



Verification of 2019 Income Information for Independent Students

An incomplete form will delay processing

Student Name _____ NMU IN _____

Be sure to include the student's name and NMU IN on any of the additional documents you submit with this form

Tax Filers	Non-Tax Filers																				
<p>Did you (or spouse, if married) file a 2019 tax return? We'll need that information.</p> <p>Follow the instructions below to provide it.</p>	<p>Did you (or spouse, if married) NOT file a 2019 tax return?</p> <p>Follow the instructions below to supply the information we'll need. THIS IS A TWO-STEP PROCESS!</p>																				
<p>There are three options for verifying income information for tax filers – please choose one of the options below:</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have enclosed a signed copy of my 2019 Federal Income Tax Return, including Schedules 1, 2, and 3, if filed. <input type="checkbox"/> I have transferred my 2019 IRS income tax return information into the FAFSA using the IRS DRT in FAFSA on the Web (fafsa.gov). <input type="checkbox"/> I have enclosed a copy of my 2019 IRS Tax Return Transcript from the IRS. <p>Requesting a Tax Return Transcript:</p> <ul style="list-style-type: none"> • Transcripts may be requested by calling the IRS at 800-908-9946 or by creating an account at irs.gov/transcripts and using the "Get Transcript Online" function. • Be sure to request the correct type of transcript from the IRS – it must be the RETURN transcript. <p>Important Notes on Providing Tax Return Information:</p> <ul style="list-style-type: none"> • IF YOU ARE MARRIED AND FILED SEPARATELY, 2019 Federal Income Tax Returns, including Schedules 1, 2, and 3, or IRS Tax Return Transcripts must be provided for both individuals. <u>This applies even if you were not married in 2019.</u> • Although not required in every case, we suggest you submit copies of all 2019 W-2 forms received. • If you have filed an amended return (Form 1040X), filed a foreign return, were a victim of identity theft, or have not yet filed <i>and were granted a filing extension beyond the standard six months</i>, please contact our office for further instructions. <p>NEED HELP? Contact us, or visit nmu.edu/financialaid/verification for additional information</p>	<p>If you (or spouse, if married) did not, <u>and were not required to</u>, file a 2019 income tax return with the IRS.</p> <p>Step 1: A Verification of Non-Filing Letter from the IRS for 2019 <u>must be submitted</u> for each non-tax filer.</p> <p>You can request this letter from the IRS by creating an account at irs.gov/transcripts or by submitting a completed IRS Form 4506-T to the IRS. 4506-Ts can be found on the IRS website or picked up from the Financial Aid Office. When completing the 4506-T, be sure to check the box on Line 7 – Verification of Non-Filing, indicate 12/31/2019 on Line 9, and check the box in the signature section.</p> <p>**Once you receive the Non-Filing Letter, submit a copy to the Financial Aid Office.**</p> <p>Step 2: Provide information on income earned in 2019. Check the appropriate box below.</p> <ul style="list-style-type: none"> <input type="checkbox"/> I (or spouse, if married) was not employed and had no income earned from work in 2019. <input type="checkbox"/> I (or spouse, if married) was employed in 2019, but did not – and was not required to – file taxes. Enter information for each wage earner below and submit copies of all 2019 W-2s. If additional space is necessary, attach a separate sheet. Copies of W-2s are required. <table border="1" data-bbox="833 1360 1511 1604"> <thead> <tr> <th>Where did you work?</th> <th>Earned By</th> <th>How much did you earn?</th> <th>Is the W-2 enclosed?</th> </tr> </thead> <tbody> <tr> <td>Example: Wildcat Willy's Auto Body Shop</td> <td>Suzy Smith</td> <td>\$2,000.00</td> <td>Yes</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Where did you work?	Earned By	How much did you earn?	Is the W-2 enclosed?	Example: Wildcat Willy's Auto Body Shop	Suzy Smith	\$2,000.00	Yes												
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The person signing below certifies that all of the information reported is complete and correct. The student whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information, you may be fined, be sentenced to jail or both.

Student Signature _____

Date _____