NORTHERN MICHIGAN UNIVERSITY

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Verification of 2024 Income Information for Independent Students

*****An incomplete form will delay processing*****

Student Name_____ **NMU IN** _____

****Be sure to include the student's name and NMU IN on any of the additional documents you submit with this form****

Tax Filers

Did you (or spouse, if married) file a 2024 tax return?

Follow the instructions below.

There are three options for verifying income information for tax filers – please choose one of the options below:

- ☐ I have enclosed a **signed** copy of my 2024 Federal Income Tax Return, including Schedule 1 and 3 (if filed)
- ☐ I have transferred my 2024 IRS income tax return information into the FAFSA using the IRS upload on the Web (studentaid.gov)
- ☐ I have enclosed a copy of my 2024 IRS Tax Return Transcript from the IRS

Requesting a Tax Return Transcript:

- Transcripts may be requested by calling the IRS at **800-908-9946** or by creating an account at **irs.gov/transcripts** and using the "Get Transcript Online" function
- Be sure to request the correct type of transcript from the IRS – **it *must be the* Tax Return Transcript**

Important Notes on Providing Tax Return Information:

- **IF YOU ARE MARRIED AND FILED SEPARATELY**, 2024 Federal Income Tax Returns, including Schedule 1 and 3 (if filed) or IRS Tax Return Transcripts must be provided for both individuals. This applies even if you were not married in 2024
- Although not required in every case, we suggest you ***submit copies of all 2024 W-2 forms*** received, or a Wage & Income Transcript from IRS.gov
- If you did not use the IRS upload and you have filed an amended return (Form 1040X), filed a foreign return, were a victim of identity theft, or have not yet filed *and were granted a filing extension beyond the standard six months*, please contact the Financial Aid Office for further instructions

NEED HELP? Contact the Financial Aid Office, or visit nmu.edu/financialaid/verification for additional information

Non-Tax Filers

Did you (or spouse, if married) NOT file a 2024 tax return?

Follow the instructions below to supply the information. THIS IS A TWO-STEP PROCESS!

If you (or spouse, if married) did not, *and were not required to*, file a 2024 income tax return with the IRS.

Step 1:

☐ **By checking this box, I state that I (or spouse, if married) have not filed and I (or spouse, if married) am not required to file a 2024 income tax return**

Step 2: Provide information on income earned in 2024.

Check the appropriate box below.

- ☐ I (or spouse, if married) was not employed nor had any income earned from work in 2024
- ☐ I (or spouse, if married) was employed in 2024, but did not – and was not required to – file taxes. Enter information for each wage earner below and ***submit copies of all 2024 W-2s,*** or a Wage & Income Transcript from IRS.gov. If additional space is necessary, attach a separate sheet.

Where did you work?	Earned By	How much did you earn?	Is the W-2 enclosed?
Example: Wildcat Willy's Cafe	Suzy Smith	$2,000.00	Yes

The person signing below certifies that all of the information reported is complete and correct. The student whose information was reported on the FAFSA must sign and date.

Student Signature_____ **Date**_____

*** No Typed Signatures ***

WARNING: If you purposely give false or misleading information, you may be fined, be sentenced to jail or both.