

**General Education Council Meeting**  
**Minutes**  
**September 04, 2013**  
**8:00am WS 2806**

Present: Kim Barron, Dwight Brady, Mike Burgmeier, Charlotte Cialek, David Donovan, Jill Leonard (Chair), Carolyn Lowe, Andy Poe, Kim Rotundo, Kristen Smith, Robert Winn

1. Discuss/Develop transitional policy for maintenance of Liberal Studies Program
  - a. Faculty are asking Senate how they can submit proposals for the Liberal Studies Program. We discussed possible solutions (having CUP review proposals, creating a subcommittee within the GenEd Council) but in the end we felt it would be best if we could suspend all proposals to the LSP until we can revise the program. Jill & Rob will approach Larry Pagel and Paul Lang about suspending all LSP proposals.
2. Finalize meeting schedule for the year (or at least the semester) and mesh it with our timeline.
  - a. We agreed to meet every week (Wednesday's, 8:00-9:00am) for the fall semester.
3. Assign departments etc. for presentation teams
  - a. Jill passed around a sign-up sheet with a list of the departments. We will solidify the teams at the next meeting.
4. Assign drafting of rubrics for other LO to members with deadlines for initial review
  - a. Critical Thinking and Creative Thinking and Problem Solving - Andy Poe
  - b. Effective Communication - Kristen Smith
  - c. Ethical Reasoning and Consequences of Decision Making - Carolyn Lowe
  - d. Intercultural Competence/Diverse World - Rob Winn
  - e. Integrative Learning - Jill Leonard
5. Update on trial testers for Quant L.O. and discussion of what we want to ask of them
  - a. Volunteers so far: Donovan AS 103; Thompson MA 115; Kapla Psych 100.  
We agreed that faculty will apply the rubric and submit a report to the GenEd Council.  
We also want faculty to send us copies of the student work so we can evaluate the process. Only a subset of students will be assessed, 10 students per class.
6. Go over Gen Ed presentation
  - a. Tabled till next meeting.
7. Discuss approach to working on distribution of LO into divisions
  - a. Tabled

**Tasks for the next meeting:**

- Review and finalize presentation at the next meeting.
- Begin discussion of structure of the program (if time permits).