



REQUEST FOR A GRANT ORGANIZATION NUMBER

1. Name of Grant: _____

Source of funding: _____

2. Principal Grant Director : _____

3. Department: _____

4. I agree to the following:

- a. I read the grant agreement and will adhere to all of the requirements.
- b. I agree to be fiscally responsible and adhere to the grant budget.
- c. I understand that all financial data needs to be reviewed by the Controller's Office before submission to an external agency.
- d. I will submit progress reports in a timely manner and I will send a copy to the Grants and Research Office.

My signature below indicates that I agree to the above requirements and will responsibly manage this grant.

Signature _____ Date _____

5. Organization Number from which any deficit will be funded: _____

And signature of Financial Manager of that org number _____

Please attach the grant award letter and current budget

Submit to the Controller Office

CONTROLLER OFFICE USE ONLY

Organization Number: _____

Organization Number Title: _____

Approved by: _____ Date: _____