

General Education Council Meeting
Minutes
May 19, 2014
10am – 2pm WS 2806

Present: Dwight Brady, David Donovan, Jill Leonard (Chair), Carolyn Lowe (via teleconferencing), Andy Poe, Kim Rotundo, Kristen Smith, Rob Winn, Kat Klawes & Mark Smith.

Absent: Kim Barron & Mike Burgmeier.

1. **Announcement** – Provost Lang has signed off on all items passed thru Senate.
2. **Introduction of New Member Mark Smith – welcome!**
3. **Letter from “possible student” read by K.K. – related to Gen Ed proposal (not signed so unsure who it actually came from although information taken into consideration).**
4. **Review of work plan for today’s meeting as well as Wednesday meeting (May 21, 2014).**
 - a. **Discussions regarding “Rules & Regulations” to go with Rubrics: minimum number of students to be assessed for each class, review of MTA language and potential classes to submit for inclusion, how many assignments/types of assignments are needed for each dimension on a rubric, what % of rubric will need to be met by students for the class to meet the criteria?**
 - b. **Divided into 4 groups to work on Rubrics: [work on rubrics lasted until close at 2pm]**
 - i. **Human Experience: Carolyn & Kat**
 - ii. **Social Responsibility: Andy, Kristen, & Jill**
 - iii. **Perspectives on Society: Kim & Dave**
 - iv. **Effective communication: Mark, Dave, & Rob**

Respectfully submitted,
Kristen Smith