



2023-2024 Special Circumstance Re-evaluation Student Request

RVAL

An incomplete form will delay processing.

Student Name _____ NMU IN _____

Step 1 – Verification of Current Free Application for Federal Student Aid (FAFSA) Data

Before re-evaluating your financial aid eligibility, we will need to verify the information submitted on your FAFSA is correct. To complete this process, you must submit the following documents if you have not already done so:

- 2023-2024 Household Verification Worksheet (Dependent version if your parents' information was provided on the FAFSA; otherwise, Independent version)
2021 Tax Return Transcript for student (if required to file a return) or a signed copy of your 2021 Federal Income Tax Return, including Schedules 1, 2, and 3
For Dependent Students Only (those who provided parent information on the FAFSA): 2021 Tax Return Transcript for parents or a signed copy of your parents' 2021 Federal Income Tax Return, including Schedules 1, 2, and 3

Worksheets may be printed from: nmu.edu/financialaid/printableforms
Information on requesting tax transcripts can be found at: nmu.edu/financialaid/verification

Step 2 – Reason for Re-Evaluation Request and Documentation Requirements

Please be aware that a re-evaluation request does not guarantee an increase in your financial aid. Please provide a written statement explaining your circumstances, check the appropriate box below, and include the documentation listed.

- Loss/Reduction of Employment or Retirement/Military Discharge
Receipt of One-Time Income – Pension Withdrawal, Sale of Home, Etc.
Marriage after FAFSA Filing
Excessive Medical Bills/Insurance Premiums Paid Out of Pocket in 2021
Death of a Spouse
Divorce/Separation
Other

Be sure to complete and submit both pages of this form and required documentation. Include the student's name and NMU IN on all items submitted.

Student Name _____ NMU IN _____

Although each family's situation is reviewed on an individual basis, the following reasons generally do not result in a change to financial aid eligibility: bankruptcy, foreclosure, private primary/secondary school tuition, or gambling winnings. Please feel free to contact our office to discuss your situation prior to submitting this form.

Step 3 – Income Estimates

Provide income information (or best estimate) for the entire year requested - January 1 through December 31 Be sure to use amounts for the year, rather than monthly amounts.	2022		2023	
	Student	Spouse	Student	Spouse
Total Wages (include partial year amounts if individual is no longer employed but worked for part of the year)	\$	\$	\$	\$
Interest/Dividend Income	\$	\$	\$	\$
Unemployment Benefits	\$	\$	\$	\$
Severance Pay	\$	\$	\$	\$
Taxable Social Security Benefits (do not include untaxed amounts)	\$	\$	\$	\$
Child Support Received (include total to be received for all children as well as partial year amounts if benefits will stop or be reduced during the year)	\$	\$	\$	\$
Alimony	\$	\$	\$	\$
Worker's Compensation	\$	\$	\$	\$
Retirement Benefits	\$	\$	\$	\$
Insurance Benefits	\$	\$	\$	\$
Disability Benefits	\$	\$	\$	\$
Military or Clergy Housing/Food Allowances	\$	\$	\$	\$
Payments to Tax Deferred Pension/Savings Plans (paid directly or withheld from earnings)	\$	\$	\$	\$
Other (list source) _____	\$	\$	\$	\$
Total Income	\$	\$	\$	\$
Child Support you will PAY If you report child support to be paid, you must list the following: Name of person who will pay support: _____ Name of person to whom support will be paid: _____ Names of children for whom support will be paid: _____ _____	\$	\$	\$	\$
Alimony you will PAY	\$	\$	\$	\$

We will act on your request for re-evaluation only after receiving all verification and supporting documentation which confirms your circumstances. **Please be aware that a re-evaluation request does not guarantee an increase in your financial aid.** An increase in financial aid eligibility depends on the availability of funds and demonstrated financial need. A decision on your request may take several weeks to complete, and additional documents may be requested. All information will remain strictly confidential.

The person signing below certifies that all of the information reported is complete and correct.

Student _____ Date _____

WARNING: If you purposely give false or misleading information, you may be fined, be sentenced to jail or both.

Be sure to complete and submit **both pages** of this form and required documentation. Include the student's name and NMU IN on all items submitted.