Negotiated
Sport Ticket Prices	Appendix B
Police Department	
Police accident report (copy)	5.00
Preliminary Breath Test	5.00
Vehicle registration:	
Faculty/Staff – 1 year permit	150.00
Faculty/Staff – Winter	100.00
Faculty/Staff – Spring/Summer	50.00
Student Permit – 1 year	150.00
Student Permit (Veteran/Active military student) – 1 year	127.50
Student Permit – Winter	100.00
Student Permit (Veteran/Active military student) – Winter	85.00
Student Permit – Spring/Summer	50.00
Student Permit (Veteran/Active military student) – Spring/Summer	42.50
Motorcycle Permit	25.00
Temporary permits (four weeks)	35.00
Temporary permits (5 days)	No charge
Transfer Fee (only when changing permit types)	5.00
Permit Replacement	25.00
Faculty/Staff can purchase a 2nd permit for a dependent attending NMU, either a resident, apartment or commuter permit:	
1 year	75.00
Winter	50.00
Spring/Summer	25.00
Student second permits are \$75-year, \$50-winter, \$25-spring/summer	
Impound Lot fee (per day)	20.00
Parking and traffic fines:	
Blocking building exit	25.00
Blocking crosswalk	25.00
Blocking driveway	25.00
Blocking fire hydrant/fire exit	25.00
Blocking traffic	25.00
Failure to comply with plowing schedule	75.00
Failure to display registration permit	25.00
Failure to register motor vehicle	25.00
Fraudulent registration permit	25.00
Handicapped	100.00
Illegal parking (other violations)	25.00

No parking 2 a.m. to 7 a.m. – lots	25.00
No parking 2 a.m. to 7 a.m. – streets	25.00
Parked across parking space	25.00
Parked in loading zone	25.00
Parking off paved area	25.00
Parking on sidewalk	25.00
Prohibited zone	25.00
Unauthorized parking in assigned area	25.00
Student Labor (per hour)	22.50
Fingerprinting Fees	
NMU Applicant Fingerprint Fee	55.00
Non-NMU Applicant Fingerprint Fee	80.00
Police Academy Fingerprint Fee	45.00
Regional Police Academy	5,400.00
Printing Services	
Project Management Fee (for jobs coordinated through printing services and outsourced to printing vendors)	15% with a max of \$1,000
Bindery:	
Collating (per sheet)	0.0581
Cutting	1.1471
Drilling:	
Drilling 1-hole set-up charge	12.4208
Drilling 2-holes set-up charge	12.4208
Drilling 3-holes set-up charge	12.4208
Folding (per sheet):	
1 Fold	0.0324
1 Fold	0.0364
Padding:	
25 shts/pad (1-25)	0.4261
50 shts/pad (1-25)	0.4370
100 shts/pad (1-25)	0.5790
25 shts/pad (26-50)	0.3714
50 shts/pad (26-50)	0.3824
100 shts/pad (26-50)	0.4042
25 shts/pad (51-100)	0.3714
50 shts/pad (51-100)	0.3496
100 shts/pad (51-100)	0.3824
25 shts/pad (101-200)	0.3277
50 shts/pad (101-200)	0.3386
100 shts/pad (101-200)	0.3605
Plastic Comb/Spiral Binding:	
Punching (per sheet)	0.0082
3/16	0.4916
1/4	0.5026
5/16	0.6118
3/8	0.6991
7/16	0.7756
1/2	0.9286
9/16	1.1142
5/8	1.2563
3/ 4	1.4092
7/8	1.4201
1"	2.0756
1 1/2"	3.1462
2"	4.1403
Stitch/Staple	0.0350

Shrink Wrap:	
1-25 pkgs	0.5353
26-99 pkgs	0.4697
100-150 pkgs	0.4479
Color Copies:	
8.5 x 11 / 9 x 12 (one sided)	
1-100	0.45
101-250	0.40
251-500	0.35
501-1000	0.30
1001+	0.25
8.5 x 11 / 9 x 12 (two sided) (cost per side)	
1-100	0.40
101-250	0.35
251-500	0.30
501-1000	0.25
1001+	0.20
11 x 17 / 12 x 18 (one sided)	
1-100	0.85
101-250	0.80
251-500	0.70
501-1000	0.50
1001+	0.40
11 x 17 / 12 x 18 (two sided) (cost per side)	
1-100	0.70
101-250	0.55
251-500	0.50
501-1000	0.40
1001+	0.30
Engraving:	
1 nameplate	7.69
2	11.27
3	16.55
4	21.07
5 or more	5.27
Single name plate holder	3.70
Double name plate holder	8.12
Type 1 room designator	52.16
Type 1A	52.17
Type 2 room number	18.57
Type 3 -1 designator with message	54.36
Type 4 barrier free restroom	56.77
Type 4A	56.77
Type 4B	56.77
Type 5 restroom	56.77
Type 8 stairwell directory	154.72
Type 17 courtesy phone	56.77
Type 17A	56.77
Type 17B	56.77
Type 17C	56.77
Type 18	56.77
Type 18A	56.77
Type 20 in case of fire	56.77
Type 21 stairs	56.77
Type 22 Exit	56.77
Type 24 Handicap	56.77
Directory Strips	11.99
Faculty Designator	5.92

Engraving 1 room designator	52.16
Engraving 1 room number	18.57
Engraving 1 designator with message	44.15
Engraving 1 barrier free restroom	56.77
Engraving 1 restroom	56.77
Engraving 1 stairway direct	154.72
Engraving 1 building hours side load	69.31
Engraving 1 building hours top load	69.31
Engraving 1 message unit	43.33
Engraving 1 message unit w/o name	55.66
Engraving 1 no smoking	56.77
Engraving 1 courtesy phone	56.77
Engraving 1 assist for individuals	56.77
Engraving 1 in case of fire	56.77
Engraving 1 stairs	56.77
Engraving 1 directory insert	12.00
Engraving 1 faculty designated	5.92
Events Center seat numbers	5.91
Name plate 1 name	7.69
Name plate 2 names	11.28
Name plate 3 names	16.58
Name plate 4 names	21.07
Name plate additional names	5.27
Wall plate holder	2.65
Double name plate holder	8.12
High Speed Copy:	
8.5 x 11:	
1-15 front	0.0809
1-15 back	0.0708
16-49 front	0.0656
16-49 back	0.0573
50-99 front	0.0633
50-99 back	0.0558
100-199 front	0.0468
100-199 back	0.0410
200-299 front	0.0386
200-299 back	0.0337
300-399 front	0.0357
300-399 back	0.0312
400-499 front	0.0345
400-499 back	0.0302
500-599 front	0.0336
500-599 back	0.0294
600-699 front	0.0336
600-699 back	0.0294
700-799 front	0.0336
700-799 back	0.0294
800-899 front	0.0336
800-899 back	0.0294
900-999 front	0.0336
900-999 back	0.0294
1000+ front	0.0336
1000+ back	0.0294

8.5 x 14:	
1-15 front	0.0815
1-15 back	0.0714
16-49 front	0.0677
16-49 back	0.0593
50-99 front	0.0667
50-99 back	0.0583
100-199 front	0.0508
100-199 back	0.0445
200-299 front	0.0424
200-299 back	0.0371
300-399 front	0.0400
300-399 back	0.0350
400-499 front	0.0384
400-499 back	0.0335
500-599 front	0.0374
500-599 back	0.0327
600-699 front	0.0374
600-699 back	0.0327
700-799 front	0.0374
700-799 back	0.0327
800-899 front	0.0374
800-899 back	0.0327
900-999 front	0.0374
900-999 back	0.0327
1000+ front	0.0374
1000+ back	0.0327
11 x 17:	
1-15 front	0.1617
1-15 back	0.1416
16-49 front	0.1311
16-49 back	0.0765
50-99 front	0.1202
50-99 back	0.0711
100-499 front	0.1027
100-499 back	0.0656
500-999 front	0.1005
500-999 back	0.0602
1000-1999 front	0.0995
1000-1999 back	0.0547
2000-2999 front	0.0995
2000-2999 back	0.0653
3000-3999 front	0.0995
3000-3999 back	0.0464
4000-4999 front	0.0995
4000-4999 back	0.0437
5000+ front	0.0995
5000+ back	0.0410
Large Format Printer:	
High resolution bond (per square foot)	3.50
High gloss photo (per square foot)	5.50
Scrim vinyl banner material (per square foot)	6.00
Repositionable adhesive vinyl (per square foot)	5.75
Weather resistant adhesive vinyl (per square foot)	6.75
Heat activated foam core board (per square foot)	2.75
Coroplast gator board (per square foot)	1.40

Laminating:	
12" roll (per square foot)	1.50
27" roll (per square foot)	2.50
Office Supplies:	
Envelopes:	
Inter Office #11	0.06
Inter Office 9 x 12	0.08
#10 BW Logo	0.08
#10 Color Logo	0.09
#10 BW Logo Window	0.10
#10 Color Logo Window	0.11
Logo 6 x 9	0.14
Logo 9 x 12	0.17
Color Logo 9 x 12 (Special window)	0.18
NMU Logo 10 x 13	0.18
Logo 11.5 x 14.5	0.19
Open File Charge	
Each	5.00
Stock prices for 8 ½ x 11 papers:	
20# 25% cotton white	0.03
20# Neenah solar white	0.03
22# Gilcrest paper	0.02
22# Gilcrest envelope	0.08
24# Laser bond white	0.01
24# Beckett cambric paper	0.03
24# Beckett cambric envelope	0.08
50# Offset	0.01
60# White	0.01
60# Astobrights	0.02
60# Astroparche	0.02
65# White	0.04
65# Astroparche	0.04
65# Colors	0.04
70# White	0.01
70# Color	0.02
70# Recycled	0.02
80# Hammermill color laser	0.03
80# White opaque	0.05
80# Spice/Ash/Spruce	0.06
80# Beckett Cambric cover	0.10
110# Cardstock (index) white	0.03
110# Cardstock (index) colors	0.03
24/70# Hammermill color laser (per ream)	12.23
MacTac Crack-n-Peel	0.27
For 8 ½ x 11 and 11 x 17 sizes, multiply the price for 8 ½ x 11 by 2	
Copier Program:	
Auditron (per copy)	
Black and White	0.075
Color	0.250
Multifunction monthly copier rates	Appendix J

Recreation Facilities and Services	
Equipment Rental	Appendix A
Recreation Memberships:	
Community – general (year)	
First Adult	412.00
Spouse	270.00
Each child	146.00
Family rate	746.00
Community – general (3 months)	
First Adult	190.00
Spouse	129.00
Each child	103.00
Family rate	393.00
Youth membership – without adult	
Year	272.00
3 months	169.00
Individual – monthly	
	81.00
UPHS-Marquette/Bell Employee Group Program (Full year)	
First Adult	336.00
Spouse	240.00
Each child	136.00
Family rate	670.00
NMU Alumni Association, Affinity & Service to NMU Groups [President's Club, Blue Line Club, Wildcat Club, Special-NMU Foundation Groups, Campus Minister, Pre-Dental/Medical Advisory Board Member, Physiology Lab Doctor, Training Consortium, Policeman, Active Military/Veteran, Senior Citizen (62+) (Yearly Rate)	
First Adult	302.00
Spouse	196.00
Each child	130.00
Family rate	659.00
NMU Faculty/Staff (Yearly rate)	
Faculty/Staff 1st Adult	242.00
Spouse/Designee	178.00
Each child (over 5)	110.00
Family rate	265.00
NMU Faculty/Staff (Mid-year rate)	
Faculty/Staff 1st Adult	168.00
Spouse/Designee	118.00
Each child (over 5)	84.00
Family rate	210.00
NMU Adjunct, Retirees (Yearly rate)	
First Adult	270.00
Spouse	183.00
Each child	113.00
Family rate	500.00
Student Recreation pass/Visiting University students/Resident Summer programs/North Star Academy students (fall, winter, or summer)	
1-3 undergraduate credits (per semester)	Resident membership
1 graduate credit (per semester)	Resident membership
4-5 undergraduate credits (per semester)	109.00
2-5 graduate credits (per semester)	109.00
Spouse (per semester)	112.00
Family - spouse + children (per semester)	170.00
Golf Simulator Fee (per hour)	25.00
Organization/Group Rate 10+ Hours (per hour)	20.00

Daily Passes:	
PEIF Guest Pass	10.00
Group rate (10 or more) (each person)	8.00
Punch card (15 punches)	130.00
Recreation ID card/replacement card	10.00
Facility Rentals (PEIF): Category A – groups consisting of student/faculty/staff Category B – generally University-sponsored and non-profit activities Category C – generally non-University sponsored group	
Vandament Arena:	
Category A – Non-Ticketed Event (per day)	230.00
Category A – Ticketed events (per day)	100.00& 1.00/ticket + 150.00 ticketing fee
Category B – Non-Ticketed Event (per day)	875.00
Category B – Ticketed events (per day)	160.00& 1.00/ticket + 150.00 ticketing fee
Category C – Non-Ticketed Event (per day)	1,100.00
Category C – Ticketed events (per day)	200.00& 1.00/ticket + 150.00 ticketing fee
Protective floor covering	400.00
Dance Studio/Fit Zone Studio:	
Category A – day	80.00
Category A – hour	23.00
Category B – day	158.00
Category B – hour	33.00
Category C – day	245.00
Category C – hour	43.00
Swimming Pool:	
Category A – hour	100.00
Category B – hour	130.00
Category C – hour	190.00
Gymnasium (150 & 154) each:	
Category A – day	130.00
Category A – hour	50.00
Category B – day	215.00
Category B – hour	70.00
Category C – day	325.00
Category C – hour	90.00
Racquetball Courts:	
Category A – 4 courts per hour	50.00
Category A – 1 court per hour	15.00
Category B – 4 courts per hour	82.00
Category B – 1 court per hour	25.00
Category C – 4 courts per hour	117.00
Category C – 1 court per hour	35.00
Facility Rentals (Berry Events Center):	
Wedding Receptions/Conventions/Concerts*:	
Daily (up to 10 hours)	4,000.00
Ticketed Events	25% ticket sales + 150.00 ticketing fee
*Conversion from solid surface to ice surface may require additional labor fees	
Youth/High School Games*:	
Hockey Game – per game	1,000.00
Basketball Game – per game	1,000.00
Ticketed Events	25% ticket sales + 150.00 ticketing fee
*Conversion from ice/basketball court may require additional labor fees	

General Ice Rental*:	
75 Hours or less (per hour)	265.00
75-100 hours (per hour)	215.00
100 hours or more (per hour)	205.00
Ice time from 5am-9am (per hour)	95.00
*Conversion from solid surface to ice surface may require additional labor fees	
Daily Rental (non-ice surface)*:	
0-3 Hours	500.00
3-6 Hours	900.00
6-9 Hours	1,200.00
9-12 Hours	1,500.00
Ticketed Events	25% ticket sales + 150.00 ticketing fee
*Conversion from ice to solid surface may require additional labor fees	
Wildcat Room:	
Partial Day (up to 3 hours)	175.00
Full Day (3-8 hours)	350.00
Facility Rental (Superior Dome):	
Daily Rental Fees (Sports/Recreational Events):	
3 hours or less (per hour)	250.00
4-12 hours (per hour)	225.00
Ticketed Events	25% ticket sales + 150.00 ticketing fee
Turf/Track Floor Surface Conversion	400.00
Trade Shows & Conventions:	
Event Daily Rate - includes 1/2 day of free setup/move-in time	3,675.00 & 25% ticket sales + 150.00 ticketing fee
Setup/Move-Out Time (per day)	1,000.00
Theatre Classroom (B101):	
Partial Day (up to 3 hours)	175.00
Full Day (3 - 8 hours)	350.00
Outdoor Practice Fields:	
Outdoor Football Practice Field (half field) - per hour/per field	50.00
Outdoor Soccer Practice Field - per hour/per field	50.00
Parking Lot Fees (lot 50-60) (per parking lot stall)	2.00
Facility Rental – Outdoor Tennis Courts (Wright & Lincoln Streets)	
Category A – full day	80.00
Category B – full day	158.00
Category C – full day	245.00
Category A – half day	50.00
Category B – half day	98.00
Category C – half day	150.00
Facility Rental – Outdoor Fields (Wright & Lincoln Streets)	
1-4 days (per field, per hour)	50.00
5-9 days (per field, per hour)	30.00
10-19 days (per field, per hour)	25.00
20 or more days (per field, per hour)	20.00
Facility Rentals for Summer Camps	
Facility user charge (per person, per week)	15.00
Intramural forfeits:	
Team activities	25.00
Individual activities	10.00

Locker/Shower Rental:	
Full size (per semester – student)	32.00
Lock and towel	5.00
Senior Swim (per semester)	32.00
Recreation member (year)	60.00
Replacement lock	10.00
Replacement towel	10.00
Locker cleaning charge	25.00
Shower (per person/per day)	2.00
Shower usage for event (daily)	500.00
Outdoor Recreation Center Rental Fees:	
Climbing wall (per hour)	100.00
Belay Certification (13 yrs and up)	15.00
Birthday Party Fee	
2 Hour Party	240.00
3 Hour Party	300.00
PEIF opened during non-operating hours, for non-class activities (per hour)	25.00
Safety Department	
Door Lock Core Change	75.00
Key cutting (to include blank)	5.00
Ticket Office	
NMU Ticketing as Ticket Agency for all events	
Ticketing Charge:	
Athletic single tickets-Volleyball (per ticket)	0.60
Athletic single tickets-Football, Hockey, Basketball (per ticket)	1.10
Athletic season tickets-Football, Volleyball, Basketball (per ticket)	1.45
Athletic season tickets-Hockey (per ticket)	1.55
Athletic single tickets-Volleyball (per game)	100.00
Athletic Hockey consignments (per series)	100.00
FRT single tickets (per ticket)	1.10
FRT season tickets (per ticket)	1.45
Performing Arts single tickets (per ticket)	1.10
Performing Arts season tickets (per ticket)	1.45
NMU/Non-NMU Sponsored Events (per ticket) (\$1.00 - \$7.99)	0.60
NMU/Non-NMU Sponsord Events (per ticket) (\$8.00 - \$11.99)	0.85
NMU/Non-NMU Sponsored Events (per ticket) (\$12.00 - \$24.99)	1.10
NMU/Non-NMU Sponsored Events (per ticket) (\$25.00 - up)	1.35
NMU/Non-NMU Sponsored Events (per ticket) (\$35.00 - up)	\$1.55 + 3.7% credit card fees
Superior Dome-High School Football games/HSFB playoffs/Tradeshows (per ticket)	0.60
Ice Hockey away game tickets (tickets sent to NMU for sales to NMU fans) (per ticket)	1.50
NMU ticketing agent for outside agency (depending on scope of project)	Negotiated
Various Charges:	
NMU Tickets ticketing event setup charge:	
Reserved Event	200.00
General Admission	150.00
Rush Set-up (week or less)	50.00
Cancellation of General Admission Event (\$125.00 set-up + \$25.00 cancellation charge)	150.00
Cancellation of Reserved Event (\$175.00 set-up + \$25.00 cancellation charge)	200.00
Phone order fee (per ticket)	1.00
Mail order fee (per order)	5.00
Will Call fee (per order)	5.00
Address labels and setup charge (1 hr. plus materials)	20.00
Exchange and/or replacement for season ticket(s)	2.50-4.50
Exchange and/or replacement for single event	2.00
Voice Blast	50.00
Labor Charge:	
Ticketing Event Staffing (by full-time ticketing staff)	Negotiated
Ticketing Event Staffing (per hour per student-beyond normal ticket seller)	15.00

Outlet/Contracts:	
Off campus equipment damage/replacement, phone lines, amount per ticket, hours of operation	Negotiated
Equipment-Furnished/Replacement:	
All outlets (on and off campus) – New cords required because lost, change of location, damage other than normal wear and tear (material and time)	Cost
Damage to equipment – repair or replacement	Cost
Selling and Advertising:	
Advertising on print at home ticket	Negotiated
National Training Site	
Facility use fee (per semester)	250.00
Weightlifting Coaching Fee (per semester)	250.00
Daily rate for athletes	\$35.00 - \$65.00
Youth club sports drop-in fee (per session)	\$10.00 - \$20.00
Youth club sports per semester fee	120.00
Jr. Wildcat Wrestling Club	200.00
Elite Wrestling Camp Resident	475.00
Elite Wrestling Camp Commuter	350.00

APPENDIX A

RECREATION FACILITIES & SERVICES FEES AND CHARGES

	Student Day	Daily Rec. Member	Daily Other	Student Weekend	Weekend Rec. Member	Weekend Other	Student Week	Week Rec. Member	Week Other	Cleaning Fee
Camping Gear										
Backpack	0.00	7.00	10.00	10.00	15.00	20.00	20.00	30.00	40.00	10.00
Sleeping Bag	0.00	7.00	10.00	10.00	15.00	20.00	20.00	30.00	40.00	10.00
Two-Person Tent	10.00	15.00	20.00	20.00	30.00	40.00	40.00	50.00	70.00	15.00
Boating Gear										
Kayak/SUP Package	20.00	25.00	40.00	35.00	50.00	75.00	60.00	80.00	100.00	25.00
Kayak/SUP Paddle	3.00	5.00	7.00	6.00	10.00	15.00	12.00	20.00	30.00	25.00
PPD – Adult & Youth	3.00	5.00	7.00	6.00	10.00	15.00	12.00	20.00	30.00	10.00
Snow Gear										
Cross Country Ski Package	0.00	15.00	20.00	20.00	30.00	35.00	40.00	50.00	60.00	5.00
Skis Only *	0.00	12.00	15.00	10.00	20.00	30.00	20.00	35.00	50.00	5.00
Boots Only	0.00	7.00	10.00	10.00	15.00	20.00	15.00	25.00	35.00	5.00
Poles Only	0.00	5.00	7.00	5.00	10.00	15.00	10.00	15.00	25.00	5.00
Snow Shoes *	0.00	15.00	20.00	20.00	25.00	30.00	30.00	40.00	50.00	5.00
Other										
Hammock	0.00	10.00	15.00	10.00	15.00	25.00	20.00	25.00	40.00	5.00
Crash Pad	10.00	10.00	20.00	20.00	20.00	30.00	30.00	30.00	40.00	5.00
Disc Golf Set	0.00	5.00	5.00							
Weight Training**			36.00							
* Class related rental of XC skis and snowshoes (per 8 weeks) is \$15.00										
** Class related usage fee for non-members (per 8 weeks) is \$36.00										

APPENDIX B

NMU ATHLETIC SPORTS TICKET PRICES

	Single			Discounted Ticket per Game	
	Adult	Faculty/Staff Military or Senior	NMU Student or 18 and Under	Season - Adult	Group
Football					
General Admission	15.00	12.00	12.00	10.00	12.00
Volleyball					
General Admission	14 chairback	12 chairback	12 chairback	10 chairback	10 chairback
	10 bleacher	8 bleacher	8 bleacher	6 bleacher	6 bleacher
Basketball					
General Admission	14 chairback	12 chairback	12 chairback	10 chairback	10 chairback
	10 bleacher	8 bleacher	8 bleacher	6 bleacher	6 bleacher
Hockey					
Reserved Seats	25.00	22.00	15.00	22.00	15.00
General Admission	25.00	22.00	15.00		
Standing Room	23.00	22.00	15.00		

Season Ticket Purchase Options:

- Volleyball and basketball group rate for 15 tickets or more to a single game = \$6.00 bleachers/\$10 chairback
- Football group rate for 15 tickets or more to a single game = \$12
- Hockey group rate for 15 tickets or more to a single game = \$15
- Adult hockey season ticket packages will be available for Friday or Saturday series at \$22 per game.
- Student hockey season ticket packages will be available for Friday or Saturday series at \$15 per game.
- Incoming full-time freshman and first time students will be charged a one-time fee, allowing them to be admitted free to all regular regular season events.
- Retirees have the option of free season tickets for football, volleyball (bleacher) and basketball (bleacher). See the Ticket Office for details.
Chairback season tickets in Vandament arena for volleyball and basketball are available at the cost of \$10 per game for retirees.

Notes:

- Children six and under are admitted free to football, basketball and volleyball (no ticket). Children two and under are admitted free to hockey (no ticket).
- All other athletic events not listed are free.
- For NMU student ticket prices to apply, a student (graduate/undergraduate) must be enrolled in at least 6 credits.
- An NMU student hockey season ticket is limited to one per student.

APPENDIX C

CONFERENCE DEPARTMENT FACILITY CHARGES

Building	Room	On-Campus University Dept.	Non-University Non-Profit	Non-University Commercial ^
Cohodas, Gries, Hedgcock, Jacobetti Complex, McClintock, New Science Facility, Services Center, Thomas Fine Arts, West Science	General Classrooms or Conference Rooms	25.00	50.00	75.00
Hedgcock	Training Room 2303	40.00	70.00	100.00
Jacobetti Complex	111 East	40.00	70.00	100.00
	134	40.00	70.00	100.00
West Science	Lecture A	50.00	100.00	150.00
	Lecture B	50.00	100.00	150.00
	Lecture C	50.00	100.00	150.00
Hedgcock	Atrium	75.00	125.00	175.00
Jacobetti Complex	Commons Area	75.00	125.00	175.00
New Science Facility	Lecture Hall	75.00	125.00	175.00
Whitman	Commons Area	75.00	125.00	175.00
Waino Wahtera Pavilion				
Pavilion rental (per hour)		40.00	60.00	70.00
Equipment and labor - tables, chairs, delivery, set-up and takedown				
1-50 guests (up to 50 chairs and 7 tables)		210.00	210.00	210.00
51-100 guests (up to 100 chairs and 12 tables)		315.00	315.00	315.00
101-200 guests (up to 200 chairs and 18 tables)		420.00	420.00	420.00
Kaufman Downtown Campus			Campus Groups	Off-Campus Groups
4 hours or less			150.00	200.00
Full day			250.00	300.00
Standard AV (projector/screens/sound) included in rates above. If Zoom capabilities or additional AV services are required, additional charges will apply.				
Reynolds Recital Hall			Campus Groups	Off-Campus Groups
Rehearsal Time (per hour)			30.00	50.00
Performance Time (per hour)			50.00	90.00
Basic Audio/Video Support (up to 3 hours plus \$50/hour for additional hours) - includes talk mic, video recording, audio recording using overhead room; labor included			150.00	250.00
Piano Use (7-ft Steinway)			180.00	250.00
Piano Use (9-ft Steinway)			200.00	300.00
Organ Use			250.00	360.00
Stage Chairs (each)			1.00	1.00
Music Stands (each)			1.00	1.00
Music Stand Lights (each)			1.00	1.00
Choral Risers (each)			5.00	5.00
Large Ensemble Risers (each)			5.00	5.00
Warm-up/Storage room (per event)			25.00	50.00
House/stage lighting burn time (per hour)			10.00	25.00

Jacobetti Complex Labs	Hourly Rate	Daily Rate				
Auto - JC 220 *	50.00	200.00				
Training Lab - JC 218 **	50.00	200.00				
Cosmetology - JC 114 *	20.00	100.00				
Electronics - JC 202 *	50.00	200.00				
High Bay - JC 138 *	100.00	500.00				
HVACR - JC 128 *	85.00	300.00				
Hydraulics - JC 126 *	75.00	300.00				
Kitchen - JC 208 *	85.00	300.00				
Machine Shop - JC 130 *	85.00	300.00				
Materials Testing - JC 139 *	75.00	300.00				
Sheet Metal - JC 121 *	50.00	200.00				
Welding - JC 140 *	75.00	300.00				
Wood Shop - JC 137 *	100.00	500.00				
Custodial services must be provided @ cost of \$30/hr. (minimum - 3 hours, i.e.. \$90)						
Hourly = less than 6 hours Daily = more than 6 hours						
* Additional fee charged for tool usage and supplies (gas, rods, cleaning chemical, etc.) - negotiated						
** Does not include the paint spray booth						
^ Use/Rental in a bonded building requires prior review and authorization.						
	On-Campus Univ. Dept. Partial Day	On-Campus Univ. Dept. All Day	Off-Campus Non-Profit Partial Day	Off-Campus Non-Profit All Day	Off-Campus Private Partial Day	Off-Campus Private All Day
Innovation Hall, Room 101	200.00	315.00	300.00	465.00	405.00	625.00
Room rental includes existing inventory of 32 8' rectangular tables and up to 300 padded folding chairs.						
Partial = 4 hours or less rental time, All Day = more than 4 hours rental time						
Labor charges are additional based upon actual.						

APPENDIX D

BUILDING/FACILITIES RENTAL RATES

OFFICE OF HOUSING AND RESIDENCE LIFE

Building	Department	Area	Annual Amount
Wilkinson Avenue	External Rental	1,485 sq ft	\$1,000/mth
Residence Hall Common Area Rental Rates (for summer groups)			Rate
Study lounges, residence hall recreation rooms			25.00
Multi-Day Discounts for Residence Hall Common Areas (for summer groups)			
Day 2			20%
Day 3			30%
Day 4 (or more)			40%

APPENDIX E	
MISCELLANEOUS CHARGES	
OFFICE OF HOUSING AND RESIDENCE LIFE	
Apartment Transfer Fee	75.00
Apartment Late Cancellation Fee (after July 12th for upcoming fall semester)	500.00
Advance Payment Late Fee	25.00
Contract Termination Fee – Residence Hall	50.00
Early Arrival – Residence Hall (per day)	Approved daily room rate
Improper Check-out Fee - Residence Halls or On-Campus Apartments	300.00
Improper Readiness Fee - Residence Halls or On-Campus Apartments	250.00
Improper Stored Property Removal (apartment) – (\$10 minimum and may involve delivery/pick-up charges)	Cost
Late Contract Termination Fee	250.00
Late Check-out – Unauthorized (per hour)	50.00
Abandoned Property Penalty Fee	300.00
Abandoned Property Hourly Labor Rate	100.00
Reassignment Fee	100.00
Under-assigned double room check-out fee	50.00
Lease Terminal Fee – Apartment	150.00
Lease Termination Fee (Specific Periods) - Apartment	350.00
Lease Extension – Unauthorized	Double approved daily rental rate
Air Conditioner Electrical Surcharge (per month)	20.00
Bicycle Retrieval Fee	25.00
Delivery/Pick-up Service (Building Services Shop)	
Vehicle use charge (per hour) (1 hour minimum)	25.00
Labor (per hour)	Approved wage plus fringe rate
Loft setup and dismantle service charge (per academic year)	100.00
Linen Exchange	
Two towels/one washcloth (per person)	1.50
Two sheets/one pillowcase, two towels and one washcloth (per person)	3.60
Linen Rental – (week or any part of a week)	
Bed linen	2.40
Bath set-up	0.70
Linen package	3.00
Delivered/Picked-up – Add	5.00
Blankets	
First Day (each)	0.55
Each additional day (each)	0.14
Rental Pillows	
First day (each)	0.40
Each additional day (each)	0.10
Replacement Charges:	
Bed sheet	14.00
Pillow	3.75
Pillow case	3.80
Towel	4.00
Wash cloth	0.70
STC – Meyland Hall	
Set-up	1.56
Daily exchange	0.48
Mini-Refrigerator: Short-Term Rentals	
Small Capacity Refrigerator (2.5 cubic feet)	
First week – or any part of week (includes delivery/pick-up charge)	12.25
Additional weeks	1.50
Early Termination of Rental	5.00
Furniture removal charge	125.00

APPENDIX F

GUIDELINES FOR REPAIR AND REPLACEMENT CHARGES

RESIDENCE HALL/APARTMENT FACILITIES, FIXTURES AND FURNISHINGS

OFFICE OF HOUSING AND RESIDENCE LIFE

The amounts listed below are estimates of the cost of labor and materials required for the repair and/or replacement of damaged residence hall/apartment property. These amounts are to serve as guidelines for charges and in many cases are listed as minimums. Actual charges may be higher. Questions regarding these or related charges should be directed to your resident director or the Office of Housing and Residence Life.

Cleaning and Painting	
Clean Room or Bathroom (per hour)	30.00
Repair Nail/Screw Hole in Wall (includes paint touch-up):	
One-hole/spot	25.00
Two holes/spots	25.00
Three or more holes/spots (whole wall paint charge)	70.00
Repair Gouge/Tear in Drywall (includes paint touch-up):	
One-hole/spot	25.00
Two holes/spots	50.00
Three or more holes/spots (whole wall paint charge)	70.00
Painting:	
Door - one side	25.00
Door - both sides	50.00
Touch up (per spot - 3 or more becomes entire wall charge)	25.00
Entire Wall	70.00
Complete Room	200.00
Wash Wall	30.00
Bathroom/Vanity	
Countertops	Consult Staff
Mirror - Replace (QII, Spalding, Spooner, Apartments)	100.00
Mirror - Replace (Woods)	350.00
Medicine Cabinet (Spalding/Spooner, Apartments)	350.00
Medicine Cabinet (QII)	320.00
Medicine Cabinet Shelves	23.00
Partition	220.00
Shower Curtain	14.00
Shower Curtain Rod	65.00
Shower Curtain Hooks or Rings (each)	2.00
Shower Head	55.00
Handheld Shower Head (ADA)	60.00
Handheld Shower Hose (ADA)	23.00
Slide bracket for handheld shower head (ADA)	43.00
Foldable Shower Seat (ADA)	110.00
Shower Diverter Handle	31.00
Sinks:	
Replace Sink	150.00
Sink Strainer	20.00
Replace Faucet	100.00
Toilet Paper Holder	25.00
Toilet Repair	Consult Staff
Toilet Replace	337.00
Toilet Seat	40.00
Toothbrush and Glass Holder	10.00
Towel Bar or Hook (shower, sink)	25.00
Door and Door Hardware	
Door Replace (whole door):	
Room Entrance (Spalding, Spooner, Woods)	400.00
Room Entrance (QII, Apartments)	850.00
Interior Bedroom and Bathroom	250.00

Door Closer:	
Repair	Consult Staff
Replace	275.00
Door Knob/Handle Replace	50.00
Door Lock Plate Replace	20.00
Door Viewer (peephole) Replace	12.00
Door Stop Replace	10.00
Lock/Keys:	
Mortise Replace: Any Lock using a Key or Fob	295.00
Mortise Replace: Any Keyless Lock (e.g. bathroom door)	295.00
Change Core (lost brass key or fob replacement)	50.00
Change Core: Mailbox Woods (lost mailbox key replacement)	25.00
Fire Evacuation Placard Replace	25.00
Furnishings - Student Room (Whole Items)	
Beds Replace:	
Foot/Head Board (each)	58.00
Matress Pad	14.00
Matress Cover, Zip Off (Woods Only)	40.00
Matress Twin XL (QII, Spalding, Spooner, Apartments)	148.00
Matress Twin XL Tempur-Pedic (Woods)	300.00
Matress Full (Apartments)	210.00
Matress Full Tempur-Pedic (Woods)	310.00
Bedspring (QII, Spalding, Spooner, Apartments)	100.00
Matress Foundation (Woods)	72.00
Safety Rail (for loft/bunk beds)	60.00
Chairs and Tables	95.00
Desk Chair	120.00
Lounge Chair (RA Rooms) (Woods)	215.00
Lounge Chair (Spooner, Apartments)	330.00
Love Seat (Spooner, Apartments)	500.00
Couch	900.00
Kitchen Chair (Spooner, Apartments)	100.00
Kitchen Table (Spooner, Apartments)	250.00
Chest (two drawer clothes dresser)	275.00
Desk	260.00
Desk (QII, Spalding, Spooner, Apartments)	260.00
Desk (Woods)	200.00
Hutch w/ Tackboard (QII, Spalding, Spooner, Apartments)	130.00
Drawers	See Parts List
Pedestal/Nightstand (Woods) (mobile, two drawers)	200.00
Small 4 Drawer Dresser (Spooner)	250.00
Wastebasket Replace	14.00
Recycling Bin Replace	14.00
Ceiling Fan (Woods)	150.00
Ceiling Fan Remote (Woods) (ADA units only)	25.00
Network Cable Box (Woods)	100.00
Lights	
Fixtures:	
Ceiling (common areas, room, or bathroom round)	500.00
Ceiling (Spalding/Spooner) (bathroom, room, or common areas)	100.00
4' Over Sink	200.00
Sink Lights	75.00
Lens/Diffusers/Light Kit	50.00
Exit Lights (fixture and installation)	125.00
Non-illuminated exit sign	20.00

Fluorescent bulb - hallway	5.00
Study/TV Lounge & LB240 fixture	65.00
Light Switch (traditional, non-motion detecting)	25.00
Light Switch (motion detecting)	50.00
Cover Plate (light switch or outlet)	10.00
Windows	
Single Pane	70.00
Thermopane	220.00
Screen Repair	50.00
Screen Replace	100.00
Blinds Replace (Woods)	100.00
Blinds Headrail Replace(QII, Spalding, Spooner, Apartments)	110.00
Blinds Slats - each (QII, Spalding, Spooner, Apartments)	9.00
Blinds Rod (QII, Spalding, Spooner, Apartments)	20.00
Window Safety Latches - each (Woods)	2.00
Flooring	
Base Cove (minimum)	25.00
Base Cove - over 12" (per foot charge)	2.00
Laminate Wood Flooring (LVT) - per panel (Woods)	Consult Staff
Ceramic Tile Replace (one)	40.00
Additional Tile (each)	5.00
Carpet Tile/ Plank - (each) (Woods)	20.00
Flooring (NMU)	Consult Staff
Other Items	
Ceiling tile - each	25.00
Fire Safety Systems (smoke detector, extinguisher, pull alarms)	Consult Staff
Closet Shelving	100.00
Room Identity Sign (Woods)	65.00
Stairway & Elevator Signs (Woods)	80.00

APPENDIX G

NORTHERN CENTER ROOM RENTAL FEES

Rate determination is done by using the following criteria:

Partial = 4 hours or less rental time, All Day = more than 4 hours rental time

Conference Room Name	Size of Room - Total Sq. Feet	On-Campus	On-Campus	Off-Campus	Off-Campus	Off-Campus	Off-Campus	Wedding Reception Private All Day
		Univ. Dept. Partial Day	Univ. Dept. All Day	Non-Profit Partial Day	Non-Profit All Day	Private Partial Day	Private All Day	
Ballroom I	2,879	135.00	210.00	200.00	310.00	270.00	415.00	675.00
Ballroom II	2,966	135.00	210.00	200.00	310.00	270.00	415.00	675.00
Ballroom III	2,966	135.00	210.00	200.00	310.00	270.00	415.00	675.00
Ballroom IV	2,802	135.00	210.00	200.00	310.00	270.00	415.00	675.00
All Grand Ballrooms	11,613	540.00	840.00	800.00	1,240.00	1,080.00	1,660.00	2,700.00
Pre-function area - 1st floor	4,200	90.00	135.00	130.00	200.00	175.00	265.00	325.00
Pre-function area - 2nd floor	5,143	135.00	210.00	200.00	310.00	270.00	415.00	525.00
Peninsula I	1,047	70.00	110.00	105.00	160.00	140.00	215.00	275.00
Peninsula II	2,360	105.00	160.00	150.00	235.00	205.00	315.00	375.00
Peninsula III	320	45.00	75.00	65.00	105.00	90.00	140.00	N/A
Peninsula IV	564	55.00	85.00	80.00	125.00	110.00	165.00	N/A
Peninsula V	844	65.00	95.00	90.00	140.00	125.00	190.00	N/A
Founders Room	1,328	95.00	150.00	140.00	215.00	190.00	290.00	325.00
Executive Conference Room	1,130	180.00	260.00	255.00	385.00	335.00	515.00	N/A

Room rental includes tables, chairs, microphone with podium and table linens. Staging and dance floor available.

Executive Conference Room includes board table with seating for 18.

Wedding reception includes room rental, event coordinator services, tables, chairs, staging, setup/cleanup, dance floor, cake-cutting with flatware and plates, and all table linens including skirting for head table.

Other Rooms	On-Campus	Off-Campus	Off-Campus	Off-Campus	Off-Campus
	Univ. Dept. Partial/All	Non-Profit Partial Day	Non-Profit All Day	Private* Partial Day	Private* All Day
Guest Room 2207 & 2209 (double)	60.00	65.00	80.00	70.00	90.00
Overtime Rates (per hour)	30.00	55.00	55.00	55.00	55.00

Event Deposit: An event deposit is required in order to confirm and hold a reservation for wedding receptions, class reunions, and similar events that are not sponsored by Northern Michigan University.

APPENDIX H

NORTHERN CENTER/JACOBETTI – A.V. EQUIPMENT & OTHER CHARGES

Equipment	On-Campus Student	On-Campus Univ. Dept	Off-Campus Non-profit	Off-Campus Profit
Installed AV Equipment				
Ballrooms - 4 screens	329.00	470.00	705.00	940.00
Ballrooms -3 screens	259.00	370.00	555.00	740.00
Ballrooms - 2 screens	182.00	260.00	390.00	520.00
Ballrooms - 1 screen	112.00	160.00	240.00	320.00
Peninsula 2 - 2 screens	112.00	160.00	240.00	320.00
Founders/Peninsula 1 - 1 screen	91.00	130.00	195.00	260.00
Peninsula 3,4 & 5 - flat panel display	36.75	52.50	78.75	105.00
Executive Conference Room	147.00	210.00	315.00	420.00
Jacobetti Innovation Hall	182.00	260.00	390.00	520.00
Miscellaneous:				
Flipchart w/paper	15.00	15.00	20.00	25.00
Telephone line and/or equipment	40.00	40.00	50.00	60.00
Table in corridor	15.00	15.00	25.00	35.00
Dance Floor				
Up to 72 4' x 4' pieces	75.00	75.00	150.00	175.00

Registered student organizations are normally not charged for equipment managed by the Northern Center. Complex orders which require special equipment or technical work and/or those which exceed the Northern Center's inventory may be subject to charges. Equipment ordered through the Audio Visual Services department will be subject to applicable charges. Use of equipment outside the Northern Center is subject to a 100% increase in rental rate.

Furnishings	
All Tables (8', 6' or round)	
Each table	6.00
Pipe and Drape (per section, up to 8')	25.00
Chairs (metal, cushioned, stacking)	
Each chair	1.00
Risers (8" or 16")	
First Day (each, per day)	2.50
Each additional day (each, per day)	0.75

Note: Transportation arrangements for furniture used outside of the Northern Center must be made through Northern Center & Event Services. Additional fees for vehicle use and labor may apply.

The establishment of a charge for equipment/furniture rental rate does NOT imply that the Northern Center is in the market to rent equipment on a regular basis. It should be noted that equipment purchased with Northern Center funds is intended to support student programs, banquets, conferences, and other events held in the Northern Center. In emergency situations when an NMU department is not able to secure an adequate supply of tables and/or chairs for a University event, and tables and/or chairs are not required in the Northern Center, the Director or Assistant Director of the Northern Center may authorize rental. NMU policy precludes the Northern Center Operations staff from loaning or renting equipment to off-campus organizations or individuals.

APPENDIX I

LEARNING RESOURCES DIVISION – RATE SHEET

Activity or Service	Student	Internal	Non-Profit	Commercial ^
Labor (per hour)				
Staff	45.00	45.00	50.00	55.00
Student	22.50	22.50	25.00	27.50
<i>Overtime rate = hourly rate x 1.5</i>				
Production Facilities				
Non-linear edit suite	21.00	30.00	45.00	60.00
Studio A (includes control)	175.00	250.00	375.00	500.00
Studio A audio only (per hour)	10.50	15.00	22.50	30.00
EFP Package (camera, recorder, lights)	21.00	30.00	45.00	60.00
EFP Package (same as above with prompter)	35.00	50.00	75.00	100.00
PC computer editing	10.50	15.00	22.50	30.00
Three camera mobile unit	420.00	600.00	900.00	1,200.00
HD Video Camera	52.50	75.00	112.50	150.00
HD Action Video Camera	17.50	25.00	37.50	50.00
Tripod	5.25	7.50	11.25	15.00
Duplication/Conversion				
DVD Duplication	2.45	3.50	5.25	7.00
DVD Production (labor charges apply)	2.45	3.50	5.25	7.00
DVD Recording/Conversion	4.20	6.00	9.00	12.00
VHS Recording/Conversion	4.20	6.00	9.00	12.00
CD Duplication	1.75	2.50	3.75	5.00
Video Record/Playback Equipment				
Blu-ray Player	14.00	20.00	30.00	40.00
Television/Video Projection				
Flat Panel TV	21.00	30.00	45.00	60.00
Lighting Equipment				
Jamrich 110 Stage Wash	35.00	50.00	75.00	100.00
Standard LED Lighting - 4 Light	17.50	25.00	37.50	50.00
Standard LED Lighting - 8 Light	35.00	50.00	75.00	100.00
Standard LED Lighting - 12 Light	52.50	75.00	112.50	150.00
Premium Lighting - 2 Light	26.25	37.50	56.25	75.00
Premium Lighting - 4 Light	43.75	62.50	93.75	125.00
Premium Lighting - 8 Light	87.50	125.00	187.50	250.00
Premium Lighting - 16 Light	175.00	250.00	375.00	500.00
Premium Lighting - 24 Light	245.00	350.00	525.00	700.00
Premium Lighting - 32 Light	315.00	450.00	675.00	900.00
Premium Moving Lighting - 2 Light	105.00	150.00	225.00	300.00
Premium Moving Lighting - 4 Light	210.00	300.00	450.00	600.00
Premium Moving Lighting - 6 Light	315.00	450.00	675.00	900.00
Premium Moving Lighting - 8 Light	420.00	600.00	900.00	1,200.00
Atmospheric - Hazer	17.50	25.00	37.50	50.00
Lowell Lighting Kit	21.00	30.00	45.00	60.00
Source 4 Ellipsoidal	4.20	6.00	9.00	12.00
Source 4 PAR or Altman Fresnel	2.80	4.00	6.00	8.00
10" x 10" x 6' truss	5.25	7.50	11.25	15.00
16" x 16" x 10' truss	12.25	17.50	26.25	35.00
20' crank stage lift	26.25	37.50	56.25	75.00
Follow spot	21.00	30.00	45.00	60.00
Commencement package (less truss and lifts)	420.00	600.00	900.00	1,200.00

House PA/Amplifiers				
In-house system	8.75	12.50	18.75	25.00
Power amplifier (Crest, Crown, QSC, Lab, Gruppen)	14.00	20.00	30.00	40.00
Sound Package #1 (4-KF650/sub, 4 mon)	420.00	600.00	900.00	1,200.00
Sound Package #2 (4-KF650, 2 mon)	280.00	400.00	600.00	800.00
JXJ 1100 Renkus Heinz PA only	140.00	200.00	300.00	400.00
JXJ 1100 Base PA system only	80.00	120.00	180.00	240.00
Mixers				
Shure 4-channel	3.50	5.00	7.50	10.00
Mackie 1402 mixer	10.50	15.00	22.50	30.00
Digital audio mixer	70.00	100.00	150.00	200.00
Venue SC48 Digital Mixer	105.00	150.00	225.00	300.00
Speakers				
Anchor speaker	7.00	10.00	15.00	20.00
Passive speaker	14.00	20.00	30.00	40.00
Powered speaker	17.50	25.00	37.50	50.00
EAW SM-100 floor monitor	21.00	30.00	45.00	60.00
EAW JF290z	21.00	30.00	45.00	60.00
EAW KF650e	42.00	60.00	90.00	120.00
EV-QRX 218 subwoofer	28.00	40.00	60.00	80.00
Lecterns				
Floor lectern	14.00	20.00	30.00	40.00
Microphones				
Dynamic mic (Shure 58, 57)	3.50	5.00	7.50	10.00
Condenser (Beta 87, Crown)	5.25	7.50	11.25	15.00
Wireless UHF (Inc. lav & handheld)	21.00	30.00	45.00	60.00
Wireless UHF rack (10 units - lavs only)	140.00	200.00	300.00	400.00
Direct box	3.50	5.00	7.50	10.00
Projection Equipment				
Data projector (2,000 - 3,000 Lumen)	38.50	55.00	82.50	110.00
Slide projector	10.50	15.00	22.50	30.00
Overhead	10.50	15.00	22.50	30.00
Document Camera	10.50	15.00	22.50	30.00
Extron Scaler	52.50	75.00	112.50	150.00
Data projector (6,500-10,000 Lumen)	157.50	225.00	337.50	450.00
Data projector (13,000 Lumen)	350.00	500.00	750.00	1,000.00
Screens				
Tripod screen (5-8 ft)	14.00	20.00	30.00	40.00
Fastfold screen (7.5 x 10)	28.00	40.00	60.00	80.00
Fastfold screen (9 x 12)	35.00	50.00	75.00	100.00
Truss screen (15x20)	52.50	75.00	112.50	150.00
<i>(no screen charge if permanently mounted in room)</i>				
Audio Recorders/Players				
CD player	7.00	10.00	15.00	20.00
Digital audio recorder	21.00	30.00	45.00	60.00
Portable Audio Rack	52.50	75.00	112.50	150.00
Computer				
Laptop or PC	21.00	30.00	45.00	60.00

Miscellaneous				
Minimum materials	2.10	3.00	4.50	6.00
Video distribution amp	10.50	15.00	22.50	30.00
Audio snake 8x4x100'	10.50	15.00	22.50	30.00
Audio snake 32x8x100'	21.00	30.00	45.00	60.00
Driverack (EQ, FX, comp)	42.00	60.00	90.00	120.00
Mediasite Live Box	70.00	100.00	150.00	200.00
Mediasite Live Package (MSL, cam, UHF)	140.00	200.00	300.00	400.00
Film Showing - JXJ 1100	175.00	250.00	375.00	500.00
Film Showing JXJ1100 - Campus Cinema	80.00			
General Classroom (5 or more rooms)	21.00	30.00	45.00	60.00
Vehicles (use per mile)	0.655	0.655	0.655	0.655
Berry Events Center Video Board (per hour)	-	0.00	50.00	75.00
Videoconferencing Equipment				
Clear One Audio Conference XAP-TH2	21.00	30.00	45.00	60.00
Cisco C40 Video Conference Codec	87.50	125.00	187.50	250.00
Fixed web cam and speaker phone kit	17.50	25.00	37.50	50.00
PTZ web cam and speaker phone kit	35.00	50.00	75.00	100.00
Streaming encoder/recorder	52.50	75.00	112.50	150.00
Switcher/Streamer	17.50	25.00	37.50	50.00
Zoom Webinar	70.00	100.00	150.00	200.00
Zoom Room Cart	87.50	125.00	187.50	250.00
Videoconferencing Facility				
Video Conference Room	28.00	40.00	60.00	80.00
Distance Learning classroom	70.00	100.00	150.00	200.00
<i>Multi-day multiplier (student, internal, non-profit)</i>				
<i>1 day up to 1 week = 1 x rate; 1 week up to 2 week = 2 x rate; 2 week up to 3 week = 3 x rate;</i>				
<i>3 week up to 1 month = 4 x rate</i>				
<i>Multi-day multiplier (commercial)</i>				
<i>1 day = 1 x rate; 2 day = 1.5 x rate; 3 day = 2 x rate; 4 day = 2.5 x rate, 1 week = 3 x rate; 2 week = 4 x rate;</i>				
<i>3 week = 5 x rate; 1 month = 6 x rate</i>				
Tower Rental - Rental Charge for tower use is available at rates to be determined individually after considering present tower wind loading factors, height, size instrument to be mounted and diameter of waveguide. Individual rates will be negotiated by the staff of Learning Resources and approved by the Vice President for Finance and Administration.				
^ Use/Rental in a bonded building requires prior review and authorization.				

APPENDIX J

MONTHLY COPIER RATES FOR MULTIFUNCTION MACHINES

Black and White Copier (with stapler)

Annual Click Range		35 PPM	45 PPM
1 - 10,000		97.00	133.00
10,001 - 20,000		113.00	148.00
20,001 - 30,000		129.00	162.00
30,001 - 40,000		145.00	176.00
40,001 - 50,000		161.00	191.00
50,001 - 60,000		177.00	205.00
60,001 - 80,000		208.00	234.00
80,001 - 100,000		240.00	262.00
100,001 - 120,000		272.00	291.00
120,001 - 140,000		304.00	319.00
140,001 - 160,000		336.00	348.00
160,001 - 180,000		368.00	377.00
180,001 - 200,000		400.00	405.00
200,001 - 220,000		431.00	434.00
220,001 - 240,000		463.00	462.00
240,001 - 300,000		559.00	548.00
300,001 - 400,000		718.00	691.00

Overage Click Charge

1 - 10,000	\$0.127/click
10,001 - 30,000	\$0.075/click
30,001 - 60,000	\$0.054/click
60,001 - 120,000	\$0.036/click
120,001 - 400,000	\$0.028/click

Color Copier (with stapler)

Annual Click Range	25 PPM		
Monthly Base Charge	93.00		
Black Copy per Page	93.00		
Color Copy per Page	93.00		

APPENDIX K

ADDITIONAL SERVICES & EQUIPMENT

EVENTS - RECREATIONAL SERVICES/ATHLETIC FACILITIES

Equipment Fees	Rate
Tables (6' or round) (each)	5.00
Chairs (each)	1.00
On campus (outside of Rec. Svcs./Athletics) table rental (each)	6.00
On campus (outside of Rec. Svcs./Athletics) chair rental (each)	1.00
Tablecloths (each)	4.95
Stage (4x8 section, 32" high - includes one stairway) (each)	18.00
Complete stage (20x40, 32" high - includes two stairways)	400.00
Stage handicap accessible ramp	200.00
Electrical hook up (each)	5.00
Extension cord (each)	5.00
Booth curtain/back drop - 8x12 back drop only (each)	35.00
Booth curtain/back drop - 15'x12' back drop only (each)	50.00
Booth curtain - 3x12 side only (each)	20.00
Booth curtain/back drop & 2 sides (10x10 booth) (each)	60.00
16" high platform (4x8 section) (each) - charge only applies if rented for an on-campus location outside of Rec. Svcs./Athletics	75.00
Podium (each)	25.00
Temporary Electrical Panel (each)	150.00
Media Deck Usage (per day)	100.00
Videoboard Usage (per day)	100.00
Facility storage space	13.50/square foot
Athletic equipment (basketball hoops, volleyball court, soccer nets, etc.)	Rates based on need
PEIF General Public Daily Locker Room Access	2.00/person or 500.00 flat rate
Daily locker and towel rental	5.00
Berry Events Center locker room	100.00
Game Day Football Operations (chain crew, videoboard/scoreboard/game clock/play clock operator, announcer/spotter for announcer) (per game)	2,000.00

APPENDIX L	
LIS/ARCHIVES	
UPLINK SERVICE FEES	
	Rate
Annual Membership Dues:	
Annual budget up to \$1,000	25.00
Annual budget \$1,000 - \$5,000	50.00
Annual budget \$5,000 - \$50,000	75.00
Annual budget \$50,000 and up	100.00
Service Charges:	
UPLINK provides all digitization of analog material, creation of metadata and creation of Islandora/DPLA records:	
Documents and photographs	
Estimated number of pages in collection 0-500 (per page)	0.20
Estimated number of pages in collection 501-4,999 (per page)	0.15
Estimated number of pages in collection 5,000+ (per page)	0.10
Audio-visual	
Estimated length of recordings in hours 0-10 (per hour)	2.00
Estimated length of recordings in hours 10-50 (per hour)	1.50
Estimated length of recordings in hours 50+ (per hour)	1.00
UPLINK provides digitization of analog material and creation of Islandora/DPLA records:	
Documents and photographs	
Estimated number of pages in collection 0-500 (per page)	0.15
Estimated number of pages in collection 501-4,999 (per page)	0.10
Estimated number of pages in collection 5,000+ (per page)	0.05
Audio-visual	
Estimated length of recordings in hours 0-10 (per hour)	1.00
Estimated length of recordings in hours 10-50 (per hour)	0.75
Estimated length of recordings in hours 50+ (per hour)	0.50
UPLINK creates item-level metadata and Islandora/DPLA records:	
Documents and photographs	
Estimated number of pages in collection 0-500 (per page)	0.15
Estimated number of pages in collection 501-4,999 (per page)	0.10
Estimated number of pages in collection 5,000+ (per page)	0.05
UPLINK enhances/standardizes the metadata created by the heritage organization and creates Islandora/DPLA records:	
Documents and photographs	
Estimated number of pages in collection 0-500 (per page)	0.10
Estimated number of pages in collection 501-4,999 (per page)	0.05
Estimated number of pages in collection 5,000+ (per page)	0.01
Advanced digital preservation of records with the MDPN LOCKSS network (up to 500 GB of material)	
	100.00

APPENDIX M

TECHNOLOGY AND APPLIED SCIENCES

COSMETOLOGY PRICE LIST

Customer Charges:	Rate
Hair Cuts:	
Hair Cut	12.00
Clipper Cut	9.00
Hair Cut with style	20.00
Child's hair cut (12 and younger)	6.00
Beard/Mustache Trim	5.00
Styling:	
Shampoo and styling	10.00
Brands	35.00
Braid, extension, twist removal	45.00
Updo	25.00
Conditioning Treatment/Intensive Redken	12.00 & up
Stress Relieving Scalp Massage	10.00
Iron work with any service	10.00
Comrow (entire head)	50.00
Hair Color:	
Hair color (first bowl of color or bleach included)	38.00
Hair color (additional bowl of color or bleach)	15.00
Permanent Color Retouch	20.00
Temporary Color	4.00
Demi/Semi-Permanent Color	30.00
Highlights (cap)	30.00
Highlights-partial head (8 foils or less)	18.00
Bleach Retouch	40.00
Double Process, Bleach & Tone	50.00 & up
Corrective color (first application - \$8.00 for each additional application)	50.00
Color Remover (first application - \$6.00 for each additional application)	10.00
Glazing/Toner/Refresh/Filler with hair color service	18.00
Glazing/Toner/Refresh/Filler (additional bowl of color or bleach)	15.00
Balayage/Ombre' (first bowl of color or bleach included)	48.00
Balayage/Ombre' (additional bowl of color or bleach)	15.00
Patch Test	No charge
Foils:	
1 color/bleach	40.00 & up
2 color/bleach	50.00 & up
3 color/bleach	60.00 & up
Full foil (additional bowl of color or bleach)	15.00
Partial foil (crown area and first bowl of color or bleach included)	35.00
Partial foil (additional bowls of color or bleach)	15.00
Chemical Relaxer	50.00
Relaxer Retouch	45.00 & up
Reformation Curl (hair cut and blow dry included)	48.00
Reformation Curl (additional solution)	15.00
Hair Extensions (priced by consultaton)	80.00 & up
Hair Extensions fashion color (3 strands included)	20.00
Hair Extensions sew-in or glue-in (shampoo, braid set, hair cut and full)	85.00
Design essentials anti-breakage treatment	20.00
Design essentials silk press	35.00
Permanents:	
Permanent (hair cut and blow dry included)	40.00
Permanent (additional solution)	15.00
Specialty Permanent (hair cut and blow dry included)	48.00
Specialty Permanent (additional solution)	15.00
Retouch relaxer (additional bowl of relaxer)	15.00
Virgin relaxer (hair cut and blow dry included)	60.00
Virgin relaxer (additional bowl of relaxer)	15.00
Partial Perm	28.00
Spiral Wrap	75.00

Facials & Specialty Service:	
Spa Facial	35.00
Facial	30.00
Express Chair Facial	22.00
Full Face Wax	25.00
Waxing, any facial area (eyebrow, lip or chin)	10.00
Waxing or sugaring (full leg)	35.00
Waxing or sugaring (half leg)	18.00
Eyelash Application (strips only)	15.00
Eyelash Application (individual)	35.00
Make Up Application	15.00
Demineralize	10.00
Nail Care:	
Manicure (water)	15.00
French manicure	14.00
Hot oil manicure	18.00
Spa manicure	20.00
Paraffin Hand Treatment (extra)	10.00
Pedicure	20.00
Spa pedicure	20.00
Paraffin Foot Treatment	20.00
Acrylics (full set)	26.00
Acrylic Fill	20.00
Acrylic over natural	33.00
Acrylic & tips	36.00
Wraps (full set)	26.00
Wraps Fill	20.00
Gels (full set)	28.00
Gels Fills	22.00
Gels over natural	25.00
Gels & tips	28.00
Gel polish add-on	6.00
Fiberglass over natural	25.00
Fiberglass & tips	28.00
Fiberglass fill-ins	23.00
Nail repair	22.00
Artificial removal	15.00
Nail art	8.00
Salon Packages:	
Facial, Water Manicure, Style	35.00
Facial, Make up, Style	38.00
Facial, Hot Oil Manicure, Make up, Style	45.00
Facial, Hot Oil, Manicure, Pedicure, Style	30.00
<p>Customer charges for other related services are based on the above rates. A complete listing of all prices is posted at the entrance to the Cosmetology Department at the Northern Center. These charges have been determined as a compromise between an appropriate price for student administered services and one that is not unfair competition to local business establishments. The service charge for students enrolled in the Cosmetology Program will be waived. They will be billed only for the cost of the product used. Exceptions to any customer pricing policy as stated above will be fully documented.</p>	