



Financial Aid Office
 1401 Presque Isle Avenue
 Marquette, MI 49855-5324
 906-227-2327
 Fax 906-227-2321
 E-Mail: fao@nmu.edu
 Web site: www.nmu.edu

Student Request for an Increase in Cost of Attendance

Chg/Adj

*****An incomplete form will be returned to you and will delay processing*****

Student Name _____ NMU IN _____

Important Information	
<ul style="list-style-type: none"> If you have additional educational related costs that you would like the Financial Aid Office to review, you can complete this form and submit it to our office along with supporting documentation. Not all adjustments result in an increase in financial eligibility, nor can we increase annual limits on federal loans. If we are able to increase your budget, and you are looking for additional funding, you must request that separately. 	
Please indicate the semester(s) for which you are requesting a Budget Revision:	
<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer Academic Year _____	
Select item that applies and estimate costs in excess of budget per semester. Be sure to use amounts for the semester, rather than monthly amounts.	
<input type="checkbox"/>	Documented Book and Supply Costs in Excess of Budget – The documented amount must exceed the budgeted amount for the semester indicated. Please provide all book and supply purchase receipts and all course syllabi to verify expenses. \$ _____
<input type="checkbox"/>	Daycare Expenses – Submit a letter from a state licensed daycare provider reflecting the costs for the semester (dollar amount per hour multiplied by number of hours per week multiplied by number of weeks per semester). A copy of the daycare’s state license may be necessary if not already on file at NMU. \$ _____
<input type="checkbox"/>	Documented Course-related Expenses (such as a camera, camcorder or tools) – Submit a syllabus or letter from the department indicating the purchase is required as part of class requirements. The syllabus or letter must indicate standard cost of the items. \$ _____
<input type="checkbox"/>	Commuter Living on Campus – Was originally awarded as a commuter (living at home), but upon request will be recalculated if student is living in campus housing. No further documentation needed.
<input type="checkbox"/>	Undergraduate Student taking 19+ per semester, Graduate Students taking 6+ per semester, or Graduate MBA Students – Upon request we will recalculate based on additional cost of tuition. No further documentation needed.
<input type="checkbox"/>	MacBook Expenses – Art and Design majors who will have the extra expense of a MacBook added to their cost of attendance may request to increase their cost of attendance to cover the additional charge. No further documentation needed.
<input type="checkbox"/>	Other – List Source _____ Provide documentation supporting additional educational costs. \$ _____

I certify that, to the best of my knowledge, all of the information on this form is accurate. I also understand that Northern Michigan University may use follow-up procedures to verify data that I have submitted and/or submitted on my behalf. All information will remain strictly confidential.

Student Signature _____ Date _____